

**Criterion-V**  
**STUDENT SUPPORT & PROGRESSION**

**5.2 Student Progression**

**5.2.1**

**Copy of appointment orders / Offer letters**

**SSR Cycle – 3**



**Since 1881**

**THE AMERICAN COLLEGE, MADURAI - 625002**  
(An Autonomous Institution affiliated to Madurai Kamaraj University)

[All Inboxes](#)**Internship.Biocon@biocon.c...** 10:50 AM

To: gopigreen25@gmail.com &amp; 1 more... &gt;

## Intern Onboard : Welcome

Dear Gopinath R,

Greetings from Biocon!

The date of joining for internship will be confirmed through the internship offer letter. In the meantime, please upload the scanned copies of the documents listed below by clicking on the link to process your candidature further.

### Mandatory Documents:

- Biocon\_Application\_Form
- Updated\_CV
- Xth\_Marks\_Sheet
- Bonafide\_Certificate (Compulsory for candidates pursuing the degree/post graduate degree/PhD)
- Highest\_Degree\_Certificate
- Government\_ID\_Proof
- Bank\_Document

Note: Mandatory documents to be uploaded with file extension names as mentioned above.

Please click on the [link](#) to login to Intern Career Portal to upload the documents.

Please use the below credentials and OTP sent to your mobile for login to the portal.

Login Id : [gopigreen25@gmail.com](mailto:gopigreen25@gmail.com)

Password : &N3jGONX

Regards, Human Resource Department

BioconBiologics India Ltd

20th KM, Hosur Road, (Opposite St. Francis De Sales School)







SPORT FOR ALL - ALL FOR SPORT

## Employment Contract

Emp ID: DSITEMP3324

To,

Date: 17-01-2020

Anandh N S,

2/7, Muthaiah chettiar compound, Raja mill road

Madurai

Tamil Nadu

India.

Dear Anandh N S,

Thank for your interest in choosing Decathlon Sports India Pvt Ltd (DSIPL). As we believe your passion for sport and your values match those of our Company, we, at DSIPL, are pleased to appoint you as a **Decathlon Temporary Employee**, and your responsibilities would be those of a **sport leader** at our **Madurai** location effective **17-01-2020**.

Your gross fixed compensation would be INR. **90.00** per hour. You are entitled to all the social security benefits like PF, ESIC (as per applicability), & bonus as specified in the respective statutory acts.

**Chandr Gowtham** will be responsible to mentor and guide you in this phase of your professional journey or any such manager assigned by the later.

We at DSIPL strongly believe in your ability to manage yourself in the best interest of the Company. Fewer the rules better the productivity as far as we are concerned.

We trust you will enjoy working with DSIPL and take the utmost autonomy to complete your responsibilities-

1. We believe you will treat your team mates and customers with utmost respect
2. We are bound by certain regulations by the Government of India and our Group norms. You will be required to abide by all these regulations\* currently existing or any

**DECATHLON SPORTS INDIA PVT. LTD.**

such rules that might be incorporated from time to time

Survey No. 10/18-A20 Chikkrinchi Villam Bellary Road, Bangalore-562117

Mobile: +91 - 7676798989, www.decathlon.in

CIN: U72200KA2004FTC033358

relocate to any location where the Company currently has stores or may be established or any other Group companies as deemed necessary

4. Your salary and its components are strictly confidential and we prefer you not share it with other team members
5. We hold transparency in high regard. You cannot involve yourself in taking or giving bribe, gambling, theft, fraudulent practices or any such act that might affect DSIPLs reputation or damage to property
6. We at DSIPL, have a strict policy against sexual harassment. We believe that you will not engage in any form of sexual harassment towards any of the Company employees and the Company's customers. DSIPL also ensures a safe environment to all its employees and customers and strict action will be taken against any offender, be it employee or customer
7. All documents submitted by you to the Company shall be subjected to scrutiny by the appropriate authorities
8. In the event you feel you cannot be a part of our culture and environment, kindly communicate your desire to depart at least 7 days in advance
9. In the event we find you have not abided by these, and other regulations explained to you by your manager or if you do not share the values of DSIPL, we shall communicate the dis-continuance of employment with DSIPL to you at least 7 days in advance
10. However, your employment will be subjected to immediate termination on the following conditions prescribed in the Industrial Employment/Model Standing Orders Act 1946-

- wilful in subordination or disobedience, whether alone or in combination with others, to any lawful and reasonable order of a superior,
- theft, fraud or dishonesty in connection with the employers business or property,
- wilful damage to or loss of employers goods or property,
- taking or giving bribes or any illegal gratification,
- habitual absence without leave or absence without leave for more than 10 days,
- habitual late attendance,
- habitual breach of any law applicable to the establishment,
- riotous or disorderly behaviours during working hours at the establishment or any act subversive of discipline,
- habitual negligence or neglect of work,



A handwritten signature in black ink, appearing to be "N.S. Singh" or similar, written in a cursive style.



- unauthorised strike of work or inciting others to strike work in contravention of the provision of any law, or rule having the force of law.

11. Any image taken of you during a Decathlon event or during a photo-shoot shall be the property of Decathlon and you consent to Decathlon's use of the such image in communication.

12. Apart from the above mentioned rules all rules specified under the certified standing orders of Decathlon will be applicable to you from the date of your joining Decathlon

13. Clause 4 of this employment contract shall continue to survive even after any form of termination of this employment contract.

**\*. Notwithstanding anything mentioned above, please note that the regulations would be explained to you by your respective manager during your induction program**

Should you accept the above information, then kindly sign the duplicate copy of this appointment letter.

**We welcome you to the Decathlon Family!**

For Decathlon Sports India Pvt Ltd



Authorised Signatory

(CHANDR GOWTHAM P)

Accepted By Me

NS. Anand  
Employee Signature  
(ANANDH . NS)

**OFFER LETTER**

TO

**MR/MS. Brainerd raja.S**

SURETI IMF PVT Ltd invites applications for internship training for the financial year 2019-2020 vide details are as follows

We are happy to issue the career program letter. We would appoint you as our sales officer and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of SURETI IMF -IRDA TRAINING payable @ COIMBATORE.

A sales officer needs to achieve the defined criteria to progress to become an Business Development officer and to progress to higher levels of leader as Senior business development officer / Branch in charge in his/her career path.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Production Bonus
3. Monthly Advisor Activation Allowance
4. Indirect Team QPB for SBDO/BI (Indirect Team L1 & L2 - Quarterly)
5. Self-Sourced business payout

As a part of Project, We train on Learning Corporate work culture and Skills Development

- |                                     |  |
|-------------------------------------|--|
| <b>A) Project Functional Area</b>   | : HR/Finance/Operations/Sales&Marketing  |
| <b>B) Project Period</b>            | : 2 MONTHS   |
| <b>C) Training</b>                  | : IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities, |
| <b>D) Developing Skills</b>         | : Communication Interpersonal skills<br>Corporate Working Culture  |
| <b>E) Awards &amp; Certificates</b> | : Training Certificates & Performance based Awards   |

SIMPL has pleasure in welcoming you on board. Trust you will have a long and mutually beneficial association us

Thank you

You're sincerely



BRANCH INCHARGE



ACCEPTANCE OF OFFER

I, \_\_\_\_\_ agree to the services terms and conditions mentioned in this letter and enclosed details

\*The fees which is taken from you for a IRDA exam Training, It is not refundable

DATE:

SIGNATURE



**DASPV TECHNOLOGIES PVT LTD**  
DAYA AND SOBA PHYGITAL VENTURES PRIVATE LIMITED



## LETTER OF INTERNSHIP

25/06/2020

7, SOUTH KAVAL KOODA STREET,  
MADURAI - 625001

Dear KETHANA JAIN,

We would like to congratulate you on being selected for the Finance Internship position with **Simperry** – Economic development, effective 01/07/2020. All of us at **Simperry – DASPV TECHNOLOGIES PVT LTD.,** are excited that you will be joining our team!

As we discussed during the interview process, this is a non-paid academic internship during which you will be expected to provide 48 hours per week through 31/07/2020  
Each week, you will be given up with a dedicative training cum practice session before getting into a task.

This internship is viewed by **Simperry** as being an educational opportunity for you, rather than a part-time job. As such, your internship will include training/orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts through hands-on application of the knowledge you learned in class

Since considering this Pandemic situation in mind, we offer you to get yourself engaged with the task in remote access from your convenient place (Home). Mainstream tasks would be given – Financial management, Investment analysis scopes and pnl propagation.

Your work tasks will be channelized through a single window remote access application recommended by the Internee.

Again, congratulations and we look forward to working with you this coming year.

Sincerely,

D Balavignesh  
Founder & Managing Director



## Fwd: Offer from FCM Travel Solutions India Pvt Ltd

From: Kishore Suresh (kishoresuresh085@gmail.com)

To: jacky2sunny@yahoo.com

Date: Friday, June 19, 2020, 03:15 PM GMT+5:30

----- Forwarded message -----

From: **Dhakshna Murthy** <[dhakshna.murthy@in.fcm.travel](mailto:dhakshna.murthy@in.fcm.travel)>

Date: Mon, Dec 9, 2019, 4:10 PM

Subject: Re: Offer from FCM Travel Solutions India Pvt Ltd

To: Kishore Suresh <[kishoresuresh085@gmail.com](mailto:kishoresuresh085@gmail.com)>

Cc: John Thangaraj <[john.thangaraj@in.fcm.travel](mailto:john.thangaraj@in.fcm.travel)>, Albert Stephen <[albert.stephen@in.fcm.travel](mailto:albert.stephen@in.fcm.travel)>

Hi Kishore

Greetings of the day !!!

We are pleased to share your offer letter with salary break up for your ready reference. Your date of joining will be during June 2020. We will come back to you on the exact date of joining and training schedule in our next mail . Wishing you all the best.

Compensation Fitment Sheet		
<b>Name</b>	Kishore	
<b>Designation</b>	Management Trainee	
<b>Business</b>	Corporate	
<b>Function</b>	Trainee	
<b>Location</b>	Bangalore	
<b>Particulars</b>	<b>Monthly</b>	<b>Annually</b>
<i>Basic</i>	15,100	181,200
<i>Medical</i>	1,250	15,000
<i>Special Allowance</i>	4,167	50,004
<i>Statutory Bonus</i>	1,258	15,096
<b>Gross (Sub total) A</b>	<b>21,775</b>	<b>261,300</b>
<i>PF</i>	1,812	21,744
<i>Gratuity</i>	726	8,712
<i>Medical Insurance</i>	687	8,244
<b>Sub Total(B)</b>	3,225	38,700
<b>Cost to Company</b>	<b>25,000</b>	<b>300,000</b>
Net Take Home, Pre Tax*	19,963	

**Please note that "The Company reserves the right to conduct Background verification and reference check process on all of its potential employee. Your job offer is subject to clearance of Background verification and reference check reports if any."**

Wishing you all the best !!!!!



**K S Dhakshnamurthy**  
*Peopleworks*  
**FCM Travel Solutions India Pvt Ltd**



**9840106967**



**dhakshna.murthy@in.fcm.travel**

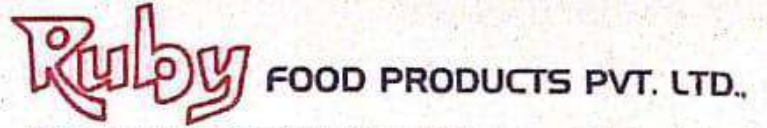
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**From:** Kishore Suresh <[kishoresuresh085@gmail.com](mailto:kishoresuresh085@gmail.com)>

**Sent:** 03 December 2019 20:38

**To:** Dhakshna Murthy <[dhakshna.murthy@in.fcm.travel](mailto:dhakshna.murthy@in.fcm.travel)>

**Subject:** Hello Sir, I am Kishore, I have enclosed my certificates and copies for your concern.



Manufacturers of Fruit Drink & Flavoured Milk

A.S-2, Industrial Estate, K.Pudur, Madurai - 625 007,

Tel : 0452-2566161.

e-mail : info@rubyfood.com / sales@rubyfood.com

website : www.rubyfood.com

### Internship Offer Letter

Dear Nivetha,

Date:23/07/2020

We are pleased to confirm your request is acceptance of an internship in our organization position as **Customer Care -Internship** in the **Customer Relationship** department .

Working Timing : 9 Am To 6 Pm

Stipend : Rs 6,000/- PM+ Incentive- (Based on your performance)

Duration : 27/07/2020 To 27/10/2020 (If will need company extended the period)

You will give better performance of the above period, The company will consider on role employment.

With best wishes

For Ruby Food Products Pvt Ltd.,

A handwritten signature in black ink, appearing to read "J. Srinivasan", is written over a horizontal line.

Managing Director



## OFFER LETTER

Ms. Rahima Yasmin

Date: Saturday, September 26, 2020

Welcome to BYJU'S!

Congratulations on your decision of partnering with us in our endeavour to change the face of education.

We are pleased to offer you the position of Trainee-Mentoring on following terms and conditions:

### Offer Details:

Designation:	Trainee-Mentoring
Department:	User Experience (51000011)
Sub Department:	Mentoring
Employment Type:	Trainee
Date of Joining:	Thursday, October 1, 2020
Role Location:	IBC Knowledge Park, Bangalore

### Compensation Details:

CTC per Annum:-

Fixed Compensation: 450000 INR

Variable Compensation: 150000 INR

The company shall be entitled to deduct, from the above remuneration payable to you, the following contractual, statutory and compulsory deductions:

1. Provident Fund
2. Income tax deducted at source at the rates applicable
3. Employment/Professional taxes
4. Dues to company including loans and advances
5. Or any other applicable statutory deductions

The income Tax liability with regards your salary and perks and will be governed by the tax laws of the country as applicable from time to time.

1. You will be governed by and agree to abide by the General Terms & Conditions of Service of the Company, as enclosed in Annexure A.
2. You will be governed by and agree to abide by the provisions of the company's Code of Conduct, copy of which is enclosed with this letter.
3. You are requested to carry necessary documents on your joining date, as enclosed in Annexure B.

You are requested to join the services of the Company not later than **Thursday, October 1, 2020**, failing which you may please consider the offer to be withdrawn, unless an extension to the date of joining has been mutually agreed in writing.

We take this opportunity to thank you for the interest you have shown in our organization and look forward to welcoming you on-board for a fruitful career with us.

Please submit the signed copy of this offer letter on your date of joining.

Yours sincerely,

Think & Learn Pvt. Ltd.

Human Resource

Accept Job Offer by signing below

Signature

*This is system generated offer letter and does not require authorised signature.*

#### Annexure A

All Confidential information, Coaching Materials, Developed Material and Documentation of the Company including any information concerning the organization,



business or finances of the Company or of any third party, any trade secret, software program, functional methodologies, business plans, strategies, students list, records, reports, memoranda which is confidential to the Company or which the Company is under an obligation to keep confidential or is of such type and nature that a reasonable person would regard as confidential.

The trainee acknowledges that the unauthorized use or disclosure of the Confidential Information will be prejudicial to the interest of the Company or the entities with which the Company has business relationship and may amount to invasion of privacy or a misappropriation or improper disclosure of trade secrets.

**Code of Conduct:** Think & Learn Pvt. Ltd., endeavours to follow the best possible standards in its governance and has high levels of transparency and integrity. As a trainee or consultant, or as a business partner, we would like to inform you of our Ethical Standards Practice applicable to our trainee relating to their dealings with you in various business transactions. We ask you to read, understand, and adhere to this practice and also ensure that others represent you do the same (applicable for vendors or consultant). All correspondence in this regard shall be kept confidential. In case of any clarification, please do not hesitate to contact us.

**Business Conduct:** Our basic premise in conduct of business: trainee should do nothing that might discredit or embarrass the Company, its clients, or themselves as trainee of the Company.

All Think & Learn Pvt. Ltd., trainees are expected to act in accordance with the highest levels of personal and professional integrity, and ethical conduct. Honest conduct is that which is free from fraud or deception.

Employment with Think & Learn Pvt Ltd is governed by the organisation employment policies as applicable, including satisfactory information from background checks post Joining.

## **Annexure B**

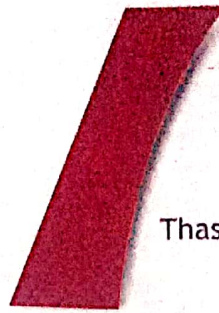
1. 12th Mark sheet
2. 10th Mark sheet
3. Graduation/Post Graduation Mark sheet–All semester mark sheet
4. Graduation/Post Graduation–Provisional Certificate/Course Completion Certificate
5. Resume
6. BYJU'S Offer Letter
7. Pan Card
8. Aadhaar Card(on Aadhaar, DOB should in DD/MM/YYYY)

9. Voter ID/Passport/Driving License
10. Cancelled Cheque/Bank Statement/Bank Passbook
11. Passport Size Photograph
12. All current & previous companies relieving/experience letter(Only for experienced candidate)
13. Current/Last company's last three months' payslip(Only for experienced candidate)

**Signature:**



**KP SOLUTIONS**  
*For The Key People..*



Corporate Office :  
New No.255, Old No.202/4,  
Marudhupandiar Street,  
Thasildhar Nagar, Madurai - 625 020  
Ph : +91 452 4518186

Date : 1<sup>st</sup> August 2020

Santhiya Devi M  
34, Thalayari Gurunathan Kovil Street, South Masi Street,  
Madurai - 625 001

Dear Santhiya Devi M,

STRICTLY CONFIDENTIAL

This has reference to your application and subsequent discussions. We are pleased to offer you the post of **Trainee HR Recruiter** and you will be functionally working as **Trainee Recruiter** at KP Solutions, as detailed in this letter. You are directed to report for duties on or before August 3, 2020. In case if you do not communicate acceptance of the offer in two (2) days from the date of receipt of this offer, or fail to join duties on or before the Date of Joining mentioned above, this offer shall automatically stand withdrawn, and shall cease to exist. The Company, may, at its sole discretion, extend the period in writing.

1. **Location** : You shall be based at Madurai and you shall report to your senior designated person assigned to you as your reporting authority and work under his/her guidance and supervision.
2. **Transfer** : The Company reserves the right to transfer you to any other location where the Company has office or newly established office as per the requirements of the Company. Your services are transferable with or without any prior notice or reasons, at the sole discretion of the Company, to any department or to any Office, Branch, Division of this Company or in any subsidiary of this Company or a group or affiliate Company or your services may be seconded/deputed to any other Company or any other place where work of the Company is carried out, as may be necessary. In the event of your transfer, the terms and conditions of employment outlined herein shall continue to apply along with any modifications thereof as may be applicable. However, you shall be required to adhere to the rules and regulations as prevalent at the new place of posting.
3. **Compensation Package** : Your compensation package will be as detailed in **Annexure A**. The Compensation package shall be governed by the Policies and Guidelines of the Company presently applicable and as may be modified from time to time.
4. **Variable Pay/or Performance Incentives & Annual Increment** : Variable pay or performance Incentive and annual increment are paid to you subject to the applicable process and policies of the company from time to time. The payment of Variable pay or performance Incentive or increment shall be subject to you being on the rolls of the company on the date of disbursement of the same and subject to your performance and the performance of the company during the period as decided by the company in its sole discretion from time to time.
5. **Job Description** : Although your normal work will consist of the duties and business targets as assigned to you from time to time, which shall be achieved by you to the satisfaction of the Company, you may at any time be called upon to discharge any other duties which in the opinion of the Company are within capacity to discharge and you will forthwith undertake to discharge those duties with diligence and care.
6. **Medical Fitness** : Your appointment and continuation in employment is subject to your being found fit in the pre-employment Medical Examination or in any Medical Examination during the course of your employment as may be prescribed by the Company.
7. **Background Checks** : Your appointment is made relying upon the information furnished and representation made by you from time to time. The Company and any of its employees/representatives and/or officials shall be entitled to conduct reference and background check from all the requisite sources including all your previous employer/s or references given by you and if not found suitable or any discrepancy is noted in regards to you or any of the statements, declarations or disclosures made by you the Company shall have full right and authority to terminate your services and take such further action as deemed necessary in the interest of the Company.
8. **Retirement** : The normal age of your retirement shall be 60 years and accordingly it is the condition of employment that you will automatically retire (superannuate) on attaining the age of 60 years and no further notice whatsoever to you will be necessary in this regard.
9. **Leave** : You will be entitled for leave and paid holidays as per the policy of the Company as presently applicable and/or as may be modified from time to time.
10. **Compliances** : You shall be responsible to meet all requirements under Indian Tax Laws, including tax compliance and filing of tax returns. The Company may withhold from any compensation or benefits payable to you, all Central, State, or other taxes as may be required to be paid by you pursuant to any legislation, regulation or notification.
11. **Termination** : a) It is understood and agreed that this engagement may be terminated anytime, by either party by giving to the other at any time, notice in writing for the period based on your Role at the time of termination, as notice period defined below:  
Individual Contribution role : 3(three)month ; Team Handling Role/Critical Role : 6 (six) months





**KP SOLUTIONS**  
*For The Key People..*

Corporate Office :  
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Ph : +91 452 4518186

