Criterion-V STUDENT SUPPORT & PROGRESSION

5.1 Student Support

5.1.5

Copy of the minutes of the meetings of the committes

SSR Cycle – 3



THE AMERICAN COLLEGE, MADURAI - 625002

(An Autonomous Institution affiliated to Madurai Kamaraj University)



THE AMERICAN COLLEGE, Madurai

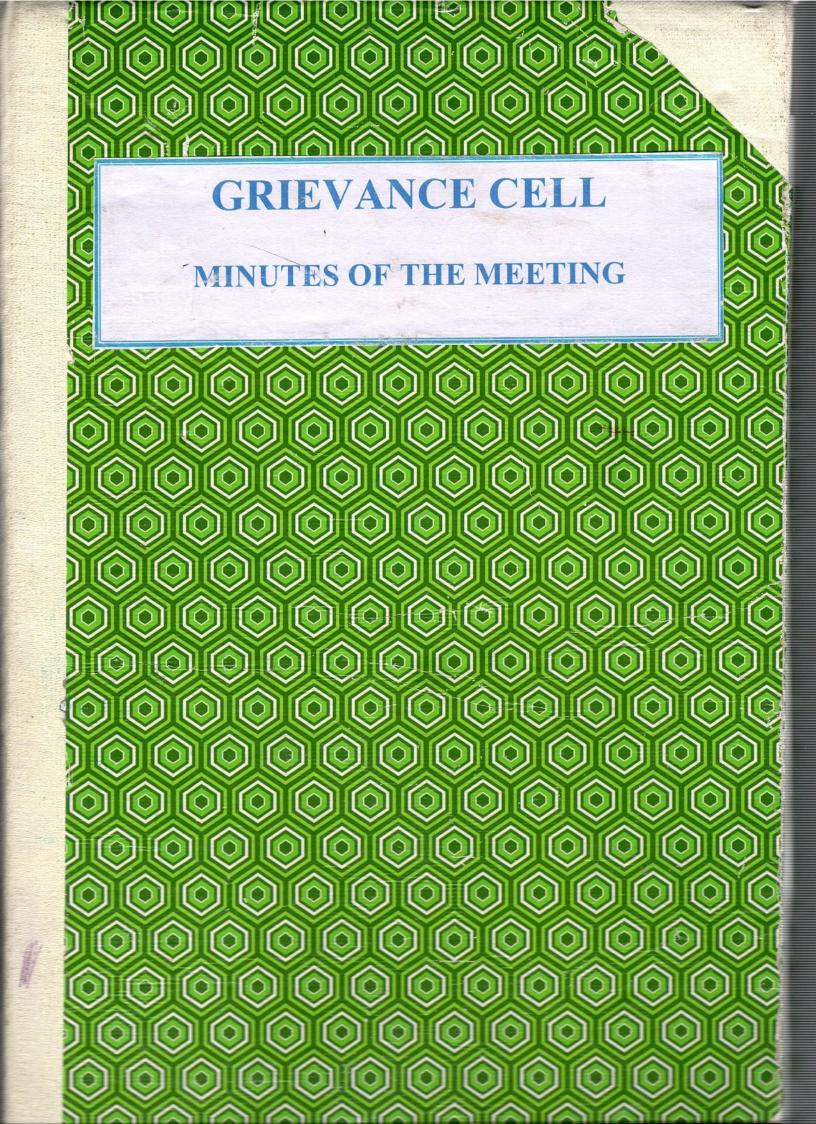
An Autonomous Institution Affiliated to Madurai Kamaraj University Re-accredited (2nd Cycle) by NAAC with Grade "A" CGPA – 3.46 on a 4 point scale

Minutes of the Meetings

Grievance Cell



Students Grievance Redressal Committee (SGRC)



2019-2020

Dr. M. Davamani Christober M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths) Principal & Secretary



The American College

Madurai - 625 002, India.

Ph : +91 452 2530070, 2530973, Fax : +91 452 2520711 Email : acmdu1881@gmail.com, acsc1881@gmail.com

Web : www.americancollege.edu.in

07/08/2019

Dear friends,

Grievance Committee planning meeting is scheduled on 13 August 2019 at 10.30 am. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

李子子子子子子子子子子子子子

H@W_

Principal & Secresary
The American College
Madurai-625 002

grevance Committee and Grievance redressal

Minutes of the previous meeting of SGAC

Committee.

ugl confirmed

The compliance report on Action Taken on the decisions taken in the Previous meeting was approved. There wasn't any grievance which was not addressed.

The Principal elaborated the rules and regulations of UGC. The Principal asked the members that any grievance should be also suggested that any grievance. Dither by boys or girls should be registered in the proper e-postal or by the other mechanism adopted by the college. He also briefed the members about the functioning of the committee.

The principal elaborated the rules and regulations of VBC. The principal asked, the members that any grievance should be dealt immediately the also suggested that any grievance oither by boys or girls should be registered in the proper e-portal or by the other mechanism adopted by the college. He also briefed the members about the functioning of the committee.

