MSME - Intellectual Property Facilitation Center (IPFC)
Madurai Agribusiness Incubation Forum (MABIF)

***(An Initiative of NABARD & TNAU with* CIN: U01110TZ2018NPL030450)**

Agricultural College and Research Institute, TNAU Campus, Madurai-625104

Email: info@mabif.com **Phone: 0452-2424550**

Date: 08th January 2021 **F. No: Recruitment/MABIF**

To

Ms. M. Dharani,
C11, Staff Quarters,
Agricultural College Campus,
Madurai - 625104.

Sub: Offer of appointment as Assistant Manager (IPFC) - Reg.

Dear Ms. M. Dharani,

It has been decided with the approval of Competent Authority to engage you as Assistant Manager of MSME - Intellectual Property Facilitation Center (IPFC) in MABIF. Assistant Manager is subject to the following terms and conditions:

1. The engagement is purely on contract basis for a period of three years w.e.f. the date you accept the offer of appointment as Assistant Manager. The Assistant Manager shall be on probation period for 6 months.

2. You shall be paid a consolidated monthly remuneration of Rs. 20,000/- (Rupees Twenty Thousand only) on expiry of each calendar month with annual increment based on performance.

3. You are not entitled to any benefits like PF, Pension, Gratuity, Medical Allowance, House rent Allowance, Dearness Allowance, Transport Allowance or any other allowance.

4. You are not entitled to any T.A for joining the assignment.

5. You are not entitled to any claim or right for continuing in the assignment or regular appointments to this assignment/post or any other post in the company.

6. You are entitled for 12 (twelve) days of casual and 12 (twelve) days of Medical leave in a calendar year on pro-rata basis. The un-availed leave cannot be carried forward to next calendar year.

7. The assignment is liable for cancellation and termination with one month notice from either side without assigning any reason.

8. You are not allowed to take up any other assignment during the period under contract.

Your acceptance of the terms and conditions as above as well as in the Annexure I shall be conveyed by you by affixing the signature on the duplicate copy of this letter including Annexures I within 15 days to the undersigned from the receipt of this letter.

Madurai Agri Business Incubation Forum CIN: U01110TZ2018NPL030450 AC & RI, MADURAI

Yours faithfully,

8/1/2021

Director & Nodal Officer, MABIF

Dr.V.K.Paulpandi
Director & Nodal Officer
Madurai Agribusiness Incubation Forum
(An Initiative of NABARD & TNAU)
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