- a) The termination shall take effect at the end of such notice period. Termination with immediate effect, may be made by the company by paying/not paying you an amount equivalent to Gross Salary in lieu of notice mentioned above, the company may choose to, in its sole discretion.
  - b) If you resign from the services of the company, the company may choose to, in its sole discretion, to relieve you immediately or on any date within your notice period or may require you to serve the notice period either in full or in part, with or without any pay in lieu of notice.
  - c) You understand and acknowledge that your notice period could be changed at any time during the course of your employment on account of change in your role/level/designation etc.
  - d) At the sole discretion of the Company your services are liable to be terminated without any notice or salary in lieu thereof in the event of any breach of the terms and conditions of this letter and the annexure thereto, including refusal of Transfer or nonfeasance or acts against the interest of the company or you being involved in violation of any of the Company's Rules, Policies, Service Regulations, Code of Conduct, or any offence which may or may not be directly connected with the business of the Company and for such act the Company shall not be held liable under any circumstances and provision. The Company shall also be entitled to terminate your services with immediate effect in the event any of your actions/inactions including through the digital platform bringing bad name and/or disrepute to the Company.
12. **Code of Conduct, and Rules/ Regulations/Polices of the Company :** You shall at all times during your tenure with the Company, comply with the service regulations, code of conduct and all the policies, process, regulations, guidelines etc. issued by the Company, presently applicable to the employees of KP Solutions, and as amended or communicated from time to time.
  13. **Confidential Information :** You acknowledge that the business of the Company is highly competitive and that any information concerning the Company's business (including but not limited to strategies, methods, books, records and documents, technical information concerning its products, equipment, services and processes, customer lists, procurement procedures, pricing techniques and credit and financial data concerning Company's customers and business affiliates) all comprise confidential business information and trade secrets, vital to the business of the Company. You hereby agree that you will not, at any time during or after your employment with the Company, make any unauthorized disclosure of any confidential business information or trade secrets of the Company, or make any use thereof, except for the benefit of and on behalf of, the Company. For the purpose of this paragraph, the term "Company" shall also include all affiliates of the company. Any disclosure which has not been expressly authorized by the Company shall be called 'unauthorized disclosure'. For the purpose of this paragraph; the term "Company" shall also include all affiliates of the Company. Unauthorized Disclosure and use of confidential information constitutes a serious misconduct and the Company shall be entitled to take appropriate disciplinary action against you including termination of service. Disclosure and use of Confidential information of the Company after the termination of your relationship with the Company shall entitle the Company to initiate appropriate legal proceedings, including but not limited to seeking an "order of injunction". Where disclosure of Confidential information is made by you in observance of order of a competent court or may be required to made under any applicable law you shall inform the Company either before or immediately thereafter the nature and extent of disclosures made and the circumstances under which those disclosures were required to be made by you.
  14. **Intellectual Property :** All works developed by you during the course of your employment with the Company, shall belong exclusively to the Company and you hereby assign the ownership of copyrights of such Works and those of any other derivative Works, to the Company. You will promptly provide to the Company a complete written disclosure for each such Work identifying the features or concepts you or the Company believe to be new or different. You grant to the Company an irrevocable, nonexclusive, worldwide, perpetual, paid-up license under these Works. The license scope is to make, have made, use, have used, sell, license or transfer items of such Works and to practice and have practiced methods pertaining to such Works. You are specifically made aware that you will not be liable to any compensation for such acts of yours, and that any rewards which the company may choose to bestow will not be deemed to confer any rights towards that invention, discovery or improvement in system or method, for you.
  15. **Proprietary Rights :** Any product/services including but not limited to all information, reports, studies, software (including source codes, object codes and executable), flow charts, diagrams and other tangible and intangible material of any nature whatsoever produced by or as a result of any of the services rendered by you shall be the sole and exclusive property of the Company. In furtherance thereof, you hereby irrevocably grant, assign, transfer to the Company all rights, title and interest of any kind, in and to any such product" produced by you, severally or individually, whilst in employment with the Company. After the determination of your services, you shall not be entitled to make any use of any of the said materials except as may be expressly permitted in writing by the Company.
  16. **Advertisement :** You shall not use or caused to be used the name and/or trademark/logo of the Company, its group companies, subsidiaries or associates in any sales or marketing publication or advertisement, or in any other manner whatsoever without prior written consent of Company. During the tenure of your service and after determination thereof, you shall not publish or cause to be published in any media, print, web or electronic, any advertisement concerning the Company or its products without the prior written approval of the Company and further such matter to be published or caused to be published in any media, print or electronic shall be pre-approved in writing by the Company. You shall not distribute any circular or writing concerning the Company without the prior written approval of the Company. Any such matter to be published or caused to be published in any type of media whatsoever or any such





# KP SOLUTIONS

For The Key People..

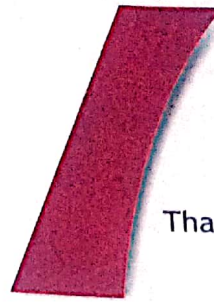
Corporate Office :  
New No.255, Old No.202/4,  
Marudhupandiar Street,  
Thasildhar Nagar, Madurai - 625 020  
Ph : +91 452 4518186

- circular or note concerning the Company. If any law suit or action shall be brought against the Company as a consequence of any unauthorized action or publication or statement of yours or the representatives in any media, print or electronic or in any other form or for such action caused by you, strict action shall be taken against you including recovery of all costs, loss or damages arising therefrom.
17. **Indemnity** : You shall indemnify the Company against any loss, damage, proceeding which the Company might suffer due to any wrongful acts, mala fide acts, negligence and/or gross dereliction of duties on your part, during your service tenure and after determination of your services. Such indemnity shall not prejudice the right of the Company to terminate your services on such count or the right of the Company to seek other remedies which the Company may have to make good the loss, damage.
18. **Reservation of Rights** : In the event of your leaving the service of the Company for any reason, you shall immediately repay all outstanding amounts due from you to the Company and shall surrender or dispose of all the assets of the company, if any, in your possession or control as may be instructed by the company in writing. The Company at all times reserves the rights to have a lien over the dues payable to you for recovery/set off of assets/cash advances/loans advanced to you by the Company and which are outstanding against your name. Your obligation to repay the outstanding amounts will not cease till the time the outstanding dues have been paid back to the Company or assets of the company are surrendered /disposed of as above, even if you have been relieved from the service of the Company. In the event of your leaving the employment of the Company without settling amounts due from you to the Company or if the same are not recoverable, either in full or part, from the dues payable to you by the Company, the Company shall reserve the right to initiate appropriate remedial proceedings including but not limited to the recovery of outstanding amounts.
19. **Amendment** : Unless otherwise decided by the company expressly, this Agreement shall only be modified or amended only by an instrument in writing duly issued by the Company.
20. **Severability** : If any provision of this agreement shall be invalid or unenforceable by any court of competent jurisdiction, the remainder of this agreement, other than that portion determined to be invalid or unenforceable, shall be unaffected thereby and each valid provision of this agreement shall be enforced to the fullest extent permitted by law.
21. **Governing Laws & Jurisdiction** : The provisions of this Agreement shall be governed by and construed in accordance with Indian law. Any dispute, controversy or claims arising out of or relating to this Agreement, shall be under the exclusive jurisdiction of the courts located at Madurai
22. **Department Specific Terms and Conditions** : You shall be governed by the norms, terms and conditions, as per your job requirements, if any as mentioned in Annexures, annexed hereto, and the same shall be deemed to be an integral part of this agreement.
23. **Anti-Bribery Undertakings** : During the course of your employment with the Company, you shall not commit, authorize or permit any action which would cause the Company and/or the Company's affiliates to be in violation of any applicable anti- bribery laws or regulations and the internal policy of the Company on corruption and bribery. This obligation applies in particular to illegitimate payments to government officials, representatives of public authorities or their associates, third parties, families or close friends to any other entity or individual including yourself. You hereby agree and undertake that you shall neither offer or give, or agree to give, to any employee, representative or third party nor accept, or agree to accept from any employee, representative or third party any gift or benefit or consideration of any kind as an inducement or reward for doing or refraining from doing or having done or refrained from doing, any act, or for showing or refraining from showing favour or disfavour to the Company, be it monetary or otherwise, which the recipient is not legally entitled to receive. You hereby agree and undertake that you shall promptly notify the Company, if you become aware of or have specific suspicion of any corruption and bribery with regard to any such activity. In case any prohibited payments or gifts are made or received by you, as stated herein above, or if the Company has reasonable cause to believe that such payments or gifts have been or are being made, the Company may terminate your employment with immediate effect.
24. **Exclusive employment, Non-Compete and Non-Solicitation** :
- a) You hereby agree and undertake that during the period of your employment with the Company including any notice period even though the Company may have paid salary to you in lieu of the notice period and/ or entered into any arrangement in the nature of a Garden Leave with you, you shall not engage in any other employment, trade, business or profession or work as an employee, consultant or in any other capacity, directly or indirectly, for or with any other person or entity.
- b) You hereby agree and undertake that during the period of employment with the Company including any notice period even though the Company may have paid salary to you in lieu of the notice period and/ or entered into any arrangement in the nature of a Garden Leave with you and for a period of one (1) year from the date you have ceased to be in employment with the Company, you shall not:
- i) Attempt to directly, indirectly or in any other manner whatsoever, whether for profit or otherwise, solicit or persuade any person who is a client/ customer of the Company to cease doing business with the Company, or to reduce the amount of business which any such client/ customer has customarily done or might propose doing with the Company, whether or not the relationship between the Company and such client/ customer was originally established in whole or in part through your efforts; and
- ii) Employ or attempt to employ or assist anyone else to employ any person who is in the employment of the Company, on the date of cessation of your employment, or was in the employment of the Company at any time in the preceding twelve (12) months preceding your date of cessation of employment.





**KP SOLUTIONS**  
For The Key People..



Corporate Office :  
New No.255, Old No.202/4,  
Marudhupandiar Street,  
Thasildhar Nagar, Madurai - 625 020  
Ph : +91 452 4518186

25. **Interpretation, Miscellaneous & Residuary** : Notwithstanding anything contained herein the company reserves its absolute rights at its sole discretion to render interpretation of any of the clauses contained herein or to provide clarity to any of the verbiage or nomenclature or whatsoever as it may deem fit and proper. The decision of the company in this regard shall be final and binding.
26. **Other Terms and Conditions** : During your employment, you will be subject to the service rules and regulations applicable from time to time. The terms and conditions contained herein, and of the Annexure hereto shall be read along with the instructions, guidelines, policies, etc. and amendments thereof as presently applicable to you and as may be amended from time to time and as may be made applicable to you by the Company subsequently during the course of your employment. Any other terms, conditions, stipulations not specifically mentioned herein shall be governed by HR and other Policies and Procedures of the Company as presently applicable and as may be amended from time to time. You will not, during the continuance of your employment undertake or carry on either alone or in partnership nor be directly or indirectly employed in or concerned with as principal agent, clerk, assistant, consultant, servant or otherwise in any other business, trade, occupation or profession whatsoever. You will devote your whole time and attention to your duties with KP Solutions OR the Company. You shall not during the course of your employment engage, participate, whether directly or indirectly in any business competitive to the business of the Company. You shall not appoint or cause to appoint any of your direct or indirect relatives as consultants for the Company or on any other designation under your organization without taking prior written consent for the Head-HR and Head of your Department. You shall not distribute any circular or writing concerning the Company without the prior written approval of the Company. You shall not give guarantees, written or oral, on behalf of the Company with regard to the prospective performance of any of the services of the Company. If any claim shall be brought against the Company as a consequence of any unauthorized action or communication or statement of yours or in any other form or for such action caused by you, strict action shall be taken against you including recovery of all costs, loss or damages arising therefrom. You shall maintain and ensure maintenance of such records and registers as may be specified by the Company, from time to time, which are necessary for achievement of your targets and improving your productivity. You shall not do anything or cause to do anything, which shall bring dishonor and/or disrepute to the Company or engage in unlawful/immoral activities. If at any time you are involved in any legal/administrative/quasi-judicial proceeding(s) you shall immediately inform the Company the details thereof. You shall not at any time use your association with the Company to gain unfair advantage for personal purposes.

Upon your joining duties and giving an acknowledgement of acceptance of this letter of offer, the letter shall be deemed to be your Appointment Letter. Please sign and return a copy of this communication and Annexure(s) in acknowledgement of receipt and acceptance of the terms and conditions of this contract.

Please read the notes/instruction mentioned in the attached annexure including your entitlement sheet. The attached annexures are an integral part of this Offer Letter and shall be read accordingly unless altered/changed/modified by the Company.

We take this opportunity to welcome you to the organization and look forward to having you on board as part of the team.

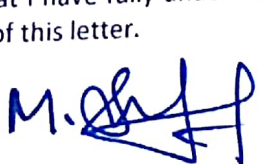

For KP Solutions

Authorised Signatory

**Acknowledgement and Acceptance**

I have gone through all the terms and conditions mentioned in this Offer Letter/Appointment Letter, and all the Annexures hereto. I hereby declare that I have fully understood these terms and agree that they shall remain binding. As a token of acceptance, I have hereby signed duplicate of this letter.

Signature:

M.  N. 2 

Name:  
Date: dd)/(mm)/(yyyy)



**KP SOLUTIONS**  
For The Key People..



Corporate Office :  
New No.255, Old No.202/4,  
Marudhupandiar Street,  
Thasildhar Nagar, Madurai - 625 020  
Ph : +91 452 4518186

**COMPENSATION ENTITLEMENT SHEET**

**Annexure - A**

Name	Ms. Santhiya Devi M	
Designation	Trainee HR – Recruitment	
Emp Code	2012 06108	
City	Madurai	
Cost Break-up	Monthly (Rs.)	Annual (Rs.)
Basic	4,000	48,000
HRA	2,000	24,000
Conveyance Allowance	800	9,600
Medical Re-imbursement	1,250	15,000
Mobile Allowance	1,000	12,000
Special Allowance	950	11,400
Gross Salary	10,000	1,20,000
Total CTC		120,000

You will also be entitled to the following benefits as per policy guidelines:

a. Mobile allowance will paid after deduction of usage. If exceeded approval needs to received from management with proper justification from the respective departmental heads else the excess amount will be deducted further from the gross etc.

B. Professional Tax/ ESI/PF if any as per Govt Norms will be applicable time to time

**Other Benefits:**

1. In the event there is any enhancement in the total emoluments to be paid to you on account of change in any statute (Central Government or State Government) or notification, then the said enhanced payment will be adjusted from the total CTC payable to you as shown hereinabove. In such a case the company will have the right to restructure your emoluments within the specific CTC.





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2. All future Variable pay/Performance pay would include prospective/retrospectively increased or additional Statutory payments liable to be paid by the Company because of changes in statuses. Also the Company reserves the right to adjust/recover such increased/additional statutory payments from the Cost to Company (CTC). Further the Company will not be liable to pay any amount over and above CTC which includes all statutory payments applicable. Company reserves right to change your salary structure at any time by treating this as required notice, if any, under any Law & without any separate/further notice/intimation. This is basis the fact that the CTC is inclusive of all liability/compensation obligations of the Company [whether towards statutory payments as well as towards Basic pay and other components of pay] as mentioned in Annexure to Appointment Letter.

Perquisite as defined in income tax rule shall be added to the taxable income for tax computation in accordance with the income tax act.

\*\*As per the company policy, target Incentive is for performance "Exceeding Expectations". Target Incentive is an indication and the amount is decided by the company based on company performance and individual rating each year. Variable pay or performance Incentive and annual increment are paid to you subject to the applicable process and policies of the company from time to time. The payment of Variable pay or performance Incentive or increment shall be subject to you being on the rolls of the company on the date of disbursement of the same and subject to your performance and the performance of the company during the period as decided by the company in its sole discretion from time to time. You are directed to report for duties on 03/08/2020 (dd/mm/yyyy). However, owing to the advent of COVID -19 and the ongoing epidemic, the date of reporting is tentative and may vary, subject to the restrictions/precautionary measures undertaken by the Government of India and respective State Government in order to contain the spread of COVID-19. We shall inform you in advance if the date of reporting indicated above is changed.

#### Annexure "S"

#### KP SOLUTIONS INFORMATION ON SALARY PROCESS OF THE COMPANY

As per the Company Policies and Procedures, the Salary paid is calculated on the basis of the attendance for the current month i.e. 1st of the current month till 30th of the current month. Salary will be processed on the basis of attendance only.

In the first month, New Joinee will get salary from the 1st to 30th of the month from his Date of Joining.

Employees whose joining compliances are completed (Employee code generated) on or after 20th of the current month salary will be paid in the subsequent month as Arrears. The attendance period shall be inclusive of Sundays and Company declared Holidays.


For Example:

1. If an employee joins on the 10th day of August, he shall be receiving salary from 10th of August till 30th of August, for all days, in which he has marked attendance.
2. If an employee joins on the 20th day of August, he shall be receiving salary from 20th of August of previous month till 30th of September, in the month of September, as per the attendance.  
To register your daily attendance, please ensure to log-in your attendance on SuccessFactors on daily basis. Also ensure to regularize your absent days / Leave Days every month to avoid the salary deduction.

#### PAN No. & Bank Account Details Submission:

1. BANK & PAN Details updated only will be considered for Salary Payment. Please ensure to update correct PAN No. & Bank details. We will consider it for salary pay-out if PAN/Bank Details are provide within 30<sup>th</sup> day of the calendar month or 15 days of Joining whichever is earlier.
2. Post Joining you have to open your Salary Account with the banks, if you already have the active bank account, the said account can be continued for salary Payments.
3. Ensure that the name provided to company matches with the Bank record.
4. Also ensure that your salary account is activated before updating
5. Salary will be put on hold if PAN/Aadhar/Cancelled Cheque is not submitted within 30<sup>th</sup> day of the calendar month or 15 days of Joining which ever is earlier
6. Salary hold for non-submission of PAN/Aadhar/Cancelled Cheque will be released alongwith the subsequent month payout.

For New Joinee; if bank account is not updated, the first month salary will be Kept on hold and will be subsequently released in next pay-out cycle, post bank account details updation.

Signature: 

Name of the employee: M. Santanupriya

Designation: TRAINEE HR RECRUITER

Location: MADURAI



27/08/20  
Date: (dd)/(mm)/(yyyy)



Confidential

14-May-20

To,  
Ms.Smirithika p  
E-Code:59506  
1174/1 East street vethi road,  
Prathabaramapuram,Nagapattinam  
Tamil Nadu-611111

Dear Smitithika P,

**APPOINTMENT ORDER**

Reference your application and the interview you had with us, we are pleased to appoint you as **TRAINEE** in our organization with effect from **14-May-20** on the following terms and conditions.

1. You have been permitted to learn work as a **TRAINEE** in our organization with effect from 14<sup>th</sup> May - 20. The period of learning is initially fixed as **One year** and therefore your period Of learning with us will come to an end on **13-May-20**.However, the period of learning may further be extended, if deemed necessary and /or proper, at the. discretion of the Management for such period or periods as may be fixed by the Management and at the end of the extended period/ periods your learning period will come to an end.
2. During the period of learning, you will be paid a Stipend of **Rs. 17035/- (Basic of Rs.8500/-, House Rent Allowance of Rs.3400/-, Conveyance, Other Allowance Of -Rs.2100/, PF @ 13 % Rs.1378/-, ESI @ 3.25% Rs.665/-, Bonus of Rs.583/-, Gratuity of Rs.409)**.The quantum of stipend is liable to be reduced or enhanced at the discretion of the Management. You cannot claim the stipend as a matter of right.
3. You may be deputed or permitted to learn work in other department/ departments also at the discretion of the management.
4. Your aptitude and interest in learning the work and your behavior both inside and outside the company will be closely watched. You are expected to follow the rules and the discipline of the company.
5. You shall not employ, use and /or engage the confidential information for any purpose other than the business of the company and only during the course of your employment with the Company.
6. For the purpose of the aforesaid clauses confidential information means any information which is confidential, commercially sensitive and is not in the public domain relating or belonging to the company or parent company including but not limited to information relating to business methods, corporate plans, management systems, finances, new business opportunities, marketing or sales of any past, present or future, product or service, lists or details of customers, potential customers or the arrangements made with any customer.
7. You shall at times during employment and after the termination date keep confidential the confidential information disclosed to you and / or acquired by you in the course of the employment with the company and not to disclose the same to any person whatsoever.

**TVS Supply Chain Solutions Limited**  
(Formerly known as TVS Logistics Services Limited)

Corporate Office: No. 226, Karunai Kudil, Cathedral Road, Chennai - 600086, India. Phone: +91 - 44 - 3088 2400 / 4098 0300  
Registered Office: No: 10, Jawahar Road, Chokkikulam, Madurai - 625002, India.  
CIN: U63011TN2004PLC054655

**Collaborate. Innovate. Accelerate.**



8. As you are only a learner and not an employee of the company, you are not entitled to any benefit or privilege available to the employees of the company. But it is up to the Management to permit you to avail of such benefits/ privileges which they deem fit in your case as it is specifically understood that you are having been permitted to avail any privilege or benefit available to the employees only, will not confer on you any claim for the same as of right or otherwise and the same will not change your status as a **Trainee (Learner)**.
9. Having completed your period of learning successfully or your having undergone learning in our organisation for any period will not confer on you any claim of appointment as an employee of the company.
10. It should be specifically understood that this letter of appointment cannot be construed as a commitment or guarantee that you would be absorbed in our Company's services on satisfactory completion of your period of learning.
11. During the period of your Training, either party may terminate this appointment by giving **one month's notice** or payment in lieu thereof. Once you are confirmed as an employee of the company, either party may terminate this appointment by giving **three months' notice** or payment in lieu thereof. The company shall have the right to waive off the requirement of notice period.