The Scope, Juide lines and mechanism of the grievance Cell was discussed and explained. To new members. The Grievance Redressal cell always aftempts to address problems and complaints of students whatever be the nature of the problem.

Principal asked the members to create awareness about the members to create

informed about the ase of Suggestion boxes. Placed on different sections of the campus to express constructive suggestions and grievances. They may also approach the members of the cell or any of their other teachers as is convenient to them students may also express their grievances online by filling out the online fortal. Grievances related to exams, finance, hostels will be discussed with the corresponding authority for redressal. Effective measures will be taken immediately to address the problems.

With these detailed discussions, the following resolution was unanimously pessed.

Res. 1/2019: As and When a complaint is resistered the committee Shall meet and discuss on the merits of the complaint and conduct appropriate enquiry and reported to the Principal for further action.

Dr. G. Kamabiran (convener) Proposed the Vote
of thanks.

The Principal adjourned the meeting as there was no other matter.

M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths) Principal & Secretary



The American College

Madurai - 625 002, India.

: +91 452 2530070, 2530973, Fax: +91 452 2520711

Email: acmdu1881@gmail.com, acsc1881@gmail.com

Web : www.americancollege.edu.in

04/11/2019

Dear friends,

The mid-year meeting of Grievance Committee is scheduled on 12 November 2019 at 4.30 pm. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary

The American College Madurai-625 002

Minutes of the planning meeting of the Grievance coll & Students grievances redressal committee (SGRC) held on - 12 November 2019 in the Principals office.
the following members are present in the meeting.
Dr. M. Dayamani Christober. Wan. CPrincipal & Secretary). Dr. Gi. C. Abraham. Cvice - Principal)
Crice - Principal) Dr. J. Johnsekar. CDean, Policies and Administration) Dr. M. Baja Krishman. Dr. M. Baja Krishman.
Dr. M. Bala Krishman. (Dean, Self firance Program) Do. G. Kamabiran (Convenor, Grievance Boys) Jaux Er. N. Thirupathirajan. N. T.
Dr. D. Lourdh Imma Culate Convenor) In Cal
Mrs. T. Sugarya. Sugaryel Mrs. Robinis. Polici Director, Satellite compris. appl.
The meeting began with a Brayer Dr. D. Lourdu Immaculate.
The chairporton welcomed all the members of Students grievance Committee and
Grievance redressal committee.

Minutes of the previous meeting of SGRC was confirmed.

The Principal asked the members about the Grievances that are received in the past months and also he asked the members to improve awareness among Students to register the grievances. The convener briefed that no grievance reported in the Past three months, vice Principal -briefed the significance of the feedback he also expressed the confidentiality of the Session. The convener responded that the Students are informed about the use Of Suggestion boxes Placed on different Sections of the compus to express Constructive suggestions and grævances also they approach the members of the cell or any of their other teachers as is convenient to them. Students also. Informed about online fortal for registering grievances.

with these detailed discussions, the following, resolution was unanimously passed.

Res: 2/2019: As and when a Complaint is
registered the Committee Shall meet and
discuss on the merits of the
Complaint and Conduct appropriate enviry
and reported to the principal for
further action. The principal deals
with the issues of very serious nature

the other matters are referred to the respective authorities concerned for follow-up action.

Dr. G. Kannabiran (convener) Proposed the Note of thanks.

The Principal adjourned the meeting as there was no other matter,

M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths) Principal & Secretary



The American College

Madurai - 625 002, India.

: +91 452 2530070, 2530973, Fax: +91 452 2520711

Email: acmdu1881@gmail.com, acsc1881@gmail.com

Web : www.americancollege.edu.in

13/05/2020

Dear friends,

Annual review meeting of Grievance Committee is scheduled on 26 May 2020 at 11.00 am. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary

The American College Madurai-625 002

Minutes of the meeting of the generance Cell & Students greivance redressal committee held on - 26 May 2020 11. am at Principal's office
Students Exervance redressed Committee
held on = 21 Mars 2020 11 am at Principal's 11/2.
total of the state of the
Manuface Pages +
Members Present
DAM - Clasistator ID.
Dr. M. Davamani Christober Man
Principal & Secretary)
Di-G.C. Abraham (Vice-Principal)
(Vice-Principal)
Dr. J. Johnsehar
Dean Policies and administration.
Dr. J. Johnsehar (Dean, Policies and administration. Dr. M. Balakrishnan North.
Chean-Selffinanced Program.
Dr. C. Kannabiran (Convenor, Cariorana Bour) James
Dr. G. Kannabinan (Convenor, Gnievane Boys) Souri Er N. Thirupathirajan , N. T —
Dr. D. Lourdy Immaculate Dece
D. T. Dart Cooding
De. T. Anitha Caroline Ant
Mrs. T. Sugarya Sugarye! Mrs. Robini Foli
Mrs. Robini Colin
As AD Antonio Dagio Du. Albert Christopher Dag. 1990
Director-Satellite Compus)
THE REAL PROPERTY OF THE PROPE
The meeting started with a prayer by De D. Lourdu Immaculate
De D. Lourdu Immaculate
The chairperson welcomed all the members of Students gaievance committee and gaievance redressal committee
Students grievance committee and originals
sochereal committee
Missaster of the nearing machine of Capa
Minutes of the previous meeting of Sarc
was confirmed.
The Principal asked the conveners to brief about the grievances The convener listed the grievances
Direct about the grievances
The convener listed the grievances

