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THE AMERICAN COLLEGE

AMERICAN SCHOOL OF BUSINESS ADMINISTRATION

MADURAI

WORKSHOP ON BASIC AND ADVANCED MS EXCEL

Presidential address
Dr. M. Davamani Christober
Principal and Secretary.

Inaugural address
Dr. Albert Christopher Dhas
Director - MBA.

Resource person
Mr. Saravana Kumar
BizNet Learning Solutions.

Date : 21 February , 2019
Venue : B1 Hall, The American college

WORKSHOP ON BASIC AND ADVANCED MS-EXCEL on 21.02.2019

PRESIDED BY :**Dr. M. DavamaniChristober , Principal and Secretary**

Resource person : Mr. Saravana Kumar, BIZNET solutions, Madurai.

Inaugural address : Dr. Albert Christopher Dhas, Director - MBA

Venue : B1 Seminar Hall, The American College, Madurai

The programme was started with a prayer. Mr. AbhishekChandran of I MBA gave an welcome address. Dr. Albert Christopher gave an inaugural address.

Dr. M. DavamaniChristober, Principal and Secretary started the programme with his presidential address. He pointed that students must hone up their co-curricular skills to succeed in the job market. He added, for this Advanced MS Excel skills are essential.

The session was conducted by Mr. Saravana Kumar, BizNetsolutions , Madurai. He pointed that MS-Excel would be suitable for MBA students for Business Intelligence (BI)purposes.

He started the session with basic Excel formula, functions and graphs.

In the afternoon , he conducted advanced Excel programmes as statistical analysis.

The programme was ended with a valedictory address by the Director. Vote of Thanks was proposed by student Rajapandi. Certificates were distributed to the students.

Workshop on Basic & Advanced Excel on 21.02.2019