You may sign this order in token of you having understood and accepted the above terms.

For TVS Supply Chain Solutions Ltd

A handwritten signature in blue ink, appearing to read 'R. Krishnakumar Prabhu', is written over a horizontal line.

**R. Krishnakumar Prabhu**

**Head – Human Resources**

Accept the terms and conditions of this offer of appointment and will join on:

Signature with Date:

Encl: as above



## Congratulations

**Dear Balakaniyan,**

**We are passed to inform you that you have been selected for the position of VFX editor at the Avatar News, Madurai, Your date of joining will be**

**We look forward to having you in our campany.**

**Regards,**

**Krishna Kumar**

**HR Manager**

**AVATAR**

# Infosys Limited || Invitation for discussion - 3rd Dec 2020



2 December 2020 10:28 am

Swastika Singh

**Details**



## Invitation for a Discussion

**Candidate ID: 1001434580**

**Dear Boominathan Rajalingam**

We appreciate your interest in Infosys and this mail is in continuation to our previous call regarding a suitable opportunity with Infosys. Please treat this mail as confirmation for your Video discussion and the details are as given below.

**Please download the Webex app in your laptop/phone before the interview and use the provided Webex link to join the meeting, please ensure proper internet connectivity and working camera.**

Also, please have with you **a government ID proof during the interview for validation.**

Date	3rd Dec
Time	2:00 PM
Link for discussion	<a href="https://infosys.webex.com/meet/yugandhar_p01">https://infosys.webex.com/meet/yugandhar_p01</a>

Kindly join the discussion 5 minutes before to ensure any glitches or connectivity issues are sorted out. Please keep your video ON during the discussion.

As a policy, there must be a gap of at least 6 months between any two-selection processes with Infosys. Please intimate us in case you have participated in a selection process with Infosys during the last 6 months.

**Please reply to this mail acknowledging receipt and confirming your participation in the process. For any further correspondence, please mention the Candidate ID mentioned above. Kindly keep checking your mails for subsequent process.**

To know more about Infosys, please visit us at [www.infosys.com](http://www.infosys.com).

We look forward to connecting with you.

Thanks & Regards,

Swastika Singh

Associate Lead – Talent Acquisition

Infosys Limited





## Fwd: Offer from FCM Travel Solutions India Pvt Ltd

From: Gowtham A M (gowthamm1996@gmail.com)

To: jacky2sunny@yahoo.com

Date: Saturday, May 2, 2020, 10:20 AM GMT+5:30

Hello sir,

Kindly go through this mail and please let me know about the official offer letter...

Thank you sir..

Stay safe....

-Gowtham A Mathiyalagan  
#18MBA233  
+91 9566359892

----- Forwarded message -----

From: **Dhakshna Murthy** <[dhakshna.murthy@in.fcm.travel](mailto:dhakshna.murthy@in.fcm.travel)>

Date: Mon 9 Dec, 2019, 3:07 PM

Subject: Re: Offer from FCM Travel Solutions India Pvt Ltd

To: Gowtham A M <[gowthamm1996@gmail.com](mailto:gowthamm1996@gmail.com)>

Cc: John Thangaraj <[john.thangaraj@in.fcm.travel](mailto:john.thangaraj@in.fcm.travel)>, Albert Stephen <[albert.stephen@in.fcm.travel](mailto:albert.stephen@in.fcm.travel)>

Hi Gowtham

Greetings of the day !!

We are pleased to share your offer letter with salary break up for your ready reference. Your date of joining will be during June 2020. We will come back to you on the exact date of joining and training schedule in our next mail . Wishing you all the best.

Compensation Fitment Sheet		
<b>Name</b>	Gowtham Mathiyalagan	
<b>Designation</b>	Management Trainee	
<b>Business</b>	Corporate	
<b>Function</b>	Trainee	
<b>Location</b>	Bangalore	
<b>Particulars</b>	<b>Monthly</b>	<b>Annually</b>
<i>Basic</i>	15,100	181,200
<i>Medical</i>	1,250	15,000
<i>Special Allowance</i>	4,167	50,004
<i>Statutory Bonus</i>	1,258	15,096
<b>Gross (Sub total) A</b>	<b>21,775</b>	<b>261,300</b>
<i>PF</i>	1,812	21,744
<i>Gratuity</i>		

	726	8,712
Medical Insurance	687	8,244
<b>Sub Total(B)</b>	3,225	38,700
<b>Cost to Company</b>	<b>25,000</b>	<b>300,000</b>
Net Take Home, Pre Tax*	19,963	

Please note that "The Company reserves the right to conduct Background verification and reference check process on all of its potential employee. Your job offer is subject to clearance of Background verification and reference check reports if any."

Wishing you all the best !!!!!



**K S Dhakshnamurthy**  
 Peopleworks  
 FCM Travel Solutions India Pvt Ltd

📞 9840106967  
 @ dhakshna.murthy@in.fcm.travel

**From:** Gowtham A M <[gowthamm1996@gmail.com](mailto:gowthamm1996@gmail.com)>  
**Sent:** 06 December 2019 20:43  
**To:** Dhakshna Murthy <[dhakshna.murthy@in.fcm.travel](mailto:dhakshna.murthy@in.fcm.travel)>  
**Subject:** Re: Offer from FCM Travel Solutions India Pvt Ltd

Hello Sir,

Hereby I attach the remaining documents with this mail.  
 I'm extremely sorry for the late response.  
 Eagerly waiting for your valuable reply.  
 good night sir.

On Wed, Dec 4, 2019 at 11:30 PM Gowtham A M <[gowthamm1996@gmail.com](mailto:gowthamm1996@gmail.com)> wrote:

Hello Sir,

Hereby I attach the required documents (5 nos) with this mail.  
 Scanned copies of SSLC, HSC Mark sheets and Passport are not available with me.  
 I will make the scanned copy from a browsing center and send it tomorrow.  
 Sorry for the inconvenience.

Good Night Sir,

Regards,  
 -Gowtham Mathiyalagan  
 +91 9566359892

On Tue, Dec 3, 2019 at 7:56 PM Gowtham A M <[gowthamm1996@gmail.com](mailto:gowthamm1996@gmail.com)> wrote:

Hello Sir,

I will surely send the required documents by tomorrow.

Thanks & Regards,  
-Gowtham Mathiyalagan  
+919566359892

On Tue, 3 Dec 2019, 7:00 pm Dhakshna Murthy, <[dhakshna.murthy@in.fcm.travel](mailto:dhakshna.murthy@in.fcm.travel)> wrote:

Hi Gowtham

Greetings of the day !!

We are pleased to offer you Management Trainee profile in our Corporate. We would require the following hiring documents to release your offer letter. Request you to send us on immediate basis :

- 1). Pan card copy
- 2). Adhaar card copy
- 3). Education certificate copies with mark sheet - UG, 10th and 12th marksheet copy
- 4). Copy of passport

Wishing you all the best !!!!



**K S Dhakshnamurthy**  
*Peopleworks*  
**FCM Travel Solutions India Pvt Ltd**



**9840106967**



**[dhakshna.murthy@in.fcm.travel](mailto:dhakshna.murthy@in.fcm.travel)**

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--  
-Regards,  
**Gowtham A Mathiyalagan**  
+91 9566359892

--  
-Regards,  
**Gowtham A Mathiyalagan**  
+91 9566359892





Date : 07-Jan-2021

Name : KARTHICK PANDIAN

Address : NO:5F, TULIP CEEBROS GARDEN, VEMBURI AMMAN KOIL STREET, VIRUGAMBAKAM, CHENNAI-600092

Employee Code : AS477920

Dear Sir / Madam,

We are pleased to appoint you in our organization as **JUNIOR RELATIONSHIP OFFICER (Grade – E1 )** in the **RETAIL LENDING SBB WORKING CAPITAL SALES** department on the following terms and conditions:

**1. Commencement / Term:**

You are required to join our organization on or before **11-Jan-21** . Your place of work shall presently be at **T NAGAR**.

You will be on orientation period of 6 (Six) months and up on satisfactory performance your confirmation will be due. However the company reserves the rights to extend your orientation for a certain period which will be notified to you.

The responsibilities and tasks assigned to you under this Appointment letter synchronize with the definite time line schedules of completion of various project assignments mutually agreed by our company, with our esteemed client Axis Bank. As our employee, you shall perform your services in a professional manner and shall ensure that the time bound tasks are substantially completed as may be mutually agreed and reviewed on case to case basis by your Reporting authority.



Confidential

05-May-20

To,  
Mr. Logeswaran S  
ECode: 59497  
Old No: 3/181 New No: 3/242 Alampatti,  
Karadipati,  
Madurai- 625019

Dear Logeswaran S,

**APPOINTMENT ORDER**

Reference your application and the interview you had with us, we are pleased to appoint you as **TRAINEE** in our organization with effect from **05-May-20** on the following terms and conditions.

1. You have been permitted to learn work as a **TRAINEE** in our organization with effect from **05-May-20**. The period of learning is initially fixed as **One year** and therefore your period Of learning with us will come to an end on **04-May-21**. However, the period of learning may further be extended, if deemed necessary and /or proper, at the discretion of the Management for such period or periods as may be fixed by the Management and at the end of the extended period/ periods your learning period will come to an end.
2. During the period of learning, you will be paid a Stipend of **Rs. 17035/- (Basic of Rs.8500/-, House Rent Allowance of Rs.3400/-, Special Allowance of Rs .2100, PF @ 13 % Rs.1378/-, ESI @ 3.25% Rs.665/-, Bonus of Rs.583/-, Gratuity of Rs.409)**. The quantum of stipend is liable to be reduced or enhanced at the discretion of the Management. You cannot claim the stipend as a matter of right./
3. You may be deputed or permitted to learn work in other department/ departments also at the discretion of the management.
4. Your aptitude and interest in learning the work. and your behavior both inside and outside the company will be closely watched. You are expected to follow the rules and the discipline of the company.
5. You shall not employ, use and /or engage the confidential information for any purpose other than the business of the company and only during the course of your employment with the Company.
6. For the purpose of the aforesaid clauses confidential information means any information which is confidential, commercially sensitive and is not in the public domain relating or belonging to the company or parent company including but not limited to information relating to business methods, corporate plans, management systems, finances, new business opportunities, marketing or sales of any past, present or future, product or service, lists or details of customers, potential customers or the arrangements made with any customer.
7. You shall at times during employment and after the termination date keep confidential the confidential information disclosed to you and / or acquired by you in the course of the employment with the company and not to disclose the same to any person whatsoever.

**TVS Supply Chain Solutions Limited**  
(Formerly known as TVS Logistics Services Limited)

Corporate Office: No. 226, Karunai Kudil, Cathedral Road, Chennai - 600086, India. Phone: +91 - 44 - 3088 2400 / 4098 0300  
Registered Office: No: 10, Jawahar Road, Chokkikulam, Madurai - 625002, India.  
CIN: U63011TN2004PLC054655

**Collaborate. Innovate. Accelerate.**

8. As you are only a learner and not an employee of the company, you are not entitled to any benefit or privilege available to the employees of the company. But it is up to the Management to permit you to avail of such benefits/ privileges which they deem fit in your case as it is specifically understood that you are having been permitted to avail any privilege or benefit available to the employees only, will not confer on you any claim for the same as of right or otherwise and the same will not change your status as a **Trainee (Learner)**.
9. Having completed your period of learning successfully or your having undergone learning in our organisation for any period will not confer on you any claim of appointment as an employee of the company.
10. It should be specifically understood that this letter of appointment cannot be construed as a commitment or guarantee that you would be absorbed in our Company's services on satisfactory completion of your period of learning.
11. During the period of your Training, either party may terminate this appointment by giving **one month's notice** or payment in lieu thereof. Once you are confirmed as an employee of the company, either party may terminate this appointment by giving **three months' notice** or payment in lieu thereof. The company shall have the right to waive off the requirement of notice period.

You may sign this order in token of you having understood and accepted the above terms.

**For TVS Supply Chain Solutions Ltd**



**R. Krishnakumar Prabhu**  
**Head – Human Resources**

Accept the terms and conditions of this offer of appointment and will join on:

Signature with Date:

Encl: as above



31 December 2019

**Manickam Balasubramanian**

Tamil Nadu

625106

**Dear Manickam ,**

This refers to our discussion and your application for employment in the organization.

Congratulations!

With reference to your application and subsequent discussions with us for a career in our organization, we are pleased to inform you that you have been selected for employment in our organization and designated as **Business Development Executive - Branch Banking** in Grade **EB1-Officer 1** of the organization based in **KAMARAJAR SALAI** . However, this job is transferable at the discretion of the management to any place in the country.

Your appointment is subject to the confirmation of the following terms and conditions:

1. You will be paid a remuneration consisting of Basic, HRA and Allowances as per Enclosure I given herein and forming part of this appointment letter.
2. You will be required to submit a medical certificate of fitness from a registered medical practitioner.
3. You shall during the term of employment:
  - a. Devote your whole time and attention exclusively to the business and affairs of the organization and not engage either directly or indirectly in any business or activity in any capacity, either full time or part time, except with the specific written consent of the organization.
  - b. Keep as confidential all business and trade secrets and transactions of the organization.
4. If at any time, in the opinion of the organization, which shall be final, you are insolvent or are found guilty of dishonesty, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without valid reason or of any conduct unbecoming of the status and the post you hold in the organization, or of any other conduct considered detrimental to the organization or violation of one or more terms of this letter, or it is discovered at any time that any of your background or credentials that you have mentioned in your application or references turns out to be false or wrong, your services may be terminated without notice.
5. You will be on Probation for Six Months from your date of joining after which you will be eligible to be confirmed into the permanent rolls of the company based on your performance. During probation, this appointment is terminable from either side by giving 30 days notice in writing. You are required to serve 30 days notice period to be eligible for a relieving letter.

*Disclaimer: This is an electronically generated offer and doesn't require a signature.*

6. On confirmation, this appointment is terminable from either side by giving 90 days notice in writing.

7. The appointment letter is valid provided

a. You submit a copy of the resignation letter given to your present employer within 7 days from the date of this letter and

b. You join us on or before 20 January 2020

8. The Retirement age shall be 60 years.

Kindly sign and return a copy of this letter acknowledging your acceptance of the terms of this appointment.

We welcome you and look forward to a long and rewarding relationship.

Yours sincerely,

Accepted by: \_\_\_\_\_

Date of Acceptance:\_\_\_\_\_

**Authorized Signatory**

For Equitas Small Finance Bank Ltd,

Prabhakaran A

Head -Operations

*Disclaimer: This is an electronically generated offer and doesn't require a signature.*

Enclosure I

Proposed Salary with Equitas Small Finance Bank Ltd		
Grade	EB1-Officer 1	
Division	Branch Banking	
Designation	Business Development Executive	
Salary Component	Monthly (Rs.)	Annually (Rs.)
Basic	8,100.00	97,200.00
HRA	3,900.00	46,800.00
Total Gross (Rs.)	12,000.00	144,000.00
Employer's PF Contribution	972.00	11,664.00
Total CTC (Rs.)	12,972.00	155,664.00

**Please Note:**

1. 12% of Basic shall be deducted towards PF contribution of the Employee as per Employee's Provident Funds and Miscellaneous Provisions Act 1952.
2. Profession Tax shall be deducted as per the PT Act 1975 wherever applicable depending on each state.
3. Income Tax shall be deducted as per Income Tax Act prevalent wherever applicable.
4. Gratuity shall be payable as per payment of Gratuity Act 1972.
5. If you are eligible for Statutory Bonus as per The Payment of Bonus Act 1965, the same shall be adjusted against the Bonus paid to you during the year and the Performance Reward/Performance Bonus/Incentive, as the case may be, earned by you during the year.

*"I have received the offer letter in digital form and acceptance given by me digitally shall hold good and binding on me"*

Accepted by: \_\_\_\_\_

Date of Acceptance:\_\_\_\_\_

**Authorized Signatory**

For Equitas Small Finance Bank Ltd,

Prabhakaran A

Head -Operations

*Disclaimer: This is an electronically generated offer and doesn't require a signature.*





**FOOD PRODUCTS PVT. LTD.,**

Manufacturers of Fruit Drink, Flavoured Milk

Factory :

A.S-2, Industrial Estate, K.Pudur, Madurai - 625 007,

Tel : 0452-2566161, 4391161

e-mail : rubyfood@gmail.com website : www.rubyfood.com

### Internship Offer Letter

Dear L ROBIN LOURDHU ROY (7904072197),

Date:23/07/2020


We are pleased to confirm your request is acceptance of an internship in our organization position as **Customer Care -Internship** in the **Customer Relationship** department .

Working Timing : 9 Am To 6 Pm  
Stipend : Rs 6,000/- PM+ Incentive- (Based on your performance)  
Duration : 27/07/2020 To 27/10/2020 (If will need company extended the period)

You will give better performance of the above period, The company will consider on role employment.

With best wishes

For Ruby Food Products Pvt Ltd.,

  
Managing Director

## Fwd: Interview Result at BYJU's

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From: samuelwinter96@outlook.com

To: jacky2sunny@yahoo.com

Date: Sunday, January 24, 2021, 08:43 PM GMT+5:30

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----- Forwarded message -----

From: samuelwinter96@outlook.com

Date: Jan 21, 2021 3:15 PM

Subject: Fwd: Interview Result at BYJU's

To: wintersamuel1@gmail.com

Cc:

----- Forwarded message -----

From: Sreenidhi Vijay <sreenidhi.vijay@byjus.com>

Date: Jan 21, 2021 3:12 PM

Subject: Interview Result at BYJU's

To: samuelwinter96@outlook.com

Cc:

Dear Samuel Joshua Winter,

Congratulations!! We are thrilled to inform that you have been selected for the position of **Business Development Trainee at BYJU'S – The Learning App**.

**Please reply to this mail to acknowledge and confirm your offer.**

**Joining Details:**

**Date of Joining :** 02/09/2021

**BDT Training Location :** Bengaluru

**Role Location : Madurai**

**Joining Location Address: Bangalore:** 6th Floor, Tower D, IBC Knowledge Park, Banerghatta Road, Bangalore 95

**Fixed CTC during training (not inclusive of incentives):** INR 3 LPA

**Annual CTC post successful completion of Training:** INR 10 LPA (7 LPA fixed + 3 LPA variable) for the role of BDA - Direct Sales or Rs 8 INR (5 LPA fixed + 3 LPA variable) for the role of BDA - Inside Sales

**Details of Business Development Trainee Program:** You will be undergoing Byju's Sales Training for a duration of 2 months. The first 2 weeks of this training will be classroom training followed by 6 weeks of "On-the-Job Training", both at the BDT Training Location. You will be assessed and monitored during your training program. We are also happy to inform you that additional performance incentives will be applicable during your training period. Currently till our offices re-open, your training will happen in the Work from Home mode. Once our offices are open, your training will shift to the BDT Training Location.

Upon successful completion of training based on clearing the company's expected parameters, you will be confirmed as BDA - Direct Sales (at 10 LPA) or BDA - Inside Sales (at 8 LPA). Also, only after confirmation to the BDA role, you will start work at your 'Role Location' (unless joining and training is being held at your role location itself).

**Note for candidates confirmed as BDA-Direct Sales:** In the unlikely scenario where the Direct Sales Model does not resume in your role location at the end of your Training Program, you will be offered the BDA-Inside Sales (at 8 LPA) role in Bengaluru. You will relocate to your role location as BDA-Direct Sales (at 10 LPA) as soon as the Direct Sales model begins at your role location.

**Further details:**

Few information regarding your training and onboarding are given below:

1. All your original academic documents are required for verification. You can find the list of documents to upload and submit within the offer letter itself.
2. Please note that without completing the above registration and receiving the offer letter, your onboarding would not happen.
3. You need to have a working broadband connection and laptop at all times during the Training period. Please note that this is a core requirement for you to take part in the Training. Training can't happen without fulfilment of this requirement.

4. Your training performance will be thoroughly evaluated during your 8 weeks with us as that will be an incubation period for your new role.
5. Business formal or business casual attire is mandatory during work hours.
6. Accommodation at the BDT training location will be provided by the company for the first two weeks of the BDT Program (only applicable for those whose role location is not Bangalore)

**About Byju's:**

BYJU'S is world's most valuable ed-tech company and the creator of India's most personalised K12 learning app which offers highly adaptive, engaging and effective learning programs for students in classes 4-12 (K-12) and competitive exams like JEE, NEET, CAT, IAS, GRE and GMAT. Launched in 2015, BYJU'S has become the most loved and preferred learning app for students across age groups.