sereived from the students infrastructure and amonifies Noon no 67 is not working, reed to be * 11 × 12 class rooms are not kept clear Rest rooms in the ground * Camera at Parking (helmet theft) * Drinking water scarcify * Basket Ball Ground. changed. Academic & audity of the mark statements are very x Note pooks are not allowed inside DPM library Vearlong Paprojects NSS - Registration is abolicult. short term domande will be addressed Very soon, and the aladonic matters need to be discussed with the respective the following resolution was renaminously passed. departmente

Res 3/20A As and when a complaint is regulared the committee shall meet and discuss on the months of the complaint and conduct

appropriate enquiry and reported to the principal for further metron. The principal deals with the issues of very serious nature the other matters are referred to the respective authorities concerned for follow up auton.

De. a. Kannabiran (Convener) proposed the Vote of thanks.

The Principal adjourned the meeting as there was no other matter.

2018-2019

M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths) Principal & Secretary



The American College

Madurai - 625 002, India.

Ph : +91 452 2530070, 2530973, Fax: +91 452 2520711 Email : acmdu1881@gmail.com, acsc1881@gmail.com

Web: www.americancollege.edu.in

02/08/2018

Dear friends,

Grievance Committee planning meeting is scheduled on 07 August 2018 at 11.00 am. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Mon

Principal & Secretary
The American College
Madurai-625.002

Minnbes of the planing meeting of 37the Goicvance Cell & Students generates addressed Committee (SBRC) held on August 7, 2018 in H. Principal's office. the Principal's office. The Jothowing members were present in the meeting. Dr. M. Danamani Christober Moles Oh. G.C. Abraham (Vice Principal) Dr. J. John Sekar Sekar (Dean, Tobrus and Alarinistration), Dr. M. Balatoisbann possile (Dean, Self financed Programme) Dr. G. Bannsbiran (Conversor, Grievance Boys) Br. N. Phiropathi Rajan

Mr. A. Bavid Chaistopher.

Dr. D. Lourdn Sommaculate Convener Soulate

Dr. T. Anita Caroline.

Mrs. T. Buganya Sugarug?

Mrs. Refini

Olivertary Satellite Olivery Director, Satellite ampri The meeting began with a prayer by

Dar. J. Anita Caroline.

The chairperson welcomed all the members of

Student grievance committee and Grievance reduced

Committee. Minutes of the previous meeting of SGRC was The compliance reports on Action Torken on the decisions taken in the previous meeting and approved. There wasn't any grievance which was not adhersed.

The Polycipal elaborated the rules and regulations of UGC. The Frincipal noted the members that any grievance should be dealt Immediately. He stro suggested that say guerance either by boys for girls should be registered in the proper e-portal or by the other michanism adopted by the college He also buleted the members about the functioning of the committee. The scope, guidelines and medansson of the golevance cell was discussed and explained to new members. The Governor Redressed Cell always attempts to address problems and complaints of stadints whatever be the nature of the problem. Toincipal asked the members to create anaseness about the medanism followed for registering the gelevances. Frederite me informed about the use of suggestion boxes placed on different sections of the campus to express construction suggestions and government. They may also approach the members of the cell on any of their other teachers as its convenients to them. Students may also exposes their Grievarces related to exams, finance, hostels, will be discussed with the corresponding authority for Emmediately to address the problems. Wills these detailed discussions, the following Rus. 1/2018: As and coton a complaint is registered the committee shall meet and discuss on the mesits of the complaint and conduct appropriate enquiry and reported to the Principal for further action.

Dr. G. Bannabiran (Convenor) proposed the vote of thanks.

The Principal adjourned the meeting as there was no other matter.

M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths) Principal & Secretary



The American College

Madurai - 625 002, India.

Ph : +91 452 2530070, 2530973, Fax: +91 452 2520711 Email : acmdu1881@gmail.com, acsc1881@gmail.com

Web: www.americancollege.edu.in

21/11/2018

Dear friends,

The mid-year meeting of Grievance Committee is scheduled on 28 November 2018 at 3.30 pm. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

, ...

Principal & Secretary
The American College
Madurai-625 002

Replied that no goievance reported in the past three months and Vice principal briefed the significance of the feedback also expressed the Confidentiality of the Session. The convenor responded that the students are informed about the use of suggestion boxes placed on different sections of the campus to express Constructive suggestions and grievances also they approach the members of the cell or any 07 Heir other teachers as is convienient to them . Students also informed about Online postal for registering grierances.
With these detailed discussions, the following resolution was unaximously passed FRE 1/2019. As and when a complaint is registered the committee stall meet and discuss on the merite of the complaint and conduct appropriate enquiry and reported to the poincipal To Further action The Principal deals with the lisues of vory Berious nature the other matters are referred to the Respective authorities Concerned for Jollow-cep actions. Dr. G. Konnabioan (Convenor) proposed the Voto of The poincipal adjourned the meeting as hore was no other matter.

