

Criterion-V
STUDENT SUPPORT & PROGRESSION

5.1 Student Support

5.1.2

**Policy Documents of the College for award of Scholarships
and Freeships**

SSR Cycle – 3



Since 1881

THE AMERICAN COLLEGE, MADURAI - 625002
(An Autonomous Institution affiliated to Madurai Kamaraj University)



Since 1881

THE AMERICAN COLLEGE, Madurai

An Autonomous Institution Affiliated to Madurai Kamaraj University

Re-accredited (2nd Cycle) by NAAC with Grade “A” CGPA – 3.46 on a 4 point scale

POLICY DOCUMENTS



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SPORTS SCHOLARSHIP

Sports Scholarship is an excellent opportunity for the students who excel in sports to avail the scholarship in order to pursue higher education. Free Boarding and Lodging is provided to Creamy Sports students who excel in sports and games at university/district/state/national and global level. They are also entitled for sports infrastructure sponsored by college management.

Policy Statement:

Enabling students who excel in sports and games at university/district/state/national and global level to benefit from the Sports Scholarship of the College management.

Policy Guidelines:

1. Identification of highly talented sports students who have excelled in any particular sport
2. Tracking their performance

Practice:

Deserving student for Sports Scholarship is selected on the basis of the recommendation of the Department of Physical Education.

Dr. M. DAVAMANI CHRISTOBER
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EARN-WHILE-LEARN

WORK-STUDIES SCHOLARSHIP

Earn-while-learn is students supportive programme which aims at financial support to students who are willing to work in the college premises at various centers during non-class hours. It benefits students to earn some money while they are learning in the campus.

Policy Statement:

EWL enables needy students to earn while learning and spend the money meaningfully.

Policy Guidelines:

1. Identification of students who are willing to work and are in the need of financial support
2. Preference is given to students who are First generation learners, Physically Challenged, Economically poor & orphaned.
3. Hard working academically deserving students eager to be self-reliant are also encouraged to avail the opportunity.
4. Selection of the place of work (DPM Library, Laboratories, Xerox centre, Students Co-operative stores, Community College Projects, Solar Power systems, Butterfly Garden Maintenance, Botanical Garden, Bursar Office, Data Center, DPML register, Rare Room, RO plant, Stack Room)
5. Feedback and monitoring the interest of the students at regular intervals

Practice:

The applications are invited from the needy & interested students through circulars displayed on the college notice board. The invitations are sent to all the Heads of the Department. The application is structured to get the elicited information regarding their economic background & justification to state his/her selection. The applications are scrutinized by a EWL committee with a personal interview with the prospective student's employee.

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LUNCH ASSISTANCE PROGRAMME (LAP)

Free Lunch Assistance Programme (LAP) is unique and admired by students, parents and alumni initiated by the College Management, to provide Free lunch to the disadvantaged students. This programme is supported by Alumni, willing faculty, friends and well-wishers of the College.

Policy Statement:

LAP aims at benefiting students who are good at academics and weak in social and economic order

Policy Guidelines:

1. Identification of students who are in real need of Free lunch
2. Selection of the mess to provide the Free lunch
3. Feedback and monitoring the progress of the students at regular intervals
4. Identity of the student getting Free Lunch Assistance is not revealed, to avoid the inconvenience.

Practice:

The applications are invited from the needy students through circulars displayed on the college notice board. The invitations are sent to all the Heads of the Department. The application is structured to get the elicited information regarding their economic background, reason for the need of lunch assistance, justification to state his/her selection. The application is further recommended and forwarded by the respective Heads of the Department in consultation with the mentors. The applications are scrutinized and finalized by the LAP committee on the basis of the recommendation of the Heads of the Department and an interaction with the applicant.

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ENDOWMENT CASH SCHOLARSHIP/AWARD

The Endowment Cash Scholarship/Award (ECS/A) is budgeted from the income accrued from the endowed scholarships. The College awards 14 scholarships to the deserving students on the basis of merit and economic status

Policy Statement:

ECS/A facilitates students who excel in academics and other related activities.

Policy Guidelines:

1. Identification of deserving students for the endowment fund
2. Completing the selection for all the endowment funds
3. Awarding the students with a cash award

Practice:

A student for a particular Endowment award is selected on the basis of the rank list sent by the CoE Office and from the recommendation of the Heads of the Department.

A handwritten signature in blue ink, appearing to read 'M. Davamani Christober'.

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PRINCIPAL'S DISCRETIONARY FUND

NON-TEACHING STAFF

Principal's Discretionary Fund (PDF) is a supportive programme which aims at financially supporting the educational expenses for the children of Non-teaching staff with a fixed amount as a token of gesture of good will.

Policy Statement:

PDF enables a support mechanism to the non-teaching staff financially.

Policy Guidelines:

1. Detailed list of the children of non-teaching staff is prepared
2. A fixed amount is given for the educational expenses of children

Practice:

Based on the requisition given by the non-teaching staff, a fixed amount is given to the non-teaching staff as a mark of gratitude. The children study in The American College or any other institution/School/College of their choice.

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PRINCIPAL'S DISCRETIONARY FUND

Principal's Discretionary Fund (PDF) is a student supportive programme which aims at financial support to students who are from financially very poor financial background and who are in of need the financial support to pursue collegiate education.

Policy Statement:

PDF enables needy students to meet their educational expenses.

Policy Guidelines:

1. Identification of students who are in real need of financial support
2. Preference is given to students who are economically poor & orphaned.
3. Feedback and monitoring the academic progress of the students at regular intervals

Practice:

Based on the requisition given by the students and confirmation from the respective Heads & personal interview, the student's fee is waived.


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