Started by teacher and visionary, Byju Raveendran and his top set of students, BYJU'S aim is to make quality learning accessible, effective, and personalised for everyone. The BYJU'S way of learning provides students a learning platform where they can learn, engage and be excited about charting their own path to discover the world. The learning app brings together the best teachers, technology, content, media for creating a seamless, world-class learning experience for each and every type of learner. Today, BYJU'S has over 33 million registered students and 2.2 million annual paid subscriptions. With an average time of 64 minutes being spent by a student on the app every day from 1700+ cities, the BYJU'S app is making learning enjoyable and effective.

Delivering world class learning experiences, BYJU'S is making learning contextual and visual, and not just theoretical. The app has been designed to adapt itself to the unique learning style of every student, as per the pace, size and style of learning. The learning app is paving the way for new-age, geography-agnostic learning tools that sit at the cross section of mobile, interactive content and personalised learning methodologies.

Till date BYJU'S has raised over USD 700 million from a strong and diverse investor set like - Chan-Zuckerberg Initiative, Naspers, CPPIB, General Atlantic, Tencent, Sequoia Capital, Sofina, Verlinvest, IFC, Aarin Capital, TimesInternet and Lightspeed ventures.

At BYJU'S, we are driven by the motto to encourage students to learn on their own and keep their child-like curiosity alive. So get ready to be a part of the growing family at BYJU'S and be a **BYJUite** officially. We hope your journey with us takes you to greater heights creating the best of memories and milestones along the way.

Please visit <https://youtu.be/2XeGI5RHypQ> for a better insight into the job.

**Registration Details:** As an initial step of on-boarding formalities, you are required to fill the registration form using the link below. Please follow the below steps to complete registration and to view the offer letter (post offer release).

Step1: Register using the below-mentioned link

Step2: Complete your details in 'Application Page'

Step3: Complete the 'My Candidate Profile' page with education details with documents and previous employment information.

Step4: After filling please 'SAVE' the page and Click 'I am Done' and you will be receiving your Offer Letter.

**Registration Link:** <https://career10.successfactors.com/sfcareer/jobreqcareer?jobId=281&company=thinkandle>

Regards,

Team BYJU's





## Employment Contract

Emp ID: DSITEMP3325

To,

Date: 17-01-2020

**Vasanth Pichaiappa,**

108, msp illam thirumogur road, y.othakkadai  
madurai  
Tamil Nadu  
India.

Dear **Vasanth Pichaiappa,**

Thank for your interest in choosing Decathlon Sports India Pvt Ltd (DSIPL). As we believe your passion for sport and your values match those of our Company, we, at DSIPL, are pleased to appoint you as a **Decathlon Temporary Employee**, and your responsibilities would be those of a **Part timer** at our **Madurai** location effective **01-01-2020**.

Your gross fixed compensation would be INR. **90.00** per **hour**. You are entitled to all the social security benefits like PF, ESIC (as per applicability), & bonus as specified in the respective statutory acts.

**Chandr Gowtham** will be responsible to mentor and guide you in this phase of your professional journey or any such manager assigned by the later.

We at DSIPL strongly believe in your ability to manage yourself in the best interest of the Company. Fewer the rules better the productivity as far as we are concerned.

We trust you will enjoy working with DSIPL and take the utmost autonomy to complete your responsibilities-

*P. Vasanth*

1. We believe you will treat your team mates and customers with utmost respect
2. We are bound by certain regulations by the Government of India and our Group norms. You will be required to abide by all these regulations\* currently existing or any

such rules that might be incorporated from time to time

3. When you are happy being a part of the DSIPL family, we expect you will be open to

**DECATHLON SPORTS INDIA PVT. LTD.**

Survey No 78, Msp 102, y.othakkadai, thirumogur road, Bangalore - 562101

Mobile: +91 - 7676798989, [www.decathlon.in](http://www.decathlon.in)

CRM: 0722006A2004PT003385H



22 January 2021

## LETTER OF EMPLOYMENT

Dear **M Vidhyashree**,

Consequent to your interview, we are pleased to offer you the position of **Sales associate- EM** with **IKYA HUMAN CAPITAL SOLUTIONS (A Division of Quess Corp Limited)** deputed at client site **ADITYA BIRLA SUN LIFE AMC LIMITED** at **Nagarcoil**. This assignment is purely a contractual assignment from **01-Feb-2021** to **31-Dec-2021**. We are enclosing the details of the salary package, payable to you. As per the terms discussed, a formal Appointment Letter will be issued on furnishing the details mentioned below:

- 1 Resume Copy
- Photocopy PAN Card Copy
- Aadhaar Card Copy

### NOTICE PERIOD:

In the eventuality if you wish to separate from the organization you will need to give 30 day's notice in writing. The Contract can be terminated at the discretion of QUESS subject to 30 day's notice.

However due to breach of code of conduct, misbehavior or indiscipline etc, then in such cases, QUESS will have / reserve rights to terminate immediately without giving notice period.

Kindly sign the duplicate copy of this letter as a token of your acceptance.

With warm regards,

  
Authorized Signatory

Authorized Signatory

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I hereby accept the above-mentioned terms and conditions.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Annexure

<b>Employee Name</b>	<b>M Vidhyashree</b>	
<b>Employee Code</b>	<b>-</b>	
<b>Designation</b>	<b>Sales associate- EM</b>	
<b>With Effective from</b>	<b>01-Feb-2021</b>	
<b>Particulars</b>	<b>Monthly Amount</b>	<b>Annual Amount</b>
<b>Basic</b>	<b>9440</b>	<b>113280</b>
<b>Special Allowance</b>	<b>5560</b>	<b>66720</b>
<b>HRA</b>	<b>3776</b>	<b>45312</b>
<b>City Compensatory Allowance</b>	<b>3238</b>	<b>38860</b>
<b>Statutory Bonus</b>	<b>786</b>	<b>9432</b>
<b>Gross</b>	<b>22800</b>	<b>273600</b>
<b>Employer PF (Basic + Special Additional Allowance)</b>		<b>21600</b>
<b>EDLI</b>		<b>900</b>
<b>Employer ESIC</b>		<b>0</b>
<b>Total CTC</b>		<b>296104</b>
<ul style="list-style-type: none"> <li>12 % Employee &amp; Employer PF contribution amount will be calculated on the Basic &amp; Special Allowance</li> </ul>		
<b>Date:</b>	<b>Signature:</b>	

## **Candidate Flow: Onboarding Candidates(Via POP App).**

Candidates are the Selected applicants who need to upload their details and their documents using the POP App. They Should Login to the POP App as a Candidate with their Login details as stated to continue with the Paperless OnBoarding Process [Electronic Form Filling].

### **Step1:**

Verify if the POP app is available in the Phone, if not please down load the POP app from google play store : <https://play.google.com/store/apps/details?id=com.harbour.onboarding>

### **Step 2:**

Clicking on the POP App loads the App, click the Candidate button to login as a Candidate.

**For any clarification regarding your employment Or operation related query you can contact IKYA by**

**Calling Toll Free - 1800-208-9900 Mon - Fri (09:30 - 18:00 hrs)**

Mailing to [help@ikyaglobal.com](mailto:help@ikyaglobal.com) Or Visiting nearest IKYA Office

**Contact Person Name:-**Dipti Amberkar.

**Email Id:-**[dipti.amberkar@adityabirlacapital.com](mailto:dipti.amberkar@adityabirlacapital.com)

**Contact Details:-**022-43568188

### **NOTE:-**

- Ikya Emp. Code & ID card will be generated after first payroll.
- PI's connect with nearest Ikya branch to collect your ID card.
- PI's login on Associate portal for salary slip.
- PI's write email to [help@ikyaglobal.com](mailto:help@ikyaglobal.com) mention your Ikya Emp. Code.



## SUTHERLAND

### PROVISIONAL OFFER LETTER

Campus Name: KLN college of Engineering Date : 4/16/2018

Dear Hema Sona - BE- CSE (Non Voice)

**Congratulations!!!**

**Welcome to the Sutherland Family.....**

With reference to the Interview you had with us, we are pleased to inform that you have been short listed as a "Consultant". Your employment with us will be established on clearing further rounds of interview which would be conducted at our Velachery facility (45A, Velachery Main Road, Vijayanagaram, Chennai 600 042). The offer letter can be collected from the same venue.

We at Sutherland are privileged to have you with us and we look forward to launching your successful career with us.

You may have to furnish the following documents on clearing further rounds of interview for completing the joining formalities

- 10 Passport size photographs
- 10th & 12th and UG/PG education certificates
- Address & ID Proof( Ration card, Driving license/Passport, PAN Card, Voter ID Etc)
- 2 reference letters
- Medical Fitness Certificate- saying you are fit enough to work in night shifts
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates)

Note: Please produce this letter at the reception.

Yours sincerely,

**Sutherland**

  
**Authorized Signatory**

**Candidate Acceptance**

Sutherland Global Services Pvt. Ltd.  
45-A, Velachery Main Road  
Vijayanagaram  
Chennai, Tamilnadu, PIN 600042

TelNo:+91.44.4391.7884  
CIN:U72200TN2000PTC045578





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## Fwd: Invitation to Interview

1 message

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**Lifeline Infotech** <info@lifelineinfotech.com>  
To: jorajathi97@gmail.com

Sat, 5 Dec 2020 at 7:05 pm

**Dear Josphine**

Thank you for your application and interest. We were really impressed by your profile and we're excited to invite you to interview at our office **Novastrid**.

Please come with your CV.

Schedule time: 07/DEC– 10.30 AM – 12.00 PM

Venue details:

**Novastrid**

127A/1, Indigo Arcade Second Floor Desiyavinayagar Kovil Street,Zone-2,  
K.Pudur Landmark: SBI Bank Upstairs,  
Tamil Nadu 625007

If you have any doubts, please reach me through this number – 9597553175

Note : Please come with the mask.

Thanks & Regards

Iswarya Lakshmi Rajan



24 –July- 2020

**Internship Letter**

**To,**

**Kousalya.M**

1/198, Chittampatti (P.O),

Madurai East (T.K),

Madurai-625122

**Dear Kousalya,**

**This is with reference to your application for a Full time - Internship role with Webtoall**  
(hereinafter referred to as “Company”).

We are pleased to offer you a Full time Internship in our Company for a period of three months.

1. The Internship will start from **July,2020** and end on **October,2020**
2. You will operate from our Madurai office.
3. The details of the **Internship** would be shared with you at the time of reporting to the Project Manager.
4. On the day of joining you need to contact Human Resources, **Ms.Abinaya** contact number **9361513146**
5. During this period, it is expected that you will abide by the rules and procedures of the Company.
6. Please note that this is an unpaid Internship. At the end of this Internship period, based on your Internship performance, Company may offer you a full-time opportunity or extend the same terms of this Internship for another three to six months period. The mentioned offer is subject to the sole discretion of the company and company reserves the right to employment with Webtoall.



7. You will be aligned with Company's holiday calendar during the internship program and in addition for active participation in the program we suggest you not to be absent more than one day per month during this period.
8. You will, at all times, observe secrecy and confidentiality and will not divulge, disclose or make known to any unauthorized person within or outside the Company, nor will you unauthorized use any knowledge or information in respect of Service, manufacturing, technical trade or business data (including Service, manufacturing processes, technical know-how, customer information, business plans and like matters) which are necessarily confidential and have come to your knowledge and possession.
9. You will also not remove any such information in any form whatsoever from the Company premises, nor copy or transmit the same in an unauthorized manner through any medium including social networking networks/ public sites nor will you grant permission to assist, permit entry to, or in any manner co-operate with any unauthorized person for the purposes of accessing, obtaining, copying, transmitting or removing the above. Even after the cessation of your internship or employment with the Company as the case may be, you will not use, divulge, disclose or remove in any manner whatsoever confidential information of the type described above of which you were in possession whilst in service to the detriment of the Company.
10. If you are found guilty of misconduct, fraud or wrongful practice, your internship/services shall be terminated immediately without notice or compensation as the case may be and necessary legal actions shall be initiated if required.

**The above internship is strictly confidential and specific to you only. You should not discuss or divulge your Stipend/compensation package as the case may be to anybody. Any lapse in this regard will be viewed seriously.**



As per our company norms, after your successful completion of training, as an intern you are required to work for six months. If you are not able to work in our company, you will have to pay off 40,000 INR to the company for your technical training given by our company. So, kindly make sure to sign the copy of this letter indicating your acceptance of this offer, while joining.

Please bring this letter with you at the day of joining:

We welcome you to **Webtoall**. and hope that you will have a good learning during this period. Please sign the duplicate copy of this letter and return the same to us as a token of your acceptance.

With best regards,

**WEBTOALL**



**Human Resource**

**Acceptor's Signature**





Mailbox of thirupathy\_suganya

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**Subject: Fwd: Job Offer @ Yaali (LGT Technologies Private Limited)**

From: Maha Lakshmi &lt;tintomahi@gmail.com&gt; on Sun, 20 Dec 2020 12:34:09

To: thirupathy\_suganya@rediffmail.com

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----- Forwarded message -----

From: **Arunkumar N** <arunkumar@bizappln.com>

Date: Fri, Sep 4, 2020, 4:42 PM

Subject: Job Offer @ Yaali (LGT Technologies Private Limited)

To: tintomahi &lt;tintomahi@gmail.com&gt;

Cc: Appadurai N(Appadurai) &lt;appadurai@bizappln.com&gt;, Sheela Antony (Sheela) &lt;sheela@bizappln.com&gt;, Velraj &lt;velraj@bizappln.com&gt;, Ramya Arunkumar &lt;ramya@bizappln.com&gt;

Hi Maha Lakshmi,

Thanks for applying Job at Yaali and patiently doing different tasks.

**Quick Info about Yaali**

Myself & Appadurai were Directors of this company and we are ex-Zoho employees. We have worked in Zoho for more than 15 Years before venturing in to this. We are growing in steady pace last 3 years and fortunately we are able to sail through these difficult times. We have different Teams for Creator, CRM, Salesforce, Web App Development, Extn Developments .. We are growing across all the business functions.

**About Interview****Positive Feedback**

Patiently trying to learn the technology.

Trying hard to solve the problem.

**To Improve**

Programming Skills

Design Skills

**Job Offer**

We are really interested you to be part of the Yaali family and help us to grow to next level. We hope you will improve the skills during the journey.

We will offer you a Cloud Application Developer Trainee in Zoho Creator Team with a CTC of 12,750 INR per month. The Salary will be revised at the end of every 3 months in the first Year. Lets say you join in September 2020, then pay revision will be in Dec 2020, March 2021, June 2020. Based on your performance it will be increased. After 1 Year there will be salary revision for every 6 months. After 2 years salary will be revised yearly.

We measure performance based on the results like how many projects handled, delivered on time with out any issues.

You will be reporting to Sheela copied whom you worked with Zoho Creator tasks.

Let us know if you are interested and we will let you know the next steps.

Please get back to me for further clarifications.



Mailbox of thirupathy\_suganya

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## Subject: Fwd: Congratulations!!! - Job Offer From Seeroo IT Solutions Pvt. Ltd.

From: T Karthikeyan <karthikt861997@gmail.com> on Fri, 22 Jan 2021 15:19:51

To: thirupathy\_suganya@rediffmail.com

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----- Forwarded message -----

From: **Sneha** <sneha@seeroo.com>

Date: Mon, Jan 4, 2021, 6:38 PM

Subject: Congratulations!!! - Job Offer From Seeroo IT Solutions Pvt. Ltd.

To: <Karthikt861997@gmail.com>

Cc: <hr@seeroo.com>, <arun@seeroo.com>

Dear Karthikeyan T,

We thank you very much, for spending your time for a discussion with us. Based on that, we are offering you the post of **Junior Software Developer (Java Team)** and your date of joining will be **on 11/Jan/2021**. You will be on probation for **3 months**. Probation period may be shortened or extended depending on your performance.

- During the probation period you will be getting a monthly salary of **9,000/-** (Rupees: Nine Thousand). After the probation period you will be getting **12,000/-(Twelve Thousand) (including EPF)**.
- **On or before completing One Year you will be getting minimum salary of 16,000/- (Sixteen Thousand)**
- **On or before completing Two Years you will be getting minimum salary of 20,000/- (Twenty Thousand)**

Similarly there will be yearly appraisal based on your performance, team performance and company performance.

Please submit us the following documents on the day of joining.

- Self attested copies of all academic records
- 3 Passport size photographs
- Copies of Photo ID card and Adhaar Card

If you have any query please feel free to contact **Mr.Najid** (+917356636563) Or **Mrs. Sneha** (+91 8086 595436)

**On behalf of SEEROO, warmly welcome you to the SEEROO FAMILY.**

**Kindly acknowledge and confirm the joining date on or before 06/Jan/2021.**

**Thanks and Regards**  
**HR Department**

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**SEEROO IT SOLUTIONS Pvt. Ltd.** *Powerful Thoughts - Simple Solutions* [www.seeroo.com](http://www.seeroo.com) T: +91 484 298 5660  
CORPORATE OFFICE: INDIA : SANTHIGIRI CAMPUS, NAD ROAD, KALAMASSERY, COCHIN-683 503  
GLOBAL OFFICE: UAE: #401, KISH TRAVEL BLD, MADINAT ZAYED, PB: 114954, ABUDHABI.  
ASSOCIATE OFFICE: US: P-SQUARE SOLUTIONS, MOUNT LAUREL, NJ-08054. T: (856) 533-2471  
OUR DESIGN LAB: YEZ STUDIO [www.yezstudio.com](http://www.yezstudio.com)

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**SANTHOSH SARVA PHOTOGRAPHY**

1/96 AYYANAR STREET, THANAKKANKULAM,  
MADURAI-625 006.

E-Mail: [santhoshsarvaphotography@gmail.com](mailto:santhoshsarvaphotography@gmail.com)

Mobile: 9842116353

Date: 24.01.2021

**TO WHOM SO EVER IT MAY CONCERN**

THIS IS TO CERTIFY THAT **Mr. S.SANTHOSHKUMAR** IS TAKING CARE OF  
PHOTOGRAPHY AND VIDEOGRAPHY OF MY STUDIO FROM 01.11.2020. HIS  
WORK HIGHLY APPRECIABLE AND I WISH HIM GOOD LUCK.

REGARDS



C. Selvamoorthy



Suganya Thirupathy <suganya@americancollege.edu.in>

---

## Proof of Work

1 message

---

**vinayak .k** <vinayak18696@gmail.com>  
To: suganya@americancollege.edu.in

Sun, Jan 24, 2021 at 6:02 PM

Respected mam,  
I am working as a freelancer, Getting projects from Individuals and Companies who are outsourcing software projects. I have attached the PDF of the email we received from the client and our reply for our web development project as proof.

Thanking You.



**ProjectFirstMail.pdf**

161K





vinayak .k &lt;vinayak18696@gmail.com&gt;

---

**Re: Project details - Reg**

---

**edisla Tech** <edisla@zohomail.com>

Sat, Nov 28, 2020 at 4:44 PM

To: Kalyan Hychem &lt;kkalyans@hychemlabs.com&gt;

Cc: vinayak18696 &lt;vinayak18696@gmail.com&gt;

Hi Kalyan,

Thanks for the document.

I'm analyzing with *Vinayak* who is my colleague and he has wide knowledge in web application development.

We will get back to you shortly.

---

Thanks and Regards,**Sathish Kumar Rajendran,**

Edisla Tech,

Zoho One Developer,

edisla@zohomail.com

**+919789283066**

---

---- On Fri, 27 Nov 2020 12:51:33 +0530 **Kalyan Hychem** <[kkalyans@hychemlabs.com](mailto:kkalyans@hychemlabs.com)> wrote ----

Hi Satish,

PFA details for the new project and let me know your insights.

Thanks &amp; Regards,

KALYAN SHEKHAR K

**HYCHEM LABORATORIES ®***fulfilling your research!*

ISO 9001:2015 Certified

HYDERABAD, TELANGANA, INDIA

Website: [www.hychemlabs.com](http://www.hychemlabs.com)

Contact: 040-40045318



GSTIN: 33AXHPM6066C1ZM  
Sales/Enquiry: 9047371199

Mobile: 9791664041  
☎ : 04563 - 244041



## APPLE HI TECH MODERN RICE MILL

6/159, Kollan Kondan junction, Rajapalayam main road,  
Dhalavaipuram - 626188 (Krishnapuram Panchayat)  
E-mail: applebrandmari@gmail.com

Date: 24/01/2021

### TO WHOM IT MAY CONCERN

This is to certify that Ms. M. Ramya is a employee of "APPLE HI TECH MODERN RICE MILL" Dhalavaipuram as a **System Administrator** since 1<sup>st</sup> October 2020. She bears a good moral character.

I wish her every success in life.

For APPLE HI TECH MODERN RICE MILL,

K. S. Siva

Authorized Signature





Date: 30-Sep-20

Subject: **Job Offer Letter to Ms. Gayathri Mathivanan for the post of “Software Developer**

“  
–

Dear Ms. Gayathri Mathivanan

Congratulations! We are pleased to confirm you have been selected to work for Greenfutz for the post of “software Developer”.