M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths)



The American College

Madurai - 625 002, India.

Ph : +91 452 2530070, 2530973, Fax : +91 452 2520711 Email : acmdu1881@gmail.com, acsc1881@gmail.com

Web: www.americancollege.edu.in

16/05/2019

Dear friends,

Annual review meeting of Grievance Committee is scheduled on 22 May 2019 at 4.30 pm. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary

The American College Madurai-625 002

Minutes of the planning meeting of the Goievance Cell & Students goievance redockal Committee (SGRC) held on - 22 March 2019 in principal's office Members present. Dr. M. Davamani Christobes Poincipal & Secretary. Went

Chairperson Vice principal.

Members Do. J. Joh Sekar (Dean, policies and Administration) Dr. M. Balakoishnan. Noshle (Dear, Self finance program). Dr. G. Kannabiran (convenor, Evievance Boys; Suis Es. N. Thirupathi Rajan.

Mr. A. David Christopher

Dr. D. Lourdu Immaculale (convenos) Sulati

Dr. T. Anita Caroline.

Mrs. T. Suganya Suganya.

Mrs. Robini. Teli

Director, Salellite Campus. The meeting began with a sprayer by Do. T. Anita Casoline. The Chaisperson coelcomed all the members of the Students goievance committee and Goievance redressal committee. Minutes of the poerious meeting 07 SQRC was confirmed. The poincipal asked the Convenors to boist about the goisenes. The Convenor listed the grievances received From Students.

Inchastructuse & Amerities.
& Gymnasium for practice.
Beperale Labs 400 BCH
Dainking water pointe.
Glasses al water pointe
& Steel benches in the Classoom are inconvienient.
Scoocity of duetting is mandatory.
of No Spoots Facilities for Giolo.
* Ac machines are old (MIM).
Academic. A Same Course teacher for more than One Course
* Industrial Visit atleast One poo year
& More theory and lab courses in the final
Semester not able to focus on project (min)
& Soover and the system in the MCA lab
ès vory low.
* VAA should be replaced with HDMI poot.
Principal assured that all the Short team demands
will be addressed very soon, and the academic matters
noeds to be discussed with the respective departments
With these detailed discussion, the Lollocoing resolution
was animously passed.
Res 1/2019. As and when a Complaint is registered
- committee shall meet and discour on the mesile
of the complaint and conduct appropriate enquiry
and reported to the poincipal for further action
The principal doals with the issues of very
Serious nature the other mollers are referred to
the sespective authorities concerned to tollow up
action.
D. G. Kannabisan (convenos) Pooposed the Vote of thanki
The poincipal adjourned the meeting as there was
The spointipal adjourned the meeting as there was no other matter.

2017-2018

M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths) Principal & Secretary



The American College

Madurai - 625 002, India.

Ph : +91 452 2530070, 2530973, Fax : +91 452 252071 Email : acmdu1881@gmail.com, acsc1881@gmail.com

Web : www.americancollege.edu.in

03/08/2017

Dear friends,

Grievance Committee planning meeting is scheduled on 08 August 2017 at 10.00 am. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

HOW W

Principal & Secretary
The American College
Madurai-625 002

Minutes of the planning meeting of the Grievance Coll X Students grievances redressal committee CSCRC) held on - 8th August 2017 in the Principal's office. The following members were present. De. M. Davanani Christober Woln (Principal & Secretary) De. G. C. Abraham (Vice Principal) De. J. Johnsekar (Dean, Policies and administration) De. M. Balaksishnan Dean, Self financed Propramme D. a. Kennabiran CConvener Grievance Boys) Bue Ex. N. Thisupalhi rayan Mr. A. David Christopher 7 Dr. C. Dorothy Sheels (Convener-Girls) e.D. Huly De D. Lourdi Immaculate S Mrs. T. Suganya Suganye? Tolis. Mrs. R. Rohini Dr. A. Martin David (Director- Satellite Campus) The meeting began with a prayer by Dr. Loudu Immaculate The Chairperson welcomed all the members of Students grievance Committee and Grievance redressal committee Minutes of the previous meeting of sque was confirmed.

The compliance report on Action Taken on the deissions taken in the previous meeting was approved. There wasn't any grievance which was not addressed.

The Principal elaborated that grievance Cell along with college has taken various steps as per the rules and regulations of UCC to deal cary grievance immediately.

the also suggested that any grievance either by boys or girls should be registered in the proper e-postal or by the other mechanism adopted by the College. He also briefed the members about the functioning of the committee.

The stope, quidelines and mechanism of the grievance cell was discussed and explained to new members. The SGRC always attempts to address problems and complaints of students whatever be the nature of the problem.

