



06.08.2020

Dear Mr. / Ms. PRABUKUMAR B
Application No. CY2004AP0059

Sub : Provisional Admission to Ph.D Programme under HTRA/ CSIR-JRF/UGC-JRF/INSPIRE/NBHM Scheme in IIT Madras – July-November 2020 – Reg.

Greetings from IIT MADRAS!

I am pleased to inform you that the competent authority has offered you **Provisional-Admission to Ph.D. Programme in Organic Chemistry Section** in the **Department of Chemistry** at IIT-Madras under the **HTRA Scheme**

I thank you for participating in our rigorous online interview process. This year's applicant pool was exceptional, and our admission committee was impressed by your achievements. Congratulations are in order for being amongst those selected to pursue research at IIT Madras. You will join a community of innovative, smart, and entrepreneurial students, faculty and alumni who are making profound contributions to our world.

As a consequence of the global COVID-19 pandemic, this offer letter grants you **provisional-admission** status, which will be upgraded to full-admission once the situation normalizes. As part of this status, you have been allotted the **Provisional Roll No. CY20D019**, which will give you access to our world-class library facilities and software licenses, equivalent to those that are enjoyed by the rest of the student community at IIT-Madras.

Please communicate your acceptance, mentioning your provisional roll number, to cyoffice@iitm.ac.in on or before 4:00 p.m. August 14, 2020 with a copy to Resadmission@iitm.ac.in.

Following are the guidelines towards your offer,

1. If you accept the offer of provisional admission, you need to pay Rs. 5000/- (Rupees five thousand) as acceptance fee online through Academic Fee Payment Portal
- <https://pay.iitm.ac.in/fees/tuitionfee.aspx> or <http://www.iitm.ac.in/academics> **on or before Aug 21,2020** by following the instructions given below;
 - (i) Click on any of the above link.
 - (ii) Click tuition fee
 - (iii) After accessing the portal, type the Roll No. assigned to you and your Date of Birth.
 - (iv) Fee payment portal page will appear.
 - (v) Ignore any other amount displayed on the page. Enter the fee amount of Rs. 5000 in the tab '**OTHER FEES**' and make the payment.
 - (vi) Receipt will be generated on successful payment.
 - (vii) Take a screenshot or print out of this page as proof of payment.
 - (viii) **Communicate your acceptance along with proof of payment to the email id cyoffice@iitm.ac.in ≥ . You will receive a confirmation from us in this regard.**

If the payment is not made before the above mentioned date, it will be construed that you are not interested in joining the research programme and the seat will be forfeited.



2. **Your formal admission will take place at a later date**, based on the guidelines/orders issued by GOI / TN Govt. on COVID-19. **A formal Letter of Admission mentioning the actual admission date will be sent to you in due course.** As part of this admission process, you will be required to come to IIT-Madras in person, pay the full amount of admission fee at that time (excluding the amount of Rs. 5000 /- already paid towards acceptance fee), and complete all the admission formalities at the time of joining.

Note that the acceptance fee will be adjusted against the admission fee at the time of joining. If, however, you do not join or decline admission subsequently, a processing fee of Rs. 2500/- (rupees two thousand five hundred only) will be deducted and the balance amount of Rs. 2500/- (rupees two thousand five hundred only) will be refunded back to you.

There will be a **counselling session** conducted by the department around the second week of August 2020. Communication in this regard will be sent to you after your acceptance.

3. Classes for Doctoral and Master's level courses are expected to start from 31st August 2020. If you accept the offer, it is strongly advised that you register for one or two courses appropriate towards your area of research, based on the advice provided at the counselling session organized by your department. Feel free to visit the department and faculty web pages to get a better understanding of their areas of expertise. You may register for the courses by paying the required course fee of Rs. 1500/- (rupees one thousand five hundred only) per course. The process of course registration will be sent to you later. This amount will be adjusted against the total admission fee at the time of your actual admission. Please keep a proof for payment of course registration fee for future reference.

These courses, upon their successful completion, will be counted towards your degree requirements once you are formally admitted subsequently. These steps will help you in completing your course-work requirements sooner, so that you can start on your research early.

4. If you register for course(s), and take online classes,
- The date of commencement of classes will be treated as the Provisional Enrolment Date of the **Ph.D / Direct Admission to M.S +Ph.D / M.S.(by research) Programme.**
 - Your HTRA/fellowship period will start from the provisional enrolment date. However, you will be entitled for the HTRA/fellowship only after your formal admission to be held at a later date, subject to fulfilment of all admission criteria and formalities.
 - The arrears from the date of provisional enrolment till the date of actual admission will be paid only after your actual admission.
5. If you choose not to register for any course, the actual date of admission (subject to fulfilling the admission criteria and completion of admission formalities), will be the date of eligibility for HTRA/Fellowship.
6. Please communicate whether you are registering for courses or not, to your department as well as to the research admission unit for records.
7. This offer being a provisional letter of admission does not confer any right to seek regular admission in the absence of the Institute satisfying itself as to your eligibility for admission. An order of regular admission will be issued to you only upon the institute satisfying itself as to your eligibility under this programme after

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verification of the originals of the documents relating to your eligibility, payment of fee and completion of the registration formalities on the date of admission. Should you register for some courses as recommended, the same does not in any way constitute a formal admission to the Ph.D. / Direct Admission to M.S. +Ph.D. / M.S. By Research Programme until your date of joining.

Please do not hesitate to contact the department or research admission unit if you need any clarifications. Looking forward to you being part of the IIT-Madras family!

K. Mangala Sunder
Head of the Department

To

Name : Mr / Ms. PRABUKUMAR B
Application No. : CY2004AP0059
Roll No. : CY20D019

Remarks : Admission is subject to submission of UG & PG Degree certificates, Latest OBC- NCL certificate in the prescribed format