We are delighted to make you the Following job offer.

The position we are offering is that of “Software Developer” at a salary of Rs.15,000 per Month. This position reports to Business Analyst, Mr. Suresh S CEO. Your working hours will Be from 9.30am to 6.30pm, this is a permanent position.

We would like you to start work on 01/10/2020 at 9.30am. Kindly report to Mr. Suresh, For documentation and orientation. If this date is not acceptable, please contact me Immediately.

We are confident you will be able to make a significant contribution to the success of our and look forward to working with you.



Suresh S CEO

Greenfutz

9840336319

Greenfutz , No 7 Sannadhi Street, Adambakkam,Chennai phone 044 43520740,Email  
:info@greenfutz.com,web:www.greenfutz.com



Alagumeenal.B  
Customer Relation

+91 96556 84607

# ARAICO DIGITAL MEDIA

*A Creative Digital Branding Company*

11-21, West 2nd Street, Anaiyur  
Madurai - 625 018





# INTEX GEARS PVT. LTD.

Corporate Office :

No.54/4, Paulwels Road,  
Sripuram Colony,  
St. Thomas Mount,  
Chennai - 600 016  
E mail : rg@natesan.co.in

Off 91 44 2345 0823  
91 44 2345 0824  
CIN : U74500TN2014PTC037284  
GSTIN : 33AA00164500127

## COMPANY CONTRACT ORDER

DATE :09.01.2021

Mr.Deva Senapathy.J  
37,Thendral Nagar  
Ilangai Village  
Kunnnakudi  
Tenkasi  
TN 627805

With reference to your application dated 27.12.2020 and your subsequent interview with us on 28.12.2020, we are prepared to entertain you as a '**CONTRACT WORKER**' in our establishment with effect from 09.01.2020 subject to the following conditions.

1. Your period of contract will be for 6 months from the date you report for duty.
2. You will be paid a contract wage of Rs 11,650/- per month including all allowances
3. The company reserves the right to terminate your contract period at any time without prior notice or compensation in lieu of notice for your act of misconduct; irregular attendance and application in the performance of your duties as a "**contract worker**".
4. The appointment shall stand automatically terminated on completion of **6 months** from the date of commencement of your contract period and no notice will be issued separately. The contract period however may be terminated by the company without any notice.
5. You will be governed by the company's rules and regulations in force from time to time as applicable to you.
6. You should not engage yourself in any work privately or otherwise for any other company or individual but should devote all your attention to the Company's work.
7. All information that are made available in any form including but not limited to confidential information received from customers, agreements, analysis, compilation, studies, technical specifications, engineering drawings, customer information, system information, employee compensation information, production process information etc., notes or other documents including extracts or reproduction in full or in part shall not be disclosed by you either directly or through any other channel. You shall not, impart this knowledge to similar industry or any other entity from the date of this letter into perpetuity. In the event of any default, you shall pay the damage, consequent loss or expenses for breach of these terms.
8. Your work place will be at our plant located at the above address.

For INTEX GEARS PVT LTD

Authorized Signature

Accepted:

Signature:

Name:Mr.Deva senapathy.J

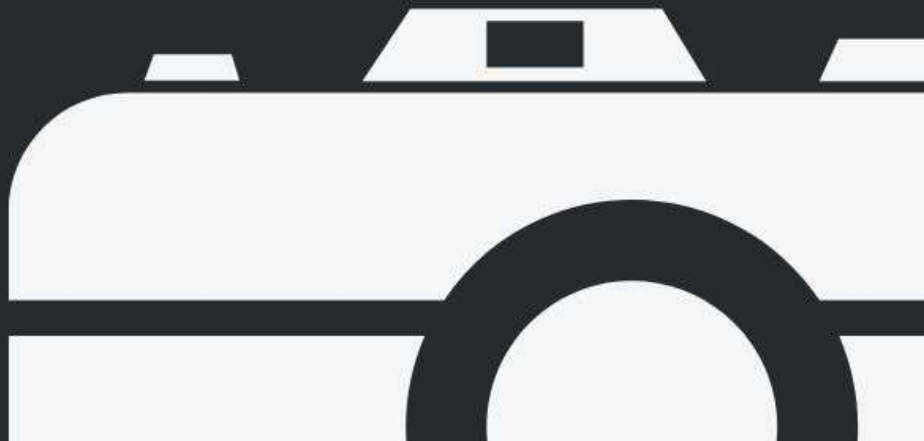
# SIRAJ PHOTOGRAPHY

*Experienced Pet Photographer*

19 I/1, Devi Nagar 1st Street,,  
K.K.NAGAR WEST  
CHENNAI - 600078

T.HARISH KUMAR  
Promotional  
Photographer

+91 80725 68218





**C. JEEVANANDHAM**  
Sales Associate

**GREAT CHOICE**  
MENS WEAR

Appoji Rao Lane,  
Bangalore North - Karnataka, India (IN) - 560002,

S. Manikandaprabhu  
Sales Executive

**TECHNOLABS**

COMPUTER SUPPORT & SERVICES

4/40A, Ramarajapuram,  
Mylapore, Chennai - 600 004.

+91 9597202894





**M. SAM MATHAVAN**

Sales Representative

**+91 82207 23088**

# ANU MEDICAL AGENCY

**12, Prasad Road, Narimedu  
Madurai - 625 002.**



***M. Saravanan***  
*Clinic Agent*



# **MURUGAN SKIN CLINIC**

2/157, 1st Floor Iyer Bangalow, Moondrumavadi Main Road,  
Krishna Nagar, Madurai - 625 007.

**+91 98941 50788**

**S.L. SIVA CHANDRU**  
Business Promoter

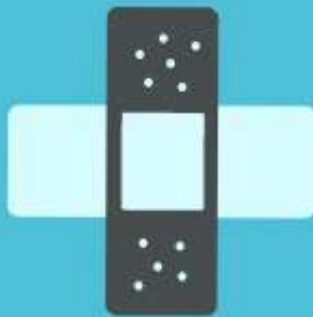
+91 88383 80145



# **SAI SHIKSHA ACADEMY**

**32, 5TH Street, Visalakshipuram,  
MADURAI - 625 014.**

**D. DINESH**  
Sales Executive



+91 90925 08420

# GENESIS SCIENTIFIC

*Medical Equipment*

***42/2, Kurinji Street, Koodal Nagar  
Madurai - 18***





Prop : K.Ramlal  
97897 25550

Ph : 0452-2628857

## **MARUTI STEEL HOUSE**

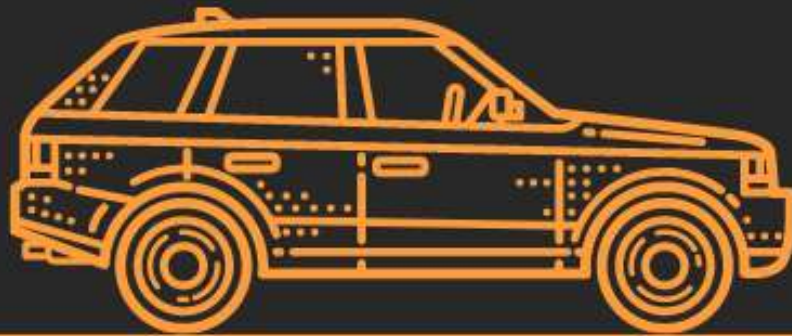


Dealers in : Stainless Steel Utensils,  
Fancy Plate & Bowl

**New No.75, Lakshmipuram 2nd Street, Madurai-625 001.**

**M. Karthick**  
Sales Executive

+91 85259 91875



# **SOLID GEARS AUTOMOTIVE**

**Manufacturers & Suppliers**

5th main, Near HDFC Bank, Vijay Nagar,  
Bengaluru, Karnataka 560040





HARE RAM HARE KRISHNA




**B.O.**

**O NEW EMERALD**

- \* Assaying
- \* Refiner

189/68B, 1st Floor,  
Chidambaram Complex,  
South Avani Moola Street,  
(Near Madurai Adheenam),  
Madurai - 625 001.

 89251 47144  
89251 44116

*S. Rajendra*

*S. Muralidhar*

*S. Shrikant*



Name : Ajith kumar

Emp. Code : MT2020187

Blood Group : B<sup>+</sup>

Tel. No. : 9715190618

Issued on : 30/11/2020

Valid upto : 30/04/2021



December 18, 2020

Dear Ajitha S,

**SUB. : Offer Letter**

Congratulations! With reference to your interview, we are pleased to offer you the position as Service delivery executive - PES at our Madurai office.

Breakup of your compensation package is provided herewith. As discussed we would like you to join our company on December 21, 2020 at 10:30 AM unless otherwise agreed to in writing or else the offer will be null and void.

	Per Month	Per Annum
<b>General components</b>		
Basic	Rs. 6592	Rs. 79110
House Rent Allowance	Rs. 3296	Rs. 39555
Special Allowance	Rs. 1242	Rs. 14907
<b>Total Gross Salary</b>	<b>Rs. 11130</b>	<b>Rs. 133572</b>
<b>Employer Contribution</b>		
Provident Fund	Rs. 940	Rs. 11282
Gratuity ****	Rs. 317	Rs. 3805
ESI	Rs. 362	Rs. 4341
<b>Total Employer Contribution</b>	<b>Rs. 1619</b>	<b>Rs. 19428</b>
Bonus		Rs. 7000
<b>Annual Cost to Company (CTC)</b>		<b>Rs. 160000</b>
<b>Total CTC</b>		<b>Rs. 160000</b>
<b>Employee Deductions</b>		
Provident Fund	Rs. 940	Rs. 11282
ESI	Rs. 84	Rs. 1002
<b>Total Net Salary **</b>		<b>Rs. 10107</b>

**Note 1:**

\*\* Excluding taxes (Professional Tax, Income Tax, etc.)

\*\*\*\* Gratuity is payable to employee on completion of 5 years service as per Payment of Gratuity Act, 1972

**Note 2:**

Our monthly payroll cycle is from 1st to last day of every month

---

You are asked to report for duty at the following address: *Neeyamo Enterprise Solutions Pvt Ltd, 2nd Floor, Elcot IT/ITES SEZ, Madurai Ring Road, Near Pondy Koil, Madurai Taluk, IlandhiKulam Village, Madurai- 625020*

We count on you to take Neeyamo to greater heights. Wish you the very best!

Warm Regards  
For **Neeyamo Enterprise Solutions Pvt. Ltd.**



**Rupinder Kaur**  
Associate Director, Human Capital Management | Neeyamo Enterprise Solutions

## Annexure

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### Annexure 1: List of document copies you need to produce on Day 1

1. Current Resume
2. Class X Mark Sheet & Certificate
3. Class XII Mark Sheet & Certificate
4. UG, PG, Other : Mark Sheets & Certificates
5. Professional Qualification: Certificate
6. Relieving Letter or Experience Certificate
7. Salary Slip from the Last Organization
8. 4 Passport Size Photographs on white background
9. Form 16/ Salary Certificate from the Last Organization
10. Passport Photocopy
11. PAN Card Photocopy
12. Address Proof (Voters ID/ Driving Liscence/ Aadhar Card, etc.)
13. Signed Copy of the Offer Letter
14. Recent VISA (for NRI employee only)



Ref: TCSL/DT20195343446/1354116/Chennai

Date: 18 December 2020

MS. ALAMELU CHOCKALINGAM

B.S.04 ,Vanya Block,Agrini Apartment,Andalpuram Andalpuram,  
Andalpuram, Madurai,  
Tamilnadu-625003.  
Tel# 918903298805

### Sub: Joining Letter

Dear Ms. Alamelu Chockalingam,

We would like to take this opportunity to extend a very warm welcome to TATA Consultancy Services Limited (TCSL) family.

We are pleased to inform you that your joining date at TCSL will be **18th January 2021** , your joining location is **Chennai** , work location is **Chennai** and your stream is **BSc - IT** . This has been provided considering your preference and business requirements.

Your wellbeing is our utmost priority in the current COVID-19 pandemic scenario across India. Keeping this in mind, and the regulations enforced by various states at this point, we have internally enabled a virtual onboarding process for our future TCSers. For the Virtual Onboarding Process, **you will not be required to physically report at the TCS offices on the date of your joining** .

TCS XP HR Team will reach out to you over email in the next few days to guide you further on the virtual onboarding process and steps to be taken to prepare yourself for onboarding.

Congratulations on completing the first phase of your learning through TCS Xplore Program. We appreciate your passion towards learning which has helped you to perform well. You are now set to experience learning through our coveted TCS Xperience Program.





## **TCS Xperience Program**

Learning is a way of life at TCSL. The TCS Xperience Program will open a world of opportunities and help you to scale greater heights in your professional life.

The program is carefully designed to develop software engineering skills, nurture professionalism and inculcate a process mindset. This program provides the perfect platform to polish the skills you have gained through the TCS Xplore program, making you 'project ready'.

The duration of your TCS Xperience Program is based on your performance in TCS Xplore program and business requirements.

The program has regular assessments based on pre-defined learning objectives. You are expected to meet the required standards during the TCS Xperience Program. In case, the performance does not meet the expectations, the management reserves the right to either extend your program or take appropriate action.

As communicated through various forums during the recruitment process, your appointment is subject to completion of your final academic (UG/PG) course within the stipulated time as specified by your University/Institute and as per TCSL selection guidelines. You also have to fulfill all the TCS eligibility criteria as stated in the Offer letter.

Kindly confirm your acceptance of this program by clicking on the 'I Accept' button in Nextstep portal. We encourage you to join us on the specified date to enjoy the benefit of timely processing and avail better opportunities.



We look forward to you joining us on an enriching career with TCSL. Together, let us take this organization to greater heights!

Gear up to experience the future!!

Warm regards,

**Janardhan S**  
**Global Head - Talent Development**



[Click here](#) or use a QR code scanner from your mobile to validate the joining letter

Dear Nandhini R,

**SUB. : Offer Letter**

Congratulations! With reference to your interview, we are pleased to offer you the position as Service Delivery Executive - PES at our Madurai office.

Breakup of your compensation package is provided herewith. As discussed we would like you to join our company on November 30, 2020 at 10:30 AM unless otherwise agreed to in writing or else the offer will be null and void.

	Per Month	Per Annum
<b>General components</b>		
Basic	Rs. 6592	Rs. 79110
House Rent Allowance	Rs. 3296	Rs. 39555
Special Allowance	Rs. 1242	Rs. 14907
<b>Total Gross Salary</b>	<b>Rs. 11130</b>	<b>Rs. 133572</b>
<b>Employer Contribution</b>		
Provident Fund	Rs. 940	Rs. 11282
Gratuity ****	Rs. 317	Rs. 3805
ESI	Rs. 362	Rs. 4341
<b>Total Employer Contribution</b>	<b>Rs. 1619</b>	<b>Rs. 19428</b>
Bonus		Rs. 7000
<b>Annual Cost to Company (CTC)</b>		<b>Rs. 160000</b>
<b>Total CTC</b>		<b>Rs. 160000</b>
<b>Employee Deductions</b>		
Provident Fund	Rs. 940	Rs. 11282
ESI	Rs. 84	Rs. 1002
<b>Total Net Salary **</b>		<b>Rs. 10107</b>

Name : Nijanthan Shankar

Emp. Code : MT2020147

Blood Group : A + ve

Tel. No. : 7010268264

Issued on : 30/11/2020

Valid upto : 30/04/2021





**IVEEYAMC**

HR Consulting | Technology | Operations

CONTRACTOR



ADURJ  
525 020

NAME N. Keerthi Deepa  
emp id : 900407

Good morning

Jan 20, 2021

Dear Kavitha B.,

**SUB. : Offer Letter**

Congratulations! With reference to your interview, we are pleased to offer you the position as Service Delivery Executive at our Madurai office. Breakup of your compensation package is provided herewith. As discussed we would like you to join our company on February 15, 2021 at 10:30 AM unless otherwise agreed to in writing or else the offer will be null and void.

	Per Month	Per Annum
<b>General components</b>	<b>Rs. 6592</b>	<b>Rs. 79110</b>
Basic	Rs. 3296	Rs. 39555
House Rent Allowance	Rs. 1242	Rs. 14907
Special Allowance	Rs. 11130	Rs. 133572
<b>Total Gross Salary</b>		
<b>Employer Contribution</b>	<b>Rs. 940</b>	<b>Rs. 11282</b>
Provident Fund	Rs. 317	Rs. 3805
Gratuity ****	Rs. 362	Rs. 4341
ESI	Rs. 1619	Rs. 19428
<b>Total Employer Contribution</b>		<b>Rs. 7000</b>
Bonus		Rs. 160000
<b>Annual Cost to Company (CTC)</b>		<b>Rs. 160000</b>
<b>Total CTC</b>		
<b>Employee Deductions</b>	<b>Rs. 940</b>	<b>Rs. 11282</b>
Provident Fund	Rs. 84	Rs. 1002
ESI		Rs. 10107
<b>Total Net Salary **</b>		



HR  Consulting | Technology | Operations



**AISHWARYA P**

**105872**

**Blood Group : B+**



Jan 20, 2021

Dear Akshaya Josha S.,

**SUB. : Offer Letter**

Congratulations! With reference to your interview, we are pleased to offer you the position as Service Delivery Executive at our Madurai office.

Breakup of your compensation package is provided herewith. As discussed we would like you to join our company on February 15, 2021 at 10:30 AM unless otherwise agreed to in writing or else the offer will be null and void.

	Per Month	Per Annum
<b>General components</b>		
Basic	Rs. 6592	Rs. 79110
House Rent Allowance	Rs. 3296	Rs. 39555
Special Allowance	Rs. 1242	Rs. 14907
<b>Total Gross Salary</b>	<b>Rs. 11130</b>	<b>Rs. 133572</b>
<b>Employer Contribution</b>		
Provident Fund	Rs. 940	Rs. 11282
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<b>Total CTC</b>		<b>Rs. 160000</b>
<b>Employee Deductions</b>		
Provident Fund	Rs. 940	Rs. 11282
ESI	Rs. 84	Rs. 1002
<b>Total Net Salary **</b>		<b>Rs. 10107</b>





**Offer: Computer Consultancy**  
**Ref: TCSL/DT20196049977/Chennai**  
**Date: 03/01/2020**

Ms. Madhumitha G S  
No 60 Kanpeleyam First StreetKamarajar Salai,  
Near A K R Kalyanamahal,  
Madurai-625009,  
Tamilnadu.  
Tel# 91-7904643445

Dear Madhumitha C S,

**Sub: Letter of Offer**

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer of employment.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Graduate Trainee** in Grade **YG**. Your gross salary including all benefits will be **₹1,93,158/-** per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, this offer is liable to lapse at the discretion of TCS this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course and you meeting the TCS eligibility criteria.

You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

**COMPENSATION AND BENEFITS**

**BASIC SALARY**

You will be eligible for a basic salary of **₹7,100/-** per month.

Ayyanar Yogesh,  
18, chinnakanmai street, goripalayam,  
Madurai,  
Tamil Nadu,  
625002.

Date: October 19, 2020

Dear Ayyanar ,

### Appointment Letter

Welcome to Neeyamo Enterprise Solutions Ltd.

With reference to your application and subsequent interview with us for a career in our organization, we are pleased to inform you that you have been selected for employment in our organization as SDE - Payroll. We pride ourselves on our demanding hiring process, which helps us identify exceptional people like you, who make Neeyamo successful. Your annual compensation is Rs.145000.00. Your compensation package is detailed in the Annexure.

The scheduled date of your joining the company is on October 19, 2020 at 10:30 AM at the following location:

Neeyamo Enterprise Solutions Pvt Ltd, 2nd Floor, Elcot IT/ITES SEZ, Madurai Ring Road, Near Pondy Koll, Madurai Taluk, IlandhiKulam Village, Madurai- 625020

Please refer to the Annexure for details

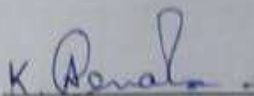
1. Benefits & Terms of Employment
2. Compensation Break-up
3. Confidentiality Agreement
4. Medical Self Declaration Form

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein.

We count on you to take Neeyamo to greater heights. Wish you the very best!

Warm Regards  
For Neeyamo Enterprise Solutions Ltd.

Vignesh P.  
Human Capital Management

Accepted: 

By: Ayyanar

Dear Shraddha Sankari T.,

Jan 20, 2021

**SUB. : Offer Letter**

Congratulations! With reference to your interview, we are pleased to offer you the position as Service Delivery Executive at our Madurai office. Breakup of your compensation package is provided herewith. As discussed we would like you to join our company on February 15, 2021 at 10:30 AM unless otherwise agreed to in writing or else the offer will be null and void.