Principal asked the members to create awareness about the mechanism followed for registering the grievances. Students are conformed about the use of suggestion boxes placed on different buildings of the campus. to express constructive suggestions and grievances. They may also approach the members of the cell or any of their other

teachers as is convenient to them. Students may also express their grievances online by filling out the online portal. Grievances related to exams, finance, brostels will be discussed with the corresponding authority for redressal. Effective measures will be taken immediately to address the problems.

Committee has taken sleps and alloted duties to all the mombers of the committee at almost to address the governnce.

With these detailed discussions, the following resolution was unanimously passed.

Res 1/2017. As and when a complaint is registered either online or offine the committee shall neet and discuss on the mexits of the complaint and conduct appropriate enginy and reported to the Principal for further action.

Dr. G. Kannabiran proposed the vote of thanks

The Principal adjourned the meeting.

M.Sc., M.Phil., Ph.D (Interdisciplinary) Ph.D (Maths) Principal & Secretary



The American College

Madurai - 625 002, India.
Ph : +91 452 2530070, 2530973, Fax : +91 4520711
Email : acmdu1881@gmail.com, acsc1881@gmom.
Web : www.americancollege.edu.in

02/11/2017

Dear friends,

The mid-year meeting of Grievance Committee is scheduled on 09 November 2017 at 2.00 pm. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

HOan_

Principal & Secretary The American College Madurai-625 002

Minutes of the planning meeting of the Grievance cell
& students genevances reducesal committee (SGRE) held on
November - 2014 in the Principal's office. The following members were present De. M. Davamani Christoper 10m (Peincipal & Bernetaey) De. G. C. Abeaham (Vèce Principal) De. J. John Sekar (Dearn, Policies and Administration) De M. Balakrishnan

Dean, Self Financed Programme

De G. Kannabiran (Convenor, Grievance Boys) Sout

E. N. Thirepathi rajan

Mr. A. David Christopher

Dr. C. Dorathy Sheela (Convenor, Girls) C. D. Muly

100. D. Louisthin Thiresent De D. Loudher Immaentate Fulate Mr. T. Suganya Suganya: T Mr. R. Rohini Suganya: Tehi De 1. Maetin David
(Disector, Scotellile Campus) De T. Anilà Caroline. legan with a prayer by The Chareperson welcomed all the members of Students grievance committee and Grievance redressal Minutes of the previous meeting of SGRE was Confirmed. The Principal asked the members about the guevances that are seeived in the past months The convenos replied that no grievance reported

The convenor responded that the students are informed about the use of suggestion boxes placed on different sections of the campus to express constantine suggestions and glievances also they appeach the members of the cell or any of their other teachers as is convenient to them. Members also instructed là receive guievance and through a proper channel only.

Nicle canvasing about the generance cell and antisagging is being done in the form of flexis, hoards in the college premises and through college. at the end of the year to ensure the redressal activities. with these detailed discussions, the Johnsing resolutions was unanimously passed. Res. 2/2017: Institulé un de awareness programmes un'h le conducted lo reach the students about the grievance cell and its activities. De. G. Kannabixan (Convence) peoposed the vote of The Principal adjurated the meeting as there was no other matter.

M.Sc., M.Phil., Ph.D (Interdisciplinary), Ph.D (Maths) Principal & Secretary



The Anerican College

Madurai - ₹5 002, India.

Ph : +1 452 2530070, 2530973, Fax : +91 452 2520711 Email : aqdu1881@gmail.com, acsc1881@gmail.com

Web: ww.americancollege.edu.in

24/05/2018

Dear friends,

Annual review meeting of Grievance Committee is scheduled on 28 May 2018 at 4.00 pm. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

HBan_

Principal & Secretary
The American College
Madurai-625 002

Minutes of the planning meeting of the Grovevance Cell & Students gevernees redressal Committee (SGRC) held on 28th May 2018 in the Principal's office. The following members were present. De G. C. Abraham

(Vice Principal)

De J. John Sekar

(Deam, Policies and Administeration) De M. Balaknishnan
(Dean, Self financed Programme) De G. Kannabisan (Conversor, Grievance Boys) Journ Le. N. Thisupathi Rajan N.T.— Me A. David Christopher A. D De C. Dorathy Sheela (Conversor, Girle) C. D. Muly De. D. Louedher Immaeulale Surcas Mrs. T. Sugarneya Sugarup. T Mrs. R. Rohine to the Solid Campus Campus Campus The meeting legan with a peayer by De. T. Anila The Cheixperson welcomed all the members of students geievance committee and brokvance reduces al committee. Minutes of the previous meeting of SGRC was Confiemed. The Principal asked the Convenous to brief about the gair vances The convenor listed the genevances received from

students.

