

Criterion VI

Governance, Leadership and Management

6.2 Strategy Development and Deployment

6.2.2 Details of functioning of the institutional administrative bodies

SSR Cycle – 3



Since 1881

THE AMERICAN COLLEGE, MADURAI - 625002
(An Autonomous Institution affiliated to Madurai Kamaraj University)



SINCE 1881

THE AMERICAN COLLEGE, MADURAI

(An Autonomous Institution Affiliated to Madurai Kamaraj University)
Re-accredited (2nd Cycle) by NAAC with Grade "A" CGPA – 3.46 on a 4 - point scale

SSR Cycle – 3

Criterion VI – Governance, Leadership and Management

6.2 Strategy Development and Deployment

6.2.2 Proof for Administrative Bodies Functioning

Dr. M. Davamani Christober
M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths)
Principal & Secretary



The American College

Madurai - 625 002, India.
Ph : +91 452 2530070, 2530973, Fax : +91 452 2520711
Email : acmdu1881@gmail.com, acsc1881@gmail.com
Web : www.americancollege.edu.in

Monday 05 October 2020

To

All Heads/Coordinators/Directors
The American College
Madurai 625002.

Dear Friends,

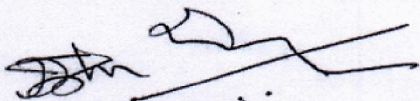
It is hereby informed that the March Session of the Academic Council of the American College for the academic year 2019-2020 is scheduled for Wednesday 28 October 2020 at 4 pm. ON LINE. You are requested to attend it, move the department resolutions as approved by the Board of Studies, and offer your valuable suggestions.

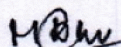
Zoom meeting ID will be sent to you on Tuesday 27 October 2020.

Agenda

1. Prayer
2. Welcome Address
3. Confirmation of the minutes of the meeting of the Academic Council held on Thursday 24 October 2019.
4. Special Resolutions
5. Departmental resolutions
6. Other Matters, if any
7. Vote of thanks

Regards


Dr. J. JOHN SEKAR
Dean, Academic Policies & Administration


Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002


Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002

Dr. M. Davamani Christofer

M.Sc., M.Phil., Ph.D (Interdisciplinary) Ph.D (Maths)
Principal & Secretary



The American College

Madurai - 625 002, India.
Ph : +91 452 2530070, 2530973, Fax : +91 452 2520711
Email : acmdu1881@gmail.com, acsc1881@gmail.com
Web : www.americancollege.edu.in

11.10.2019

To
Heads/Coordinators/Directors

Dear Friends,

The following information is sent to you for the conduct of the BOS on 19 October 2019. University nominees and subject experts have already been intimated about the BOS meeting. Kindly ensure through reminders that they attend the meeting.

As per the UGC norms, each department is expected to convene BOS at least TWICE. The functions of the BOS are

- To prepare syllabi for various courses of keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the Academic Council for appointment of examiners; and
- Coordinate research, teaching, extension and other academic activities in the department/college.

It is suggested that the departments can discuss in their BOS the following after discussing them first in the department meetings. You are requested to invite final year representatives to the BOS meeting.

- Revisiting the syllabi (IUG/PG/MPhil); UGC is expecting revision of syllabus at least once in three years;
- Restructuring the contents of each course on the basis of OBE. (We wrote OBE for the existing syllabus last year. We are supposed to prepare the syllabus only after preparing the OBE) Hence, you can restructure the syllabus without not necessarily altering its content marking different knowledge levels that are possible within each unit;
- Evolving the model question paper in alignment with OBE;
- In case of revision, preparing the grid now so that contents of the individual courses can be written in the April BOS;
- Discussing the different teaching-learning methodologies for courses; (other than lecturing/lab/field work); They can be flipped classroom, collaborative learning, cooperative learning, experiential learning, practice-based learning, problem-based learning and so on. You need such information for NAAC.
- Considering the increase in the number of courses that enhance the employment potentials. (Another expectation of NAAC)
- Offering Certificate/Add-on courses;
- Preparing question-bank for Section A, B, and C;
- Considering online quizzes and assignments;
- Preparing panel of examiners for April 2020 EOS. You can get the approval of the panel already sent to the COE for Nov 2019 EOS.
- Considering extension activities from the department (Another NAAC requirement)
- Making department contribution to Service Learning program (SLP)

The list is only indicative and suggestive and by no means exhaustive. Appropriate resolutions can be passed for ratification in the Academic Council. Details can be worked out later and seek approval of the BOS in April 2020.

Hope that BOS meetings would contribute significantly to the academic growth of the college.

Regards.

Principal & Secretary
The American College
Madurai-625 002

Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002

Dr. M. Davamani Christober

M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths)

Principal & Secretary



The American College

Madurai - 625 002, India.