General components	Per Month	Per Annum
Basic		
House Rent Allowance	Rs. 6592	Rs. 79110
Special Allowance	Rs. 3296	Rs. 39555
Total Gross Salary	Rs. 1242	Rs. 14907
Employer Contribution	Rs. 11130	Rs. 133572
Provident Fund		
Gratuity ****	Rs. 940	Rs. 11282
ESI	Rs. 317	Rs. 3805
Total Employer Contribution	Rs. 362	Rs. 4341
Bonus	Rs. 1619	Rs. 19428
Annual Cost to Company (CTC)		Rs. 7000
Total CTC		Rs. 160000
Employee Deductions		Rs. 160000
Provident Fund		
ESI	Rs. 940	Rs. 11282
Total Net Salary **	Rs. 84	Rs. 1007
		Rs. 1010

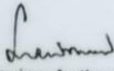




ORANGE RETAIL FINANCE INDIA PRIVATE LIMITED



**Abirami M**  
Emp.ID : 11997

  
Issuing Authority

[www.orangeretailfinance.com](http://www.orangeretailfinance.com)



**AGALYA**

Agent ID 1370582

Mobile Number XXXXXX5634

Email Id

PAN

Service Area MELAKANNISERI

Manager Name

Manager Id 1075442

Manager Phone No

Agent Account 049710008832

Department of Posts, India

O/o the Assistant Superintendent of Posts, Paramakudi Sub Division,  
Paramakudi 623 707.

Memo No.ASP/PMK/GDS RECT/2019 dated at Paramakudi the 26.12.2019

PROVISIONAL ENGAGEMENT LETTER

Kum. S.Agalya, daughter of Shri P.Saravanan is hereby engaged as  
ABPM Melakanniseri BO a/w Abiramam SO subject to the following  
conditions:

- a) Production of Health Certificate from Civil Surgeon of a Govt. Hospital.
- b) Verification of Mark Sheet and other certificates with the issuing authorities
- c) Verification of community certificate
- d) Satisfactory verification of Character/Antecedent through Police Verification Report
- e) Declaration to take up the residence within PO Delivery Jurisdiction.
- f) Furnishing two conduct certificates from two Gazetted Officers/VIPs
- g)Furnishing Surety through Salem Postal Employees Co-operative Society
- h) Furnishing of Declaration and Descriptive particulars.

2. You are hereby directed to attend the training for a period of 15 days from 30.12.2019 to 13.01.2020 covering the following subjects. No allowance will be paid during the training. On successful completion of training, she may be joined as ABPM Melakanniseri BO a/w Abiramam on 14.01.2020 F/N.

TRAINING SCHEDULE


Period	Subject	Venue
30.12.19 to 05.01.2020	Mails/Savings Bank/RPLIPLI/ Premium products/ Customer Care/ GDS conduct Rules and Welfare	Ramanathapuram HO
06.01.2020 to 07.01.2020	DARPAN	Ramanathapuram HO
08.01.2020 to 10.01.2020	IPPB	Ramanathapuram HO
11.01.2020 to 13.01.2020	BO work / PO operations.	Forenoon : BO Afernoon : SO

3. Your provisional engagement will take effect from the date of joining as ABPM Melakanniseri BO a/w Abiramam SO. He/ She shall be paid such allowances as are admissible from time to time on successful completion of training.

4. You should clearly understand that his/her engagement as ABPM/Dak Sevak shall be in the nature of a contract liable to be terminated by him/her or by the undersigned by notifying the order in writing and that his/her conduct and engagement shall also be governed by the Department of Posts, Gramin Dak Sevak (Conduct & Engagement) Rules, 2011, as amended from time to time.

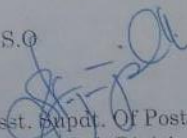
5. If any information or documents submitted by the candidate are found fake/false at a later stage, he/ she shall be terminated from the engagement in accordance with Rule 8 of GDS (Conduct & Engagement) Rules, 2011.

6. Further, you should understand that this engagement is purely provisional/temporary subject to the approval of the competent authority.

  
/S. VIJAYA GOMATHI/  
Asst. Supdt. Of Posts,  
Paramakudi Sub Division,  
Paramakudi 623 707.

Copy to this memo is issued to:

- ✓ 1. The Candidate concerned.
2. The Supdt. Of Post offices, Ramanathapuram Division, Ramanathapuram 623 501.
3. The Postmaster, Paramakudi HO. He is requested to draw TRCA as applicable from the date of joining of the candidate in the respective post on completion of training.
4. The SPM, Abiramam SO. He is requested to obtain and forward necessary charge reports to all concerned.
5. PF of the Sevak.
6. The GDSBPM, Melakanniseri BO a/w Abiramam S.O

  
Asst. Supdt. Of Posts,  
Paramakudi Sub Division,  
Paramakudi 623 707.

# Department of Posts



Pay Slip for the month of November 2020

ABP

Name : AGALYA S  
Emp Id : 50475246  
Designation: Assistant Branch Postmaster

Office : Melakanniseri B  
Scale : 01-01  
PAN :  
GPF / PRAN No :

Earnings		Deductions		Out Of Account	
TR Continuity Allowance	10000.00	ED GIS II	40.00	Union/Association Subscri	30.00
Dearness Allowance	1700.00				
Cycle Allowance	180.00				
Fixed Stationery Charges	25.00				
Total	11905.00	Total	40.00	Total	30.00

Take Home Pay: Rs. 11,835.00 /-

ELEVEN THOUSAND EIGHT HUNDRED THIRTY FIVE Rupees Only.

Below are the details of Break -up for the Out of account

Type	Amount
IGDSU	30.00



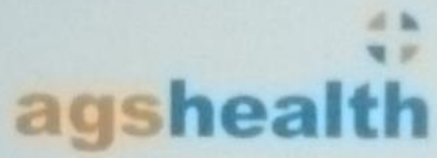


**BUZZWORKS**



Name : DEEPAK R  
Emp ID : 31366  
Designation : BDO  
D.O.J. : 06-10-2020  
Location : MADURAI

Authorised Signatory



**Manickavasagam Ganesan**

Employee code: R19842

Blood Group: O+ve

AGS Health Pvt Ltd., No:05-02, Tidel Park, Chennai - 600113

Ph: +91 44 4510 4520

[www.agshealth.com](http://www.agshealth.com)

CMC Vellore Eqs Quality Control No. 5908  
An ISO 9081-2015 Certified Organisation



# CHENNAI HANITHA DIAGNOSTIC CENTRE

Well Equipped And Fully Automated Computerised Multi Speciality Laboratory

Syed Ammal Trust Hospital, No. 127, Swami Vivekanandar Salai, Dr. E.M.Abdullah Campus, Ramanathapuram - 623501.  
Ph : 04567 - 223278, Mob : 8124353497, E-mail : pitrocarebowsulla@yahoo.in



## TO WHOM IT MAY CONCERN

Date: 02/02/2021

This is to Certify that **Miss.N.HARINI D/O NAGARAJAN** Female: /20yrs.,  
In **RAMNAD** is Working as Lab Technician Chennai Hanitha Diagnostic Centre ,  
**SYED AMMAL TRUST HOSPITAL**, Ramanathapuram, at Present.



  
LABORATORY DIRECTOR

RAMANATHAPURAM

Mr. MOHAMED BOWSULLAKHAN B.Sc., M.L.T.,  
Chief Technologist

Mrs. IRFANA B.Sc., (Micro)  
Micro Biologist

Mrs. DHASBIHA APSARA M.Sc., M.Phil.  
Bio Chemist

Mr. RRAJA MOHAMED ASCP.M.Sc., Ph.D.,  
International Lab Technologist

Laboratory Value : Should Always Be Correlated With The Clinical Findings

விறைவில் நலன் பெற இறைவனை பிரார்த்திக்கின்றோம்

# VENUS COMPUTER EDUCATIONAL INSTITUTION

76, Alagarkoil Road,  
Goripalayam, Madurai - 625 002,  
Tamil Nadu, India. Ph:0452-2538585  
Web:venuscomputers.org  
E-mail:smahacom@yahoo.com

❖ Computer Education

❖ Software Development

❖ Website Designing

Reg. No.47/2007

Date: 27/11/2021

## TO WHOMSOEVER IT MAY CONCERN

This is to inform that **S. SWETHA, D/o. V. SARAVANAN,**  
has been working as a Faculty in our institution from December  
2019.



Yours,

*S. Mahalingam*  
(S. MAHALINGAM)

VENUS COMPUTER  
EDUCATIONAL INSTITUTION  
76, Alagar Koil Road,  
Goripalayam Bus Stop, Madurai-2



**India Post****भारतीय डाक****LETTER OF INTIMATION****ABPM/VD/RECT DLGS DATED @ PERIYAKULAM SUB DIVISION 625601 28.12.2019**

This is to inform that Sri/Smt. SARATH S  
S/D/W/o SELVANATHAN C is provisionally selected for the post  
of GDS ABPM/ Dak Sevak, Jeyamangalam B.O Vadugapatti S.O SO under  
Periyakulam H.O HO, subjected to the verification and genuineness of certificates.  
You are requested to present before the undersigned on 13/01/2020 at 11:00 AM  
along with the required and submitted certificates in original for verification of records.

If no response received from you within 15 days from the issuance of this letter, the  
provisional selection will automatically be cancelled and no further opportunity will be given.

IP, Periyakulam Sub DivisionTheni DivisionTheni**To (Regd AD)**Sri/Smt. SARATH S15-1-8, K.R.HOUSE, MUTHUNAGARPALANICHETTIPATTI, THENI, 625531**Copy To: (By Regd)**

1. The SP/ASP/IP, Periyakulam Sub Division Sub division for information.

## Department of Posts

Pay Slip for the month of June 2020



Name : Sarath  
Emp Id : 50478317  
Designation: Assistant Branch Postmaster  
Office : Jeyamangalam B.  
Scale : 01-01  
PAN :  
GPF / PRAN No :

Earnings		Deductions		Out Of Account	
TR Continuity Allowance	10000.00	ED GIS II	50.00		
Dearness Allowance	1700.00				
Cycle Allowance	180.00				
Fixed Stationery Charges	25.00				
Total	11905.00	Total	50.00	Total	0.00

Take Home Pay: Rs. 11,855.00 /-

ELEVEN THOUSAND EIGHT HUNDRED FIFTY FIVE Rupees Only.



HP_Number ▼	Customer_Name ▼	BKT ▼	Pos ▼	EMI ▼	Exe ▼
19198363	JARINAPAKAM S	0	59617	3199	Aakash
18252875	RAVI V	#1-30	32339	2632	Aakash
18290804	SRIDHAR J	#1-30	23872	2400	Aakash
18251215	ALAGUPANDI I	#1-30	22922	2758	Aakash
17103899	ARIVARASAN K	#1-30	13483	2808	Aakash
19124768	SELVAM I	#1-30	12567	4275	Aakash
17300237	ARUMUGAM G	#1-30	12334	2564	Aakash
18084519	SEENIVASAN J	121-150	48877	2862	Aakash
17203521	KUPPESWARAN S	121-150	18227	3045	Aakash
18071424	UTHAYAKUMAR A	31-60	18357	4656	Aakash
17327161	SELVI K	31-60	18017	2684	Aakash
18030238	VEERACHAMY P	451-810	64147	2660	Aakash
17333791	MARUTHUPANDIAN M	61-90	19263	2497	Aakash
17242308	MURALITHARAN P	61-90	10963	2775	Aakash



**Provisional Offer : BUSINESS PROCESS SERVICES**

**Ref: TCSL/DT20206335585/Chennai/BPS/BTN**

**Date:12/01/2021**

Dear Mr. Amar Nath Palanivel,

**Sub: Letter of Provisional Offer and Terms of Employment.**

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.

Private and Confidential

TCSL/DT20206335585

**TATA CONSULTANCY SERVICES**

Tata Consultancy Services Limited

6<sup>th</sup> Floor III Phase, Spencer Plaza 769, Anna Salai, Chennai - 600 002, India

Ph.: +91 44 66164111 Fax 91 44 6616 4050 E-mail: corporate.office@tcs.com, Website: <http://www.tcs.com>

Registered Office 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021

Corporate Identification No. (CIN): L22210MH1995PLC084781





Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

**Rustom Beheram Siganporia**  
**Head Talent Acquisition, TCS Business Process Services**



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

## ANNEXURE 1

**For the candidate to complete:**

This is to confirm that I have received & hereby accept the Provisional Letter of Traineeship Ref No **TCSL/DT20206335585/Chennai/BPS/BTN** on \_\_\_\_\_(DD/MMM/YYYY).

Signature:

Name:

Date:



**KP SOLUTIONS**  
*For The Key People..*

Corporate Office :  
New No.255, Old No.202/4,  
Marudhupandiar Street,  
Thasildhar Nagar, Madurai - 625 020  
Ph : +91 452 4518186

Date : 25<sup>th</sup> November 2020

Kaleeshwari G  
12/21 Kamarajar 1<sup>st</sup> Street,  
B.B. Kulam  
Madurai – 625 002

**STRICTLY CONFIDENTIAL**

Dear Kaleeshwari G,

This has reference to your application and subsequent discussions. We are pleased to offer you the post of **Trainee HR Recruiter** and you will be functionally working as **Trainee Recruiter** at KP Solutions, as detailed in this letter. Your date of appointment will be from effective **1<sup>st</sup> December, 2020**. In case if you do not communicate acceptance of the offer in two (2) days from the date of receipt of this offer, or fail to join duties on or before the Date of Joining mentioned above, this offer shall automatically stand withdrawn, and shall cease to exist. The Company, may, at its sole discretion, extend the period in writing.

1. **Location** : You shall be based at Madurai and you shall report to your senior designated person assigned to you as your reporting authority and work under his/her guidance and supervision.
2. **Transfer** : The Company reserves the right to transfer you to any other location where the Company has office or newly established office as per the requirements of the Company. Your services are transferable with or without any prior notice or reasons, at the sole discretion of the Company, to any department or to any Office, Branch, Division of this Company or in any subsidiary of this Company or a group or affiliate Company or your services may be seconded/deputed to any other Company or any other place where work of the Company is carried out, as may be necessary. In the event of your transfer, the terms and conditions of employment outlined herein shall continue to apply along with any modifications thereof as may be applicable. However, you shall be required to adhere to the rules and regulations as prevalent at the new place of posting.
3. **Compensation Package** : Your compensation package will be as detailed in **Annexure A**. The Compensation package shall be governed by the Policies and Guidelines of the Company presently applicable and as may be modified from time to time.
4. **Variable Pay/or Performance Incentives & Annual Increment** : Variable pay or performance Incentive and annual increment are paid to you subject to the applicable process and policies of the company from time to time. The payment of Variable pay or performance Incentive or increment shall be subject to you being on the rolls of the company on the date of disbursement of the same and subject to your performance and the performance of the company during the period as decided by the company in its sole discretion from time to time.
5. **Job Description** : Although your normal work will consist of the duties and business targets as assigned to you from time to time, which shall be achieved by you to the satisfaction of the Company, you may at any time be called upon to discharge any other duties which in the opinion of the Company are within capacity to discharge and you will forthwith undertake to discharge those duties with diligence and care.
6. **Medical Fitness** : Your appointment and continuation in employment is subject to your being found fit in the pre-employment Medical Examination or in any Medical Examination during the course of your employment as may be prescribed by the Company.
7. **Background Checks** : Your appointment is made relying upon the information furnished and representation made by you from time to time. The Company and any of its employees/representatives and/or officials shall be entitled to conduct reference and background check from all the requisite sources including all your previous employer/s or references given by you and if not found suitable or any discrepancy is noted in regards to you or any of the statements, declarations or disclosures made by you the Company shall have full right and authority to terminate your services and take such further action as deemed necessary in the interest of the Company.
8. **Retirement** : The normal age of your retirement shall be 60 years and accordingly it is the condition of employment that you will automatically retire (superannuate) on attaining the age of 60 years and no further notice whatsoever to you will be necessary in this regard.
9. **Leave** : You will be entitled for leave and paid holidays as per the policy of the Company as presently applicable and/or as may be modified from time to time.
10. **Compliances** : You shall be responsible to meet all requirements under Indian Tax Laws, including tax compliance and filing of tax returns. The Company may withhold from any compensation or benefits payable to you, all Central, State, or other taxes as may be required to be paid by you pursuant to any legislation, regulation or notification.
11. **Termination** : a) It is understood and agreed that this engagement may be terminated anytime, by either party by giving to the other at any time, notice in writing for the period based on your Role at the time of termination, as notice period defined below:  
**Individual Contribution role : 3(three)months ; Team Handling Role/Critical Role : 6 (six) months**



பயமரியன்

மக்கள் ரீப்போர்ட்

RNI.No.TNTAM/2016/68497



**N. Mohamed Thowfeeq**  
**Special Reporter**

Authorized Signatory

PAYAMARIYAN MEDIA PRIVATE LIMITED

**PRESS**



25/01/2021

From

N. Mugilarasan,  
17bit43,  
The American College,  
Madurai.

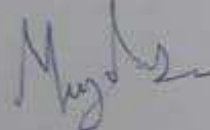
To

The Principal,  
The American College,  
Madurai.

Respected Sir,

I am working as Marketing executive in Mars Company, Meena Agency since 01/12/2020. I am drawing salary Rs.11,000/- per month.

Yours faithfully,



Date : 25/01/2021

Place : Madurai



25/01/2021

From

Rajesh Gowtham,  
17bit51,  
The American College,  
Madurai.


To

The Principal,  
The American College,  
Madurai.

Respected Sir,

I am working as Marketing executive in Venus infotech company since 27/10/2019. I am drawing salary Rs.10,000/- per month.

Yours faithfully,



Date : 25/01/2021

Place : Madurai

From

DATE : 14.12.2020

K. Venugopalan, B.Com .,B.L.,  
Advocate  
Legal & Management Consultant,  
S-5, 2<sup>nd</sup> floor, MM. Bhavanam,  
No: 11 (Near Chockanathar Koil), 2<sup>nd</sup> Street,  
Chockalinga Nagar, Madurai – 625 010.

To

The Head Of the Department (HOD),  
Department of Information Technology  
The American College, Madurai – 625 002.

Sir,

**REF** : L. Rohith Viswa, B.Sc (IT), Madurai/ Roll No: 17BIT54

**SUB** : Information regarding his employment

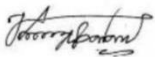
O-O-O

In respect of the above student, I wish to inform your goodselves that Selvan. L. Rohith Viswa, who has completed his B.Sc., (IT) in the year 2020. Presently he is engaged in my office as a Trainee – Data Entry Operator.

This communication is given to your department on his request to communicate the fact that he is employed in my office as a trainee.

Thanking you,

Yours Sincerely,



**(K. VENUGOPALAN)**

HCL

HCL

Name : M. Shweta Rave

Emp. Code : MT80020148

Blood Group : A/B+ve

Tel. No. : 9994646492

Issued on : 30/11/2020

Valid upto : 30/04/2021





 **98427 - 86801**  
**96980 - 54616**



# **SRI MOOKAMBIGAI PRINTERS**

**68/3, Nethaji Road, 11th Street, Bharathiar Road, Jaihindpuram, Madurai - 11.**  
**e-mail : [apandiarajan1963@gmail.com](mailto:apandiarajan1963@gmail.com)**



## STAR MOBILES

No.32, west veli street, Victoria Edward Hall (Near Pandi Bazaar), Madurai – 625001

---

Date: 25.01.2021,

### TO WHOME IT MAY CONCERN

This is to certify that Mr. **A. Amir Sultan** is a employee of  
“**STAR MOBILES**” West veli street as a **sales executive** since 1<sup>st</sup>  
September 2017. He bears a good moral character.

I wish him every success in life.

For **STAR MOBILES**,

for Star Mobile

S. Premnazeer

Authorized Signature

Proprietor.



---

Employee

A.Akilan

Name in Second Language

Serial/Roll Number

563280

Contact

8428589808

Date of Birth

6-4-1999

Occupation/Standard

Quality Controller

Blood Group

AB+

City

Tuticorin

Address

Valiyoor, Tuticorin

---



# AMUL

THE TASTE OF INDIA

**P. ARUN KUMAR**

QUALITY DEPARTMENT



Madurai



7871469793



infoarun@gmail.com



www.amuldiary.com

**V.HILARIEBINESAR**



**SEO , WEB DESIGNER**

**PHONE:9789411715**

**WEB:BEGINNERSOLUTIONS.XYZ**

**MAIL:HILARIEBINESAR0111999@GMAIL.COM**

**102, SIRUNAYAKANPATTI  
DINDIGUL-624307**





B. Nithish Kumar

MEDICAL REPRESENTATIVE



Arapalayam, Madurai.



nithishb@gmail.com



8903829612





# TVS ELECTRONICS

LK. Prasanth

LAB TECHNICIAN





**N. PRAVEEN KUMAR**

MEDICAL REPRESENTATIVE

[E]: praveen41@gmail.com

[A]: Thirumangalam, Madurai

[P]: 9894108939



# L. RAJESHWARAN

MEDICAL REPRESENTATIVE



6383981363



Allinagaram, Madurai



rajesh44waran@gmail.com



**D.ROOBAN RAJ**  
SALES EXECUTER

**METRO MEDICALS**  
**rooban176@gmail.com**  
**7601029637**  
**41, North Masi St**  
**Madurai - 625001**



# QUALITY DEPARTMENT - I



EMPLOYEE NAME

A.Sarath Charles Raj

DATE OF JOINING

15.12.2020

VALID UNTIL

14.12.2021



Madurai Road, Dindigul, Tamilnadu

MSWORDINCARDS.COM



**L. SARVESHWER**

MEDICAL REPRESENTATIVE



**Madurai**



**8946095643**



**17che50@gmail.com**



# M.VENKATESH

Medical Representative



6382118788



venkatesh58@gmail.com



Goripalayam, Madurai





# M. VIGNESH

Medical  
Representative

Contact info.