Infrastructure & Amenities · Need separate classoom (French Student) · Hostel food quality is not good. · Resteicted (few) fond items only available at Camteen. · Lot of Glace in the blackboard (commerce Student) · No lock in the giele restrooms · Two wheeler parking is not sufficient · Free Lunch (Tamil Student) · Suggestion boxes no can le increased. · Rest rooms are cleaned during intervals · Birthday Celebrations are not allowed. Academic · Students are not allowed to stay back in the department after class hours. · Books on nanobiology not available at department library (Zeology students) Principal assured that all the short teem demands will be addressed very soon, and the academic matters need to be discussed with the respective departments With these defailed discussions, the following resolution was unanimously passed. Res. 3/2017: Resolved to accept that No biethday Celebrations on campus are permitted. The Principal deals with the essues of very serious notices the other matters are referred to the sespectivo authorities concerned for follow-up action. De. G. Kannabisan (Convenar) proposed the vote of thank The Principal adjourned the meeting as there was no other matter

2016-2017

Dr. M. Davamani Christober, M.Sc., M.Phil., Ph.D., Principal & Secretary



The American College

Madurai - 625 002, India. Ph : +91 452 2530070, 2350973 Fax : +91 452 2520711

Email: theamericancol@gmail.com acmdu1881@gmail.com Web: www.americancollege.edu.in

05/08/2016

Dear friends,

Grievance Committee planning meeting is scheduled on 10 August 2016 at 11.00 am. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary The American College

Madurai-625 002

Statents grievances redressal Committee (SGRC)
held on 10th august 2016. in the Principal's office The following members were present in the meeting. Dr. M. Davamani Christober Wan Principal + Secretary

Dr. G. C. Abraham

Vice Principal

Dr. J. John Sekar Dr. M. Balakrishnan mylle Dr. M. Balakrishnan Dean, Self-financed Programme. Dr. G. Kannabiran (Convenor-Grievance-Boys) Bui Er. N. Thirupathi rajan

Mr. A. David Christopher. Dr. C. Dorothy Sheela (Convenor-Girls) C.D. Kuy Mrs. A. Ann Ramola Jeyanthi Mrs. Suganya Suganye. T Dr. A. Markin David (Co-Ordindor, Satellite Campus) The meeting began with a prayer by Dr. David Christopher The chairperson welcomed all the members of Students grievance committée and Grievance redressal committee Minutes of the previous meeting of SGRC was Confirmed. The Compliance report or Action Takon on the There wasn't any grievance which was not

The Principal emphasized the rules and regulations of UGC also briefed the members purpose and work

He highlighted the formation of the cell to handle

the grievances of students and staffs.

the asked the members to use positive friendly ways to resolve the crisis than punitive steps. tle also instructed the statent members

to ensure the proper investigation of facts

related to the problems.

The Convenor thanked the prinicipal for such planning in the best interest of all the stakeholders.

Principal asked the members to create awareness about the mechanism followed for registering the grievances. Students are informed about the use of suggestion boxes placed on different sections of the compus to express constructive suggestions and grievances. They may also approach the members of the cell or any of their other teachers as is convenient to them. Students may also express their grievances online by filling out the online portal Grievances related to exams, finance, hostels, will be discussed with the corresponding authority for redressal. Effective measures will be taken immediately to address the problems.

With these detailed discussions, the following resolution was unanimously passed. Res 1/2016 Minor complaints are dealt with concerned departments if not dealt should be forwarded to the SGRC and to conduct appropriate enjury

and reported to the Principal for further action.

Dr. G. Kannebivan (Convenex) proposed the vote of thanks.

The Principal adjourned the meeting as there was no other matter.



The American College Madurai - 625 002, India. Ph : +91 452 2530070, 2350973 Fax : +91 452 2520711

Email: theamericancol@gmail.com acmdu1881@gmail.com Web: www.americancollege.edu.in

07/11/2016

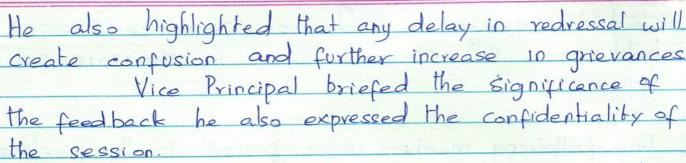
Dear friends,

The mid-year meeting of Grievance Committee is scheduled on 11 November 2016 at 2.30 pm. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary The American College Madurai-625 002

Minutes of the meeting of the Grievance Cell &
Students grievance redressal Committee (SGRC)
held on 11th November 2016 in the principal's
office
The following members were present in the meeting
Dr. M. Davamani Christober WBW
Principal & Secretary
Principal & Secretary Dr. G. C. Abraham Vice Principal Dr. J. John sakar
Vice Principal
Dr. J. John sokar
Dean, Policies & Administration Dr. M. Balakrishnan Nessel
Dr. M. Balakrishnan Nishlu
Dr. G. Kannabiran (Convener-Grievance Boys) Sour
Fr. N. Thirupathi rajan N.9-
Mr. A. David Christopher
Dr. C. Dorothy Sheela (Convener, Girls) c.D. Muly
Mrs. A. Ann Ramola Jeyanthi
Mrs. Sugarya Sugarye. T
Mrs. Suganya Suganye. T Dr. A. Martin David (Co-Ordinator Satellite Campus)
The meeting began with a prayer by D. David The Chairperson welcomed all the members of
The Chairperson welcomed all the members of
Students grievana Committee.
Students grievance Committee. Minutes of the last meeting read and confirmed
unanimity.
The Principal asked the members about the
grievances that are received in the past months
and also he asked the members to improve
awareness emong students to register the grievances.



