



Ramya Duraisamy <ramya.susila@gmail.com>

Fwd: Welcome to Discover HCL- Pre-joining Formalities

1 message

Andrew Pradeep <micpradeep@gmail.com>
To: Ramya Duraisamy <ramya.susila@gmail.com>

Tue, Dec 15, 2020 at 11:02 AM

----- Forwarded message -----

From: **Swathi Ganesh** <swathiganesh2716@gmail.com>
Date: Mon, 14 Dec 2020, 5:17 pm
Subject: Fwd: Welcome to Discover HCL- Pre-joining Formalities
To: <micpradeep@gmail.com>

----- Forwarded message -----

From: <Team-Onboarding@hcl.com>
Date: Mon 14 Dec, 2020, 4:36 PM
Subject: Welcome to Discover HCL- Pre-joining Formalities
To: <swathiganesh2716@gmail.com>



Dear G. Sri Swathi

As you prepare to **Discover HCL**, we too are eagerly waiting to have you on board!

To progress ahead with your candidacy, there are some online formalities that you will need to complete on [Discover HCL](#).

Your access to **Discover HCL** has been activated today.
To login, please use the following credentials:

Login Id: swathiganesh2716@gmail.com
Password: **729BBE7D**

On the Discover HCL site, you must furnish information for all sections under the various headers of the Joining Form before the formal release of your offer letter.

Please note that information you provide in your joining form will be used to carry out a **background verification check** -therefore, please ensure that the information you furnish is correct, updated, and accurate. We require an online submission of all mandatory documents. Once you have access, please

upload all required documents for the Background Verification process. The Background Verification form, along with the mandatory documents, should be uploaded ([click here](#) , for uploading the documents) within two (2) days of receiving this mail.

If you do not submit the completed Background Verification form and upload all documents as communicated to you, your date of joining will be delayed.

A few things to keep in mind before you start to fill-out the form:

- Please read the instructions on the website carefully.
- All fields are mandatory. Use the space bar wherever appropriate rather than leaving the field blank.
- All information should be correctly filled-in and in CAPITAL LETTERS only.
- If you are not able to fill in the forms in one session, press the 'SAVE' button. Click on 'FINAL SUBMIT' once you have completed the Online Joining Form.

Should you have any questions, please feel free to write to MANISA_D@HCL.COM

Sincerely,
HCL Technologies



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3 attachments



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