Madurai



9600565058



17che60@gmail.com



*J. XAVIER RAJ*

Medical Representative



6383967672



xavierrj102@gmail.com



Meenakshi Amman Nagar Main Road  
Surya Nagar, Madurai -7

AV  
MEDICALS





Dear Mr.Karthik Raja

Sub: Letter of Offer

Further to our Skype interview with you on 30/09/2020, we are pleased to offer you the following

Post	: Asst.Field Officer - Trainee
Gross Pay	: Rs. 10,000/- (Per Month)
Location	: Talayar Estate, Talayar, Idukki Dist., Munnar.
Date of Reporting	: 12/10/2020
Training Period	: 1 Year.

We inform you that this offer of training is subjected to the condition of your medical fitness for work, which will be assessed on your reporting at the location.

Please confirm your acceptance to this offer on or before 03/10/2020.

—  
Thanks &Regards

BALAJI.S  
Executive- HR,

Woodbriar Group,

No.10, Damu Nagar,

Puliyakulam,

Coimbatore – 641 045.

Ph: 0422 450 500



REG: Your Documents has been  
verified Successfully

Inbox



jiohr@ril.com

to me, RAJA1.K

2 days ago [View details](#)



**Dear NAGAPRADEEP KAMARAJ,**

This is to inform you that the documents uploaded by you have been successfully verified.

Please report to UJP - Madurai 1 (Tamil Nadu) at 10:30 AM on 25/01/2021 for completion of the joining formalities.

You can contact Raja K to receive your Employee ID card and other IT assets (as applicable for your job).

Please ensure that you have successfully completed the Discover Jio program before reporting for joining.

Wish you a successful career with Jio.

**Thank you,  
Jio HR**

**This is a system generated email** Please do not



ADMIT CARD

(TO BE ISSUED TO THE INDL ON SUCCESSFUL COMPLETION OF MED EXAM)

RMDS No 6652

IVRS Code : 1822026652 IVRS Phone No : 044-25672110

1. Applicant's Name PALANIMURUGAN K

S/O KARUPPIAH

2. Date of Birth 22/03/2000

3. Roll No. CHE/TR/GD/271220/1788

4. Date of Exam 27/12/2020

Time 0600

A.M.

Place

191FIELD REGIMENT,  
MADUKKARAI, COIMBATORE, TAMIL  
NADU

5. Trade **SOLD**

6. Identification Marks

(i) BM FRONT SIDE LT ELBOW

(ii) BM RT SIDE OF NECK

K. Palanimurugan .  
(Sign of the Candidate)

(Suresh Kumar)  
Sub Maj  
Asst Rtg Officer  
ARO, Tiruchirappalli

SEAL OF ARO



CANDIDATE TO BRING ONLY BLACK/BLUE BALL POINT PEN FOR EXAM. DO NOT BRING ANY MOBILE PHONE OR COMMUNICATION DEVICE FOR EXAM.



**CAPICTURE  
STUDIOS**

10 A, Ismail puram, 8th street,  
Munichalai Road, Madurai - 625 009

+91 90803 21403  
capicturestudios@gmail.com

## **LETTER OF APPOINTMENT**

Date : 15.04.2020

Place : Chennai

Dear MR. Atheep Maideen M

Appointed as Album Designer

Capicture Studios refer to your recent interview for the post of Album Designer . we are pleased to inform you that we are offering you the position with our company effective from 21.04.2020 under the following terms and condition by Capicture Studios.

For **Capicture Studios**

**Mr. Naga Santhosh**  
Managing Director  
Capicture Studios



J Daniel Clement

S 7432

Blood Group: B+ve



*Success through Partnership*

**SBL KNOWLEDGE SERVICES LTD.,**

1<sup>st</sup> Floor, ELCOT IT Park, SEZ, Illanthalikulam - 625020, Madurai, India

Tel: 0452 -2970687, Email: [info@sblcorp.com](mailto:info@sblcorp.com)

## LETTER OF APPOINTMENT

Date : 05.05.2020

Place : Chennai

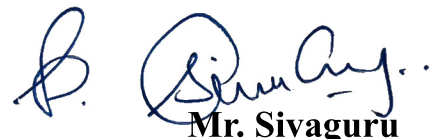
Dear MR. Ebenazer. J

Appointed as Videographer

We refer to your recent interview for the above-mentioned position and are pleased to inform you that we are going to offer you the position of Camera man in our company

W.E.F 13.05.2020.

For *Midtone Pixels*



**Mr. Sivaguru**  
Managing Director  
Midtonr Pixels





1/1, KVR Karpaga Nagar,  
Near RTO Office (North),  
Madurai - 625 007.

mobile : 90427 31559, 98842 47182  
website : visoflix.com  
email : admin@visoflix.com

## LETTER OF APPOINTMENT

Date : 05.12.2020

Place : Madurai

Subject: Offer of an Appointment

Dear Mr./Ms. Harshini M

With reference to your application & subsequent interviews with us we are pleased to offer you the post of Script Writer in our organization as per agreed terms and condition.

Your consolidated package will be as per dissuasion at the time of interview you will be on probation period for six months from the date of joining. Your date of joining will be on or before date 09.12.2020.

We welcome you in our organization and wish you a long and prosperous career with us.

For *Visoflix Studios*

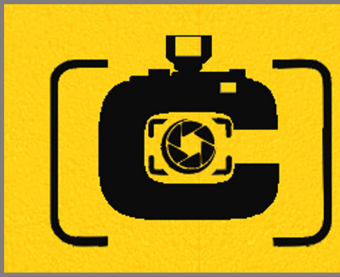
**Dr. M. Raghu Kalidasan**  
Managing Director  
Visoflix Studios



I am happy and proud to be a part of director Myskin project Pisasu 2.

I would like to share my experience through photos and add a extra feather as an alumni to the department of visual communication ,  
The American college





**CAPICTURE  
STUDIOS**

10 A, Ismail puram, 8th street,  
Munichalai Road, Madurai - 625 009

+91 90803 21403  
capicturestudios@gmail.com

## **LETTER OF APPOINTMENT**

Date : 15.04.2020

Place : Chennai

Dear MR. Mohammed Azeem S

Appointed as Photographer

Capicture Studios refer to your recent interview for the post of Photographer . we are pleased to inform you that we are offering you the position with our company effective from 21.04.2020 under the following terms and condition by Capicture Studios.

**For Capicture Studios**

**Mr. Naga Santhosh**  
Managing Director  
Capicture Studios

## LETTER OF APPOINTMENT

Date : 05.05.2020

Place : Chennai

Dear MR. Navaneetha Krishnan N

Appointed as Cameraman

We refer to your recent interview for the above-mentioned position and are pleased to inform you that we are going to offer you the position of Camera man in our company

W.E.F 23.05.2020.

For *Midtone Pixels*



**Mr. Sivaguru**

Managing Director

Midtonr Pixels



N. Novfar  
8526110604



*You don't need a silver fork to eat good food*





1/1, KVR Karpaga Nagar,  
Near RTO Office (North),  
Madurai - 625 007.

mobile : 90427 31559, 98842 47182  
website : visoflix.com  
email : admin@visoflix.com

## LETTER OF APPOINTMENT

Date : 09.12.2020

Place : Madurai

Subject: Offer of an Appointment

Dear Mr./Ms. Pooja Sri D

With reference to your application & subsequent interviews with us we are pleased to offer you the post of Photographer in our organization as per agreed terms and condition.

Your consolidated package will be as per dissuasion at the time of interview you will be on probation period for six months from the date of joining. Your date of joining will be on or before date 11.12.2020.

We welcome you in our organization and wish you a long and prosperous career with us.

For *Visoflix Studios*

**Dr. M. Raghu Kalidasan**  
Managing Director  
Visoflix Studios



**Awestruck Studios**

The way you visualize, that's how we picturize

Visuvasapuri, RC Mahal (opp)  
Arapalayam, Madurai - 625 016

## **LETTER OF APPOINTMENT**

Date : 01.10.2020

Place : Chennai

Dear MR. Praveen N

Appointed as Cameraman

AweStruck Studios refer to your recent interview for the post of Cameraman, we are pleased to inform you that we are offering you the position with our company effective from 12.10.2020 under the attached terms and condition by AweStruck Studios.

For **AweStruck Studio**

**Mr. Aro Leo Lourdson**  
Managing Director  
AweStruck Studios



1/1, KVR Karpaga Nagar,  
Near RTO Office (North),  
Madurai - 625 007.

mobile : 90427 31559, 98842 47182  
website : visoflix.com  
email : admin@visoflix.com

## LETTER OF APPOINTMENT

Date : 09.12.2020

Place : Madurai

Subject: Offer of an Appointment

Dear Mr./Ms. Priya C

With reference to your application & subsequent interviews with us we are pleased to offer you the post of Photographer in our organization as per agreed terms and condition.

Your consolidated package will be as per dissuasion at the time of interview you will be on probation period for six months from the date of joining. Your date of joining will be on or before date 11.12.2020.

We welcome you in our organization and wish you a long and prosperous career with us.

For *Visoflix Studios*

**Dr. M. Raghu Kalidasan**  
Managing Director  
Visoflix Studios





1/1, KVR Karpaga Nagar,  
Near RTO Office (North),  
Madurai - 625 007.

mobile : 90427 31559, 98842 47182  
website : visoflix.com  
email : admin@visoflix.com

## LETTER OF APPOINTMENT

Date : 05.12.2020

Place : Madurai

Subject: Offer of an Appointment

Dear Mr./Ms. RAJAKUMAR B

With reference to your application & subsequent interviews with us we are pleased to offer you the post of Video Editor in our organization as per agreed terms and condition.

Your consolidated package will be as per dissuasion at the time of interview you will be on probation period for six months from the date of joining. Your date of joining will be on or before date 12.12.2020.

We welcome you in our organization and wish you a long and prosperous career with us.

For *Visoflix Studios*

**Dr. M. Raghu Kalidasan**  
Managing Director  
Visoflix Studios



**A1 Studios**

48, Anantharamakrishnan street,  
Saligramam, Chennai - 600 093

+91 85082 39955

aonestudiosofficial@gmail.com

## **LETTER OF APPOINTMENT**

Date : 03.10.2020

Place : Chennai

Dear MR. Ram Eshwar. J

Appointed as Video Editor

A1 Studios refer to your recent interview for the post of Video Editor in our upcoming Pilot Film and we are pleased to inform you that we are offering you the position with our company effective from 12.10.2020 under the following terms and condition by A1 Studios.

Working hours: the working hours will be followed by your chief cameraman

Notice period clause: if the employ wants to leave the company he/she want to serve the notice period of 1 month without salary

**For A1 Studios**

**Mr. Aji Menon**  
Managing Director  
A1 Studios



M Samuel Roshanth

S 7433

Blood Group: B+ve



*Success through Partnership*

**SBL KNOWLEDGE SERVICES LTD.,**

1<sup>st</sup> Floor, ELCOT IT Park, SEZ, Illanthalakulam - 625020, Madurai, India

Tel: 0452 - 2970687, Email: [info@sblcorp.com](mailto:info@sblcorp.com)



1/1, KVR Karpaga Nagar,  
Near RTO Office (North),  
Madurai - 625 007.

mobile : 90427 31559, 98842 47182  
website : visoflix.com  
email : admin@visoflix.com

## LETTER OF APPOINTMENT

Date : 09.12.2020

Place : Madurai

Subject: Offer of an Appointment

Dear Mr./Ms. Santhosh Kumar P

With reference to your application & subsequent interviews with us we are pleased to offer you the post of Photographer in our organization as per agreed terms and condition.

Your consolidated package will be as per dissuasion at the time of interview you will be on probation period for six months from the date of joining. Your date of joining will be on or before date 11.12.2020.

We welcome you in our organization and wish you a long and prosperous career with us.

For *Visoflix Studios*

**Dr. M. Raghu Kalidasan**  
Managing Director  
Visoflix Studios





**A1 Studios**

48, Anantharamakrishnan street,  
Saligramam, Chennai - 600 093

+91 85082 39955

aonestudiosofficial@gmail.com

## **LETTER OF APPOINTMENT**

Date : 03.10.2020

Place : Chennai

Dear MR. Sudharsan G

Appointed as Assistant Director

A1 Studios refer to your recent interview for the post of Assistant Director in our upcoming Pilot Film and we are pleased to inform you that we are offering you the position with our company effective from 12.10.2020 under the following terms and condition by A1 Studios.

Working hours: the working hours will be followed by your chief cameraman

Notice period clause: if the employ wants to leave the company he/she want to serve the notice period of 1 month without salary

**For A1 Studios**

**Mr. Aji Menon**  
Managing Director  
A1 Studios



**A1 Studios**

48, Anantharamakrishnan street,  
Saligramam, Chennai - 600 093

+91 85082 39955

aonestudiosofficial@gmail.com

## **LETTER OF APPOINTMENT**

Date : 05.10.2020

Place : Chennai

Dear MR. Sujai S

Appointed as Assistant Art Director

A1 Studios refer to your recent interview for the post of Assistant Art Director in our upcoming Pilot Film and we are pleased to inform you that we are offering you the position with our company effective from 15.10.2020 under the following terms and condition by A1 Studios.

Working hours: the working hours will be followed by your chief cameraman

Notice period clause: if the employ wants to leave the company he/she want to serve the notice period of 1 month without salary

**For A1 Studios**

**Mr. Aji Menon**  
Managing Director  
A1 Studios



# JOIN INDIAN NAVY

Directorate of Manpower  
Planning & Recruitment  
C WING  
IHQ-MoD(Navy)  
Sena Bhawan,  
New Delhi 110011

17 Jan 20

## **CALL LETTER FOR FINAL MEDICAL EXAMINATION FOR ENROLMENT IN THE INDIAN NAVY**

Dear **Hariharan m**,

1. This is to inform you that you have been provisionally selected for recruitment in the Indian Navy for **SSR** February, 2020 batch. Your enrolment will be subject to your clearing the final medical examination and various tests (Screening, Entry Behavior test, etc.) being conducted for the particular entry as applicable, on arrival at INS Chilka.
2. You are to report to the Recruiting Office, INS Chilka on **07/02/20 07:00 hrs.**
3. You have been appointed against your registration number **G3200415AF.**
4. Your present selection will stand cancelled and you will have no claim for enrolment in the Indian Navy, on any of the following grounds:
  - (a) If you are found medically unfit.
  - (b) In case you fail to report on the date and time mentioned at Para 2 of this letter.
  - (c) Failure to bring with you the documents/ items mentioned in the joining instructions.
  - (d) Particulars not matching with the information provided in the Original Documents.
5. COVID-19 protocols to be followed by candidates during induction are placed at Appendices 'D' and 'E' of Joining Instructions.
6. Your basic training at INS Chilka will cover the following:
  - (a) Academic and service subjects.
  - (b) Sports Activities.
  - (c) Outdoor training such as Parade Training, Sailing, Boat Pulling, Swimming, CrossCountry, Trekking, Firing etc.
  - (d) Service oriented activities including maintenance of equipment, living spaces, training areas etc.
7. You are liable to be discharged as 'unsuitable' if your progress or conduct is unsatisfactory in any field during probationary/training period, in accordance with Regulation 278 (4) of the Regulations for the Indian Navy Part III (Statutory).
8. Post enrolment during the period of training and thereafter, if certain diseases/ ailments are detected which were not detected during preliminary and final medical, you will be invalidated from the service through a Medical Board as per current orders.
9. During your training period and thereafter, you will be entitled to full pay and allowances, free uniforms, food and accommodation. On completion of training you will be entitled to the laid down services and benefits as provided for, in the regulations. Your service conditions will be governed by current orders.

### **Warning against Impersonation**

Candidates' identity will be verified using technological means and biometrics. If impersonation is detected, concerned candidates will be disqualified at any stage of selection, training or service and debarred from further selection opportunities. Also, candidates involved will be prosecuted under IPC Sections 420 (Cheating), 467 (Forgery of valuable security), 468 (forgery for cheating) and 471 (using genuine as forged).

### **NOTE:**

1. This is a computer generated report and does not require signature.
2. Please download the joining instructions for further action.



Plot No.56 - B, Door No.5-3-49  
2nd Main Road, III rd Cross Str.,  
Kalai Nagar, Madurai - 625 017.  
Ph : 0452 4368180.  
Mob : 984333 789497 / 50  
Email : [awsimdu@gmail.com](mailto:awsimdu@gmail.com)

---

## **APPOINTMENT ORDER**

18 Nov 2020

Ms.Durgalakshmi,  
Madurai.

Dear Ms.Durgalakshmi,

On Behalf of Addwing Publicity, I am pleased to offer you the position of Accounts Asst.Manager. In this important very visible position you will report to Mr.Nagalaxman, marketing head. Your start date would be Nov 19. 2020.

Your Package includes

- Annual Salary of 1,20,000/-with performance review in 6 months.
- 12 days of vocation every year.

We are delighted to extend this offer to join Addwing Publicity. We are looking forward to your response.

Sincerely,

***For Add Wing Publicity***

**(Authorized Signatory)**

Nagalaxman  
Marketing Head





V. Senthil  
Manager

S. Mugilan  
Managing Director



247, Kamarajar Salai, Madurai-9.  
Cell : 98947 98089

From,

S. MUGILAN, (17 CIT 39)  
Department of Commerce (IT),  
The American College,  
Madurai

To Whom It May Concern,

I'm S. Mugilan (17 CIT 39). I have  
completed my B.com (IT) UG degree in The American College.  
I am doing my Father's Business.

Thank you

Yours sincerely

S. Mugilan



## Welcome to Techleaf Solutions Private Limited - Sabarivasan S



Inbox



**Techleaf Solutions Private...** 7 Dec

to sabarivasan1512, me, Felix, Siva



Hi Sabarivasan,

We are happy to have you as a part of our company. Hoping to have your contribution to our Web Development. All the best.

Please see below for your mail access, you can log in using the below credentials. You can change the email password once you logged in. This is your official mail and please use this mail for all of your official conversations, daily updates and chat conversations.

Email Access: <https://mail.zoho.com>

Email ID:

Password :



**TECHLEAF SOLUTIONS**  
Private Limited

**Senthil Kumar D**

Project Manager, Techleaf  
Solutions Private Limited

Mobile : +91 9789555886

Website

: [www.techleafsolutions.com](http://www.techleafsolutions.com)

E-Mail

: [info@techleafsolutions.com](mailto:info@techleafsolutions.com)

Skype : techleaf.solutions



sabari vasan 12:58 PM

Dear Jayalakshmi Sudha,


As discussed, we like to hire you in the vendor role for TVSSCS Finance operations Madurai.

According to the policy, we will hire candidates who have completed UG, since you are perusing the final semester, we will hire you on vendor role.

Once you complete and clear the final semester without any arrears and receive the provisional / course completion certificate, we can look for conversion to on rolls of TVSSCS as a Trainee.

Current salary will be 10k take home value. Please confirm for further procedures.

Best Regards,

cid:image001.png@01D51D58.EF5C9F90

Lakshmi.B | Human Resources

TVS Supply Chain Solutions| Madurai

(Formerly known as TVS Logistics Services Limited)

No 7B, TVS Building, First Floor, West Veli Street,

Madurai - 625001

+91-9962002969

*Collaborate. Innovate. Accelerate*

Dear Keerthana,

As discussed, we like to hire you in the vendor role for TVSSCS Finance operations Madurai.

According to the policy, we will hire candidates who have completed UG, since you are perusing the final semester, we will hire you on vendor role.

Once you complete and clear the final semester without any arrears and receive the provisional / course completion certificate, we can look for conversion to on rolls of TVSSCS as a Trainee.

Current salary will be 10k take home value. Please confirm for further procedures.

Best Regards,

cid:image001.png@01D51D58.EF5C9F90

Lakshmi.B | Human Resources

TVS Supply Chain Solutions| Madurai

(Formerly known as TVS Logistics Services Limited)

No 7B, TVS Building, First Floor, West Veli Street,

Madurai - 625001

+91-9962002969

*Collaborate. Innovate. Accelerate*



Date: November 23, 2020

Mohammed Fayaz,  
20/6 subramaniya pillai street,  
s.s.colony ,  
madurai ,  
Tamil Nadu.  
625016.

Dear Mohammed ,

### Appointment Letter

Welcome to Neeyamo Enterprise Solutions Ltd.

With reference to your application and subsequent interview with us for a career in our organization, we are pleased to inform you that you have been selected for employment in our organization as **Service Delivery Executive - PES**. We pride ourselves on our demanding hiring process, which helps us identify exceptional people like you, who make Neeyamo successful. Your annual compensation is **Rs.145000.00**. Your compensation package is detailed in the Annexure.