The Convener responded that the students are informed about the use of suggestion boxes placed on different sections of the campus and also instructed to use the online portal for registering grievances.

No grievance reported in the past months. and he proposed the Vote of thanks.

The Principal adjorned the meeting as there was no other matter.



The American College Madurai - 625 002, India. Ph : +91 452 2530070, 2350973 Fax : +91 452 2520711

Email: theamericancol@gmail.com acmdu1881@gmail.com

Web : www.americancollege.edu.in

19/05/2017

Dear friends,

Annual review meeting of Grievance Committee is scheduled on 23 May 2017 at 11.00 am. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary The American College Madurai-625 002

Minutes of the planning meeting of the Grievance Coll
Minutes of the planning meeting of the Grievance Cell t grievance redressal committee (SGRC) held on 23 May 2017 in the principal's office
23 May 2017 in the principal's office
The following members were present in the
meeting
Dr. M. Davamani Christober 40mm
Principal + Secretary
Dr. G. C. Abraham holy
Vice Principal
Dr. J. John sekar
Dean Policies & Administration
Principal + Secretary Dr. G. C. Abraham Vice Principal Dr. J. John sekar Dean, Policies + Administration Dr. M. Balakrishnan Dr. G. L. C. L. D.
Dean Self financed Programme
Dean, Self financed Programme Dr.G. Kannabiran (Convener-Grievance Roys) Islai
Ex. N. Thirupathi vainn
Mr. A. David Chiristopher
Dr. C. Dorothy Sheela (Convener-Grievance-Girls) c. p. Muy
Mrs. A. Ann Ramola Jayanthi
Mrs. Sugarya T Rusanue T
Mrs. Sugarya. T. Sugarye. T. Dr. A. Martin David
(Co-Ordinator, Satellite Campus)
The meeting began with a prayer by Dr. Dorothy Sheela
The chairperson welcomed all the members. Minutes of the previous meeting of SGRC was Confirmed.
Minutes of the previous meeting of CGRC was
Confirmed.
The Principal asked the conveners to
brief about the orievances, he also areums
brief about the grievances, he also ensures that the administration would positively
respond to their constructive suggestions and
Cenvine grievances.

Infrastructure & Amenities:

- 1) Students Co-operative store with all error Stationeries
- 2 No Dustbine at humanifres hall
- 3 More furniture is needed
- a Grill in the window of humanities hall need to be serviced.

Academic

- 1 UG Economics syllabus need to be reconstructed on basis of students need.
- 2) Fee Payment is difficult.

Principal assured that all the short term demands will be addressed very soon and the academic matters need to be discussed with the respective departments.

With these detailed discussions, the following resolution was unanimously passed.

Res 3/2017 As and When a complaint is registered the committee shall meet and discuss on the merits of the complaint and conduct appropriate enquiry and reported to the principal for further action.

Dr. G. Kannabiran proposed the vote of

Principal adjourned the meeting as there was no other matter.

2015-2016

Dr. M. Davamani Christober, M.Sc., M.Phil., Ph.D., Principal & Secretary



The American College Madurai - 625 002, India. Ph : +91 452 2530070, 2350973 Fax : +91 452 2520711

Email: theamericancol@gmail.com acmdu1881@gmail.com Web : www.americancollege.edu.in

14/08/2015

Dear friends,

Grievance Committee planning meeting is scheduled on 19 August 2015 at 11.30 am. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary The American College Madurai-625 002

HBW_

Minutes of the planning meeting of the Grievance Cell L Students grievances redressal Committee held on 19th August 2015 11. 30 am in the Principal's office. The following members were present in the meeting. De. M. Wavamani Christoper (Principal & Secretary) De. a. C. Abraham C Vice - Principal Str 2 Du. J. John Seker Dean Policies & Administration. Dr. M. Balaknishnan. rosule Dean, Self financed Programme. Dr. G. Kannabinan (Convenor) Er. N. Thirupathi rajan. Ach Mr. A. David Christopher Dr. C. Dorothy Sheels (Convenor-Crists Crievance) c. p. shely. Mrs. A. Ann Ramola deyathi A Mrs. T. Sugarya. Sugaryo ! De. Dorothy Sheele. The Chairperson welcomed all the members of Students greevance committee and Grievance redressel committee. The Compliance report on Actron Taken on the devision taken in the previous meeting was approved. There wasn't any grievance which was not addressed.

The Principal elaborated the rules and regulations of Unic. The principal asked the members that any grievance should be dealt immediately the also suggested that any grievance either by boys or girls should be registered in the proper e-portal or by the other nuchanism adopted by the college.

The also briefed the members about the

dunchioning of the Committee.