Ph : +91 452 2530070, 2530973, Fax : +91 452 2520711

Email : acmdu1881@gmail.com, acsc1881@gmail.com

Web : www.americancollege.edu.in

PO/08/2020/F&P-111

01 August 2020

To

Dr. K. John Adaikalasamy
F&P Member,
The American College,
Madurai - 02.

Dear Sir,

Greetings in the name of our Lord.

We are planning to have Finance & Property committee meeting on Thursday,
06 August 2020 at 4 pm in the Principal's Chamber.

Agenda:

1. Budget 2020-2021
2. Works Completed
3. Advance payment for Autonomy grant for the academic year 2020-2021
4. Advance payment for Community College for the academic year 2020-2021
5. Fredrick Jacob property issues
6. Satellite Campus land issues
7. Any other matter

Please make it convenient to attend the meeting.

Thank you

Yours sincerely


Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002

Principal & Secretary
The American College
Madurai-625 002



THE GOVERNING COUNCIL OF THE AMERICAN COLLEGE

MADURAI - 625 002.

(Reg. No. 1/1934)

Rt. Rev. Dr. M. Joseph, M.A., B.D., M.Th., B.G.L., Ph.D.,
Bishop - CSI DMR & President

Dr. M. Davamani Christober, M.Sc., M.Phil., Ph.D.,
Principal & Secretary

PO/01/2021/GC-295

06.01.2021

To

Dr. S. Israel
Assistant Professor,
Department of Physics,
The American College,
Madurai- 625 002.

Dear Friends,

Greetings from the American College.

Regular meeting of the **Governing Council of the American College** will be held online on **28 January 2021 at 11.00 a.m.** at the Committee Room, The American College, Madurai - 625 002.

Agenda:

1. Prayer.
2. Roll Call and Welcome.
3. Welcoming new members of Governing Council of the American College, if any
4. Confirmation of minutes of the previous meeting held on 11.08.2020.
5. Matters arising out of the minutes of the previous meeting held on 11.08.2020.
6. Addition to the Agenda, if any.
7. Principal's report.
8. Audit Report 2019-2020.
9. Appointments, if any.
10. Confirmation of faculty, if any.
11. Request from department, if any.
12. Report of the sub-committee appointed by Governing Council of American College dated 11.08.2020.
13. Any other matter.

Please make it convenient to attend the meeting.

Thank you

Madurai-2

(Zoom link will be sent to you two days prior to the meeting.)

Bishop - President
President
Governing Council of the
American College
Madurai-625 002

Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002

With regards

Secretary
Governing Council of
The American College
Madurai
(R.No.1/1934)



Since 1881

THE AMERICAN COLLEGE, MADURAI

FACULTY FELLOWSHIP RETREAT (2019-2020)

Udaya Samudra, Kovalam

Friends,

Greetings to you in the name of our Lord and Saviour Jesus Christ.

Our Faculty Retreat 2019-2020 will be held at Udaya Samudra, Kovalam from 14 June to 16 June 2019.

The subsidized cost is Rs. 5750/- per person and Rs. 2900/- for Children aged between 6 and 12 years (50% of Actual Cost). There will be no charges for Children below 6 years. It includes travel, accommodation and food for two days at Udaya Samudra, Kovalam. Arrangements will be made to deduct the amount in three installments from August, September and October salary.

The faculty members are cordially invited to attend the retreat with their spouses and children. Please do not bring relatives and friends. Kindly give the particulars in the attached sheet to make the necessary arrangements for travel, food and accommodation. We will start to Kovalam in Air Conditioned Tempo Traveler Vans from near the Chapel at 5.00 a.m. sharp on Friday 14 June 2018. Please bring the Bible and essential things you feel fit to take along with you to Kovalam.

Looking forward to your participation, with the blessings of God

Yours in His Service

Chaplain

Principal

Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002

Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002

Dr. M. Davamani Christober

M.Sc., M.Phil., Ph.D (Interdisciplinary) Ph.D (Maths)
Principal & Secretary



The American College

Madurai - 625 002, India.
Ph : +91 452 2530070, 2530973, Fax : +91 452 2520711
Email : acmdu1881@gmail.com, acsc1881@gmail.com
Web : www.americancollege.edu.in

17.10.2019

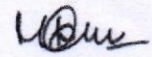
Friends,

A meeting of the **Senatus** is scheduled for **Monday, 21 October 2019** at
4:30 p.m. at B1 Seminar Hall.

Please make it convenient to attend.

Agenda:

1. Prayer
2. Welcome & Principals Announcement
3. Special Resolutions
4. Department Resolutions
5. Any other matter.


Principal & Secretary
The American College
Madurai-625 002


Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002