The scheduled date of your joining the company is on November 23, 2020 at 10:30 AM at the following location:

Neeyamo Enterprise Solutions Pvt Ltd, 2nd Floor, Elcot IT/ITES SEZ, Madurai Ring Road, Near Pondy Koil, Madurai Taluk, IlandhiKulam Village, Madurai- 625020

Please refer to the Annexure for details

1. Benefits & Terms of Employment
2. Compensation Break-up
3. Confidentiality Agreement
4. Medical Self Declaration Form

Kindly sign and return a copy of this letter. Please initial each page in acceptance of the terms and conditions set out herein.

We count on you to take Neeyamo to greater heights. Wish you the very best!

Warm Regards  
For Neeyamo Enterprise Solutions Ltd.

Vignesh P.  
Human Capital Management

Accepted: \_\_\_\_\_

By: Mohammed



---

## Appointment Letter\_Neeyamo Enterprises

1 message

**Meena S** <meena.s@neeyamo.com>

Sat, 24 Oct 2020 at 21:15

Cc: Talent Acquisition <talent.acquisition@neeyamo.com>

Sub: Temporary Contract Letter

Dear Candidate,

This is to state that you have been temporality engaged as a **Contractor** starting **27-Oct-20** for a period of 4 months.

Terms and conditions:

1. Your contract term is purely temporary. It shall automatically come to an end after the period specified above and you will have no claim or right whatsoever thereafter.
2. Your fixed contract fee per month will be **Rs. 10,500**. It will be subject to deduction of applicable taxes, labour law deductions as applicable.
3. You will have to render your contracting services is at present for the Neeyamo office at **Madurai**. *Neeyamo Enterprise Solutions Pvt. Ltd., Plot No. 8, 2nd Floor, Elcot IT/ITES SEZ, Madurai Ring Road, Near Pondy Koil, Madurai Taluk, Ilandhaikulam Village, Madurai 625020, India.*
4. You would be required to work from home. You will be provided with a computer and internet connection for setting up workspace at home. At the end of your term, you are required to duly handover company assets issued to you.
5. You are expected to work not less than forty-seven and half hours [47.5] each week, and if necessary, for additional hours as might be required for performing your duties competently and meeting the Company's requirements. You may also be required to attend duties on public holidays/weekly offs as per the exigencies of work. All contractors in the Service Delivery will have to mandatory work in shifts.
6. Your engagement with the Company is liable to be terminated by the Company by giving you 15 days of written notice period or by payment of prorated contract fee in lieu of such notice except as provided below.
  1. Any voluntary termination of engagement from you will require 15 days of written notice period without any exception failing which you will be treated as an absconding contractor. Any due payments in such case will be withheld.
  2. Your services are liable to be terminated with or without assigning any reason at any point of time during the tenure of your temporary engagement with us.
  3. Notwithstanding any other provision hereof, your services are liable to be terminated immediately by the Company with or without notice or payment in lieu of notice if it has reasonable grounds to believe that you have consistently failed to perform as per reasonable performance metrics or that you are guilty of misconduct or negligence, or have committed any breach of Neeyamo's code of conduct during the tenure of your temporary engagement with us.
7. In the event the management decides to extend your services further, the same shall be done with a written communication to you. Unless extended vide a specific written communication, your services shall not be required after the date mentioned above.
8. You will be bound by the rules and regulations governing the management and maintain complete discipline in the organization.

9. You are expected to strictly adhere to Neeyamo's Code of Conduct, which includes confidentiality obligations. You will receive a copy of the Code of Conduct and Non-Disclosure Agreement document as a part of your joining kit. You acknowledge and agree to abide by them.
10. Company's policies may be modified or updated from time to time. All such modifications and updates shall be informed to all the contractors and the same shall supersede any of the terms provided herein this letter.

Note: You will receive the hardcopy of your appointment letter at the time of your joining.

**Thanks !**

**Meena Sivakumar**

**Talent Acquisition | HCM**

M: +91.7010191815

D: +91.452.454.8004

E: [meena.s@neeyamo.com](mailto:meena.s@neeyamo.com)

linked.in: [linkedin.com/in/meena-sivakumar](https://www.linkedin.com/in/meena-sivakumar)

[1651031a6](#)



Neeyamo

2nd Floor, Elcot IT Park, Ring Road, Ilandhaikulam,  
Madurai - 625020, India

[www.neeyamo.com](http://www.neeyamo.com)

### Disclaimer

This e-mail communication and any attachments to it are confidential and/or privileged to Neeyamo, they are strictly intended only for the personal and confidential use of the designated recipient(s) named above. If you are not the intended recipient of this message, you are hereby notified that any review, dissemination, distribution or copying of this message is strictly prohibited and may be unlawful. Please notify the sender immediately and destroy all copies of this message along with all attachments thereto. Please do not print this email unless it is absolutely necessary.



**Neeeyamo Enterprise Solutions Pvt. Ltd.,**  
Plot No. 8, 2nd Floor, Elcot IT/ITES SEZ,  
Madurai Ring Road, Near Pandy Koil,  
Madurai Taluk, Ilandhaikulam Village,  
Madurai 625020.

CIN - U72200TN2009PTC070707

November 10, 2020

Dear Vishal S,

**SUB. : Offer Letter**

Congratulations! With reference to your interview, we are pleased to offer you the position as Service Delivery Executive - Payroll at our Madurai office.

Breakup of your compensation package is provided herewith. As discussed we would like you to join our company on December 07, 2020 at 10:30 AM unless otherwise agreed to in writing or else the offer will be null and void.

---





**Provisional Offer : BUSINESS PROCESS SERVICES**

**Ref: TCSL/DT20206344167/Chennai/BPS/BTN**

**Date:12/01/2021**

Dear Mr. Hariharan S,

**Sub: Letter of Provisional Offer and Terms of Employment.**

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

**Rustom Beheram Siganporia**  
**Head Talent Acquisition, TCS Business Process Services**



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

## ANNEXURE 1

**For the candidate to complete:**

This is to confirm that I have received & hereby accept the Provisional Letter of Traineeship Ref No **TCSL/DT20206344167/Chennai/BPS/BTN** on \_\_\_\_\_(DD/MMM/YYYY).

Signature:

Name:

Date:



**Neeeyamo Enterprise Solutions Pvt Ltd.,**  
Block-A, Module-4, SP Infocity, 5<sup>th</sup> Floor,  
#40, Dr. MGR Salai, Kandanchavadi,  
Chennai 600 096, India.

**Date:** August 17, 2020

**Lakshman Raj S b,**  
18th Krishnapuram Colony,  
4th street,  
Madurai,  
Tamil Nadu.  
625014.

Dear Lakshman Raj,

### **Appointment Letter**

Welcome to Neeeyamo Enterprise Solutions Ltd.

With reference to your application and subsequent interview with us for a career in our organization, we are pleased to inform you that you have been selected for employment in our organization as **Service Delivery Executive - Payroll**. We pride ourselves on our demanding hiring process, which helps us identify exceptional people like you, who make Neeeyamo successful. Your annual compensation is **Rs.145000.00**. Your compensation package is detailed in the Annexure.

The scheduled date of your joining the company is on August 17, 2020 at 10:30 AM at the following location:

Neeeyamo Enterprise Solutions Pvt Ltd, 2nd Floor, Elcot IT/ITES SEZ, Madurai Ring Road, Near Pondy Koil, Madurai Taluk, IlandhiKulam Village, Madurai- 625020

Please refer to the Annexure for details

1. Benefits & Terms of Employment
2. Compensation Break-up
3. Confidentiality Agreement
4. Medical Self Declaration Form

Kindly sign and return a copy of this letter. **Please initial each page in acceptance of the terms and conditions set out herein.**

We count on you to take Neeeyamo to greater heights. Wish you the very best!

Warm Regards  
For **Neeeyamo Enterprise Solutions Ltd.**

**Vignesh P.**  
Human Capital Management

Accepted: \_\_\_\_\_

By: Lakshman Raj

**1st December 2020**

**Laxman Baskaran**

**Email:** laxman17cos39@gmail.com

**Phone:** +91 8778016326

**APPOINTMENT AS TEST ASSOCIATE**

**Dear Laxman,**

Welcome to Maveric Systems! What fuels us is the culture, passion and ethics that permeates across our enthusiastic and committed workforce. We are happy to have you on board!

Subsequent to the offer we made on **19th March 2020**, we are glad to appoint you as **Test Associate w.e.f 1st December 2020** based out of **Chennai**.

You will be on probation for a period of 6 months from the date of joining. Your first performance review will be held in **October 2021**.

We wish to inform you that the terms and conditions as mentioned in your offer letter will govern your employment. All employment Terms and Conditions are subject to change based on the business requirements and you shall abide by the policies applicable from time to time.

You are requested to submit all the mandatory documents as mentioned in the offer letter. Please note that your appointment is subject to satisfactory validation of your credentials.

We are confident your contribution will add value to our organization and enable its growth and achievement of goals.

A handwritten signature in black ink, appearing to read "Praveena P".

**Praveena P**

**Manager – Human Resources**

**Received By**

**Name: Laxman Baskaran**

**Signature:**

**Date:**

**Maveric Systems Limited (Head Office & Regd. Office):**

Lords Tower, Block 1, 2nd Floor, Plot No. 1 & 2 NP, Jawaharlal Nehru Road,  
Thiru Vi Ka Industrial Estate, Ekkaduthangal, Chennai - 600 032.  
Phone: +91 44 4344 2500, +91 44 4012 1212. Fax: +91 44 2225 3001.  
Email: [info@maveric-systems.com](mailto:info@maveric-systems.com), Website: [www.maveric-systems.com](http://www.maveric-systems.com)

**Maveric Systems Limited – SEZ UNIT III (Division of Maveric Systems Limited):**

2nd Floor, 5th Block, DLF IT Park – SEZ UNIT III, 1/124, Shivaji Gardens, Mount  
Poonamallee Road, Nandambakkam Post, Manapakkam, Chennai 600 089 India  
Phone: +91 44 4975 1100 CIN No. U74140TN2000PLC04519





I am B. Laxman . 17COS39  
completed my degree BSc Computer Science  
and I am currently working as Test  
Associate at Maveric Systems Limited

Name: B. Laxman

Roll No: 17COS39

Phone No: 8778016326

Mail id : laxman17cos39@gmail.com

Address : 109/50, South Agastham Street.

Watrap - 626132

Sign: B. Laxman



**CHILD  
LINE  
1098**  
NIGHT & DAY

**CHILDLINE 1098**  
**MADURAI DISTRICT**  
**RAILWAY CHILD HELPDESK**

**V. PRASANNA**  
**VOLUNTEER**  
**Railway Child Helpdesk,**  
**Madurai**



**Card Holder**

**Director, RLY CHD**



**Intervention Unit**

**EKTA RESOURCE CENTRE FOR WOMEN**

**Bethel Nagar, Bible Bhavan Street, Ponmeni, Bye-Pass Road,**  
**Madurai - 625016.**

**E-mail : [ektanambikkai@gmail.com](mailto:ektanambikkai@gmail.com)**

**A Project of the Ministry of Woman and  
Child Development Government of India**





NAME :- S.ROHAN BABU

ROLL No :- 17COS53

PH. NO. :- 9994843803

ADDRESS :- 2/77, Gokula Street, Pandiyan Nagar,  
Narayana Param, Madurai - 14

Mail ID :- baburohan054@gmail.com

S. Rohan Babu



**ANAND EYE HOSPITAL**  
No.294, Karpaga Nagar, K.Pudur, Madurai-7

Ms. P.G.Surya  
Thiruppalai, Madurai

23-Nov-2020

Dear Surya:

This letter will serve as our official offer and by signing below your acceptance of the position of Front Office Executive in Anand Eye Hospital. We trust that your knowledge, skill and experience will be among our most valuable assets.

1. Your official hire date will be Friday 23-Nov-2020.
2. Your base salary will be Rs.9,500. It will be paid on the last working day of every month.
3. Attached is a job description detailing your roles and responsibilities in our organization. Please review it.
4. Leave Eligibility is also detailed in the job description.

Welcome to the Anand Eye Hospital Family. We look forward to working with you in your new position! If you have any questions, please feel free to walk into my cabin or contact me at 94449 04551.

Sincerely yours,

Pramila Gomathi S. BE MBA  
Administrator – Anand Eye Hospital

I accept the position as outlined in this letter.

  
Signature of P.G. Surya

23/12/2020  
Date





iTeams

**ALWIN PRAKASH AROCKIARAJ****Marketing Executive****800003798** **Support** **Terms and Conditions** **Survey** **Log Out**

SALARY CERTIFICATE

NAME : B ARUN

ADDRESS : 13<sup>th</sup> JANSI RANI PURAM  
1<sup>ST</sup> STREET SELLUR  
MADURAI - 625002.

DESIGNATION : AUDIT ASSISTANT

SALARY PER MONTH : RS .6600/-  
(RUPEES SIX THOUSAND SIX HUNDRED ONLY)

PERIOD OF SERVICE : FROM JUNE 2020 TO TIL DATE

PLACE : MADURAI

DATE : 25/01/2021

For RAVICHANDRAN & CO,  
Chartered Accountant

  
(CA. Ravichandran V A)  
Proprietor  
M.No: 092406, FRN: 016316S





# Lights On Photography

Candid Shoot 🌐

Wedding Shoot 🌐

Ceremonies Shoot 🌐

Vengadesh

+91 73977 08225

**SSS ASSOCIATES**  
**Banking Collections**



**ARASAGURU I**  
**Field Officer**

**ID No.: MDI2010011**





Apollo Hospitals Enterprise Limited

PAY SLIP FOR THE MONTH : December-2020

NAME	BETHURAJA B	PAN
EMPLOYEE CODE	APHSC1308	ESI NO
DESIGNATION	PHARMACY AIDE	UAN NO
BANK NAME	FMCg STORE	BANK ACCOUNT NO
DEPARTMENT		LOCATION FMCg-MADURAI
<b>Earnings</b>	<b>Amount</b>	<b>Arrears</b>
Basic	3066.00	0.00
Fixed Dearness Allowance	1385.00	0.00
House Rent Allowance	3325.00	0.00
Conveyance Allowance	713.00	0.00
Other Allowance	713.00	0.00
<b>Total Earnings</b>	<b>9502.00</b>	
<b>Special Amount</b>	<b>8661.00</b>	
<b>Net Pay</b>	<b>8661.00</b>	
Indian rupee Eight Thousand Six Hundred and Sixty One only		
Computer generated salary slip. signature not required		

<b>Deductions</b>	<b>Amount</b>	<b>Arrears</b>
PF	241.00	0.00
ESI	22.00	0.00
Other Deductions	10.00	0.00
APOLLO BILLION HEARTS BEATING CONTRIBUTION	18.00	0.00
<b>Total Deductions</b>	<b>841.00</b>	
<b>Days Payable</b>	<b>30.00</b>	



# **SURYODAY**

A BANK OF SMILES



**DANIEL ALEX PAUL PONRAJ**

Employee Id : **23778**

Blood Group : **A +ve**

.....

Emergency Contact No. **+91 87780 12003**



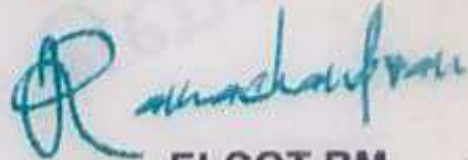
**ELCOT**

Adding value through IT

**தமிழக முதல்வர் காணொளி காட்சிப்பிரிவு**



**NAME** : G.YOGESH LEO  
**DOB** : 18.09.1999  
**BLOOD GROUP** : B +  
**DESIGNATION** : VIDEO CAMERAMAN  
**CELL NO** : 6382716141  
**ADDRESS** : M2/407, KODALPUDUR, ANAIYUR,  
MADURAI 625017.

  
ELCOT BM



**SMAAASH ENTERTAINMENT PRIVATE LIMITED**  
2ND FLOOR, TRADE VIEW BUILDING, GATE NO. 4, KAMALA MILLS COMPOUND,  
LOWER PAREL

Payslip for the month of February 2020

Name:	B Karthick	Employee No:	IDM2762
Designation:	Gaming Host	Bank Name:	HDFC Bank
Department:	Operations	Bank Account No.:	50100327231661
Location:	Madurai	PAN No.:	
Effective Work Days:	29	UAN No.:	101269147913
LOP:	0	PF No.:	MH/BAN/0128241/000/0012537
		ESI No.:	5702601796

Earnings	Amount	Deductions	Amount
BASIC	8956	PF	1112
BASIC PH DAYS	309	ESI	106
OPERATIONS INCENTIVE	4751.9	PROF TAX	326
<b>Total Earnings ( Rs ):</b>	<b>14016.9</b>	<b>Total Deductions ( Rs ):</b>	<b>1544</b>

Net Pay for the month : **12472.9**

( Rupees Twelve Thousand Four Hundred Seventy Two only )

This is a system generated payslip and does not require signature.



20-Jan-2021

**Muthukaruppan S [ ID: 122615 ]**

**147 AK Puram Madurai Tamil Nadu -625017**  
**udhayaamcc17@gmail.com**

Dear **Mr. Muthukaruppan S,**

We are pleased to extend this letter of appointment ("Letter") to you at IDFC FIRST Bharat Limited (the "company") and your role is **GROUP RELATIONSHIP OFFICER** and grade is **Assistant** respectively. You are expected to join on or before **27-Jan-2021** ("Date of Joining"). Your monthly Total Fixed Pay (TFP) will be INR **13667.00**. The position is currently based at **Peraiyur Branch, Madurai Region**. Please refer the Annexure-1 for break-up of Gross and Total fixed salary. Please note that your appointment is subject to your adherence on the following, in letter and spirit

- Terms & Conditions [Annexure-2]
- Code of Conduct [Annexure-3]

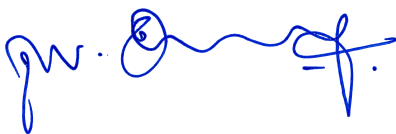
This appointment is subject to you being medically fit to perform your role effectively. It is also based on the verification of information and documents submitted (electronically or hardcopy), including but not limited to Authorization / Undertaking / Declaration Form.

Please note that you are required to keep the salary & other perquisites / benefits offered to you strictly confidential and not share information regarding the same with anyone.

Congratulations on your appointment. We wish you a successful association with IDFC FIRST Bharat Limited.

Thank You,

For **IDFC FIRST Bharat Limited**



**Subramanian M V**

Head - Support Functions (HR, L&D, Facilities & Assets, CSR)

I, **Muthukaruppan S**, Son/Daughter of **M.Selvam**, do hereby accept the above and confirm / certify the following:

1. Date of Joining the Company: **27-Jan-2021**
2. PAN number: **GLBPM5036G**

**Signature**

**Authenticated by:**

**Signature:**

**Date:**

**Name:**

**Employee ID:**

Annexure:1

<b>COMPENSATION DETAILS</b>
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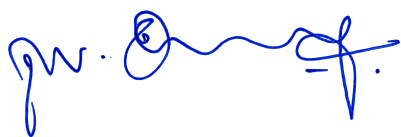
Employee Name	Muthukaruppan S
Grade	Assistant
Department Name	BUSINESS
Location	Peraiyur Branch

Components	Per Month (in Rs.)	Per Annum (in Rs.)
Basic	2733.00	32796.00
House Rent Allowance	1367.00	16404.00
Special Allowance	6378.00	76536.00
<b>Guaranteed cash</b>	<b>10478.00</b>	<b>125736.00</b>
Statutory Bonus	2096.00	25152.00
Employer's PF	1093.00	13116.00
<b>Total Fixed Pay</b>	<b>13667.00</b>	<b>164004.00</b>

Monthly net take home (in Rs.)	
Guaranteed Cash	<b>10478.00</b>
Statutory Bonus	2096.00
Employee's contribution to Provident Fund	1093.00
<b>Net take home before tax (in Rs.)</b>	<b>11481.00</b>

Note:

- In addition to TFP, Insurance premium is paid by the company towards employee's life, accident & medical insurance. This is a notional premium amount & is not paid in cash to the employee.
- Provident Fund contributions shall be made by the Company to the fund.
- ESI contributions shall be made by the Company to ESIC for applicable employees.
- Gratuity will be applicable as per the Payment of Gratuity Act.
- The notice-pay reimbursed, joining bonus, relocation expenses and any other amounts, if any, paid, at the time of joining would be recovered in full, in case of your resignation/separation (whichever is earlier) within twelve months from the date of joining.



**Subramanian M V**

Head - Support Functions (HR, L&D, Facilities & Assets, CSR)

Ajinomoto India Private Limited  
Plot No.14, OneHub Chennai,  
Panchanthiruthi Village,  
Manambathi Post, Kancheepuram District,  
Tamil Nadu, India. PIN-603105.

Eat Well, Live Well.



Tel: +91 44 71900900

Fax: +91 44 71900901

Website: [www.ajinomoto.co.in](http://www.ajinomoto.co.in)

...

I am Thirumugan (17Eco58) working as a Sales Manager  
in Ajinomoto Company Madurai branch. I had been studied  
BA Economics in The American College during the year  
2017-2020

Date: 12.12.2020

B.Thirumugan.