The scope, quidelines and nechanism of the grievance cell was discussed and explained to new mankers. The grievance Redressal Cell always attempts to address problems and Complaints of shidowts whatever be the value of the problem.

awareness about the mechanism dollowed for registering the grievances

the also instructed the members to encourage the students to express their grievances freely and frankly without any year of being victimized.

Students also informed to report their

portal or offline using the greenance boxes kept in their buildings.

Queries related to exams, finance, hostels will be discussed with the corresponding authority for redresal

Effective measures will be faken immediately to address the problems.

With these detailed discussions, the following resolution was unanimously passed.

Res 1/2015: As and when a complaint is registered
the committee shall neet and discuss on
the merits of the complaint and conduct approprial
enquiny and reported to the principal for further
action.

De. a. kannabran proposed the vote of
thanks.

thanks.

The Principal adjourned the neeking as there was no other water.

Dr. M. Davamani Christober, M.Sc., M.Phil., Ph.D., Principal & Secretary



The American College Madurai - 625 002, India.

Ph : +91 452 2530070, 2350973 Fax : +91 452 2520711

Email: theamericancol@gmail.com acmdu1881@gmail.com
Web : www.americancollege.edu.in

13/11/2015

Dear friends,

The mid-year meeting of Grievance Committee is scheduled on 16 November 2015 at 3.30 pm. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary

The American College Madurai-625 002

Minutes of the planning meeting of the hinevance Cell of Students generances redressal Commission (SCIRC) held on - 16th November 2015 in the principal's office The following members were present in the meeting De-M. Davamani Christober (Principal & Secretary) De. J. John sekar Dean, Polices & Administration. De C. Dorothy Sheella (Convenor-america Boya) James

Mrs. A. Anna Ramolo jeyenthi. A.

Mrs. T. Suganya. Luganya. The Meeting began with a prayer by De Donothy Sheel The Chairperson welcomed all the numbers of students grievance committee and Conversance rednessal Committee With the permission of the chair person the member read the minutes of the previous needing of sarc and the current agenda was read. The Committee is requested to contribute effectively to disclose the grievances at the earliest. The Convener is asked to brief about the grievances. the receipt of written grievances from the students,

No such report was received in the past three months. With these debailed dircursions, the following resolution was unanimously passed. 2/2015. The SGRC will out upon cases which have been forwarded along with necessary doewnents. De a. Kannabinan Clonvenor) proposed the Vote of thanks. The Principal adjourned the neeting as there was no agenda to discuss. Dr. M. Davamani Christober, M.Sc., M.Phil., Ph.D., Principal & Secretary



The American College

Madurai - 625 002, India. Ph : +91 452 2530070, 2350973 Fax : +91 452 2520711

Email: theamericancol@gmail.com

acmdu1881@gmail.com

Web : www.americancollege.edu.in

20/05/2016

Dear friends,

Annual review meeting of Grievance Committee is scheduled on 25 May 2016 at 4.00 pm. at Principal's Office. Kindly make it convenient to attend the meeting.

With regards,

Principal & Secretary The American College

HBM

Madurai-625 002

10 Minutes of the planning meeting of the arrevance Cell & Students grievances redressed Committee (SCIRC) held on - 25th May 2016 in the Principal's office. The following members were present in the mocking. De. M. Davamani Christope (Principal & Secretary) De. G. C. Dbraham (Vice - Principal) nmele Dr. J. John sekar Dean, Policies & Administration Dr. M. Baleknishen Deen, self financed Programme. Dr. G. Kannabiran (Convenor-Grievance Boys) Sever Ex. N. Thirupathi rajan. N.7— Mr. A. David Christopher Acost Ex. N. Thirupathi rajan.

Mr. A. David Christopher

Dr. C. Dorothy Sheele (Convenor-Grievana Girls) C.D. Muly.

Mrs. Ann. Ramola Jeyathi

Mrs. T. Euganya Suganya? The meeting began with a prager by Du. Donothy Sheele The Chairperson welcomed all the members of Studente gueranes Committee and Grievance redressal committee. With the permission of the chairperson the number need the minute of the previous needing of sake and the current agende was read. Avievance Reported.

* Demanded more verbroom facilities at Compus.

- phone they wanted more grievance boxies to dry down their grievance and suggestions.
- More facilities at the laboratory of Physics and Chemistry and Biology
- accente.
- « Studente demanded extre add on courses.
- · Want I more Earn While Learn Cellouships.

Principal assured that all the shoot term demands will be addressed very soon, and the academic matters need to be discussed with the respective departments.

With there detailed discussions, the following resolution was knownwardy passed:

Res 3/2016 As and When a Complaint respilered the Committee stall neet and discuss on the monits of the Complaint and conduct appropriate enquiry and reported to the principal for fuether action. The Principal decks with the issues of very servious nature the other natures are referred to the respective authorities. Concerned for follow-up action.

Dr. a. Kansahiran (Convenos) proposed the vote of thanks.

The Principal adjourned the meeting as